



भारत सरकार (GOVERNMENT OF INDIA)  
रेल मंत्रालय (MINISTRY OF RAILWAYS)  
रेलवे बोर्ड (RAILWAY BOARD)



वसुधैव कुटुम्बकम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

### **TRAINING CIRCULAR**

*Sub: Training Programs on Public Procurement for Government officers at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad.*

Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad is offering Basic and Advanced residential training programs on Public Procurement for government officials to upgrade their capacities with all relevant rules and procedures of public procurement to enhance their efficiency in official working and prepare them to make greater contribution to better governance.

2. Training schedule for 2024-25 is attached as Annexure.

3. Nominations of suitable officials with details like Name, Designation, HRMS ID, Mobile No. & e-mail should be sent to Training Directorate through the controlling officer (by minimum ED level officer) at least two weeks before the training batch for forwarding the same to AJNIFM/Faridabad.

No. 2024/E(Trg)/11/2  
New Delhi, Dated: 27.02.2024

*Jitendra Kumar*  
22/02/2024  
(Jitendra Kumar)  
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All the officers and Branches in Board's Offices.

**Arun Jaitley National Institute of Financial Management  
Faridabad**

**Detail of various slots of Residential Training Program  
Public Procurement (Basic & Advanced)**

**2024-2025**

Sr. No	Month	Dates/Slots	Name of Training
1	April	01-06 April	MDP on Public Procurement (Basic)
2	May	06-11 May	MDP on Public Procurement (Advanced)
3		13-18 May	MDP on Public Procurement (Basic)
4	June	03-08 June	MDP on Public Procurement (Basic)
5	July	01-06 July	MDP on Public Procurement (Basic)
6		08-13 July	MDP on Public Procurement (Advanced)
7	August	05-10 August	MDP on Public Procurement (Basic)
8	September	02-07 Sep	MDP on Public Procurement (Basic)
9		09-14 Sep	MDP on Public Procurement (Advanced)
10	October	14 - 19 Oct	MDP on Public Procurement (Basic)
11	November	04-09 Nov	MDP on Public Procurement (Basic)
12		18-23 Nov	MDP on Public Procurement (Advanced)
13	December	02-07 Dec	MDP on Public Procurement (Basic)
14	January, 25	06-11 Jan	MDP on Public Procurement (Basic)
15		13-18 Jan	MDP on Public Procurement (Advanced)
16	February, 25	03-08 Feb	MDP on Public Procurement (Basic)
17	March, 25	03-08 Mar	MDP on Public Procurement (Basic)
18		17-22 Mar	MDP on Public Procurement (Advanced)

\* Public Procurement (Basic) Officers working at Grade Pay of 4800 or above in CDA Scale and EO and above in IDA Scale and in any other scale equivalent to these two can participate this training.

\*Public Procurement (Advanced) Officer who has done Public Procurement(Basic) can attend Public Procurement (Advanced) training or having 05 years of experience in the field of Procurement can attend this training.