

APPLICATION FORM FOR ADVANCE FOR PURCHASE  
OF MOTOR CAR/MOTOR CYCLE/SCOOTER/COMPUTER

- 1 Name of the Applicant
- 2 Designation
- 3 Station
- 4 Pay I) Substantive pay  
II) Offg. Pay drawn in tem. Post
- 5 Anticipated price of Motor Cycle/Car,  
Scooter, Computer
- 6 Amount of advance required
- 7 Date of superannuation of retirement  
or  
Date of expiry of contract in case of  
contract Officer
- 8 Number of installments in which the  
Advance is desired to be repaid
- 9 Whether advance for similar purpose  
was  
Purpose was obtained previously, if  
any
  - i) Date of drawal of advance  
The amount of advance  
annual  
Interest therein still  
outstanding, if any
- 10 Whether the intention is to  
purchase
  - a) A new or an old Motor  
car/cycle or scooter or  
computer
  - b) If the intention is to purchase  
motor car/cycle or scooter,  
through a person other than a  
regular or reputed dealer or  
agent whether the previous  
sanction of the competent  
authority has been obtained, as  
required under Rule 18(3) of  
the Rly. Service(Conduct)  
Rules.

- 11 Whether the official is on leave or is about to proceed on leave
- a) The date of commencement of leave or
  - b) The date of expiry of leave

12 Are any negotiations or preliminary enquiry is being made so that delivery may be taken of the motor car/cycle/scooter/computer on account of which I apply for the advance that I shall complete negotiations for the purchase of pay finally and take possession of the Motor car/cycle/computer before the expiry of one month from the date of drawal of the advance, ant that I shall ensure it from the date of taking delivery of it.

Date:

Applicant's Signature & Designation.

Considered that :

- i) It will be useful to the Public Service, if the officer possesses the conveyance for performance of his official duties; and
- ii) The officer has the capacity to repay the advance.

Signature

Designation  
(Head of Department)

Certified that it is useful in the interest of Administration that the officer Possess the conveyance.

GENERAL MANAGER  
S.W. RAILWAY