

## SOUTH WESTERN RAILWAY

Divisional Office  
Commercial Branch,  
Bengaluru - 560 023.  
Dated: 13.06.2022

No. B/C. 300/Cloak Room-SMVB/06/2022

### QUOTATION NOTICE FOR MANNING OF CLOAK ROOM AT SIR. M. VISVESVARAYA TERMINAL, BENGALURU

Senior Divisional Commercial Manager, Bengaluru Division, South Western Railway, Bengaluru - 560 023, invites sealed applications for manning of cloak room at Sir. M, Visvesvaraya Terminal, Bengaluru for a period of 90 days (Ninety days) or till the finalization of tender, whichever is earlier:

SI. No.	Station	Location
01.	Sir. M, Visvevarya Terminal, Bengaluru	Concourse Area of Main station Building

Prescribed cloak room tariff is enclosed as Schedule- I.

Applicants should drop their sealed applications in the quotation box kept at the office of the Senior Divisional Commercial Manager, South Western Railway, Bengaluru Division, Bengaluru - 560 023.

Reserve price per day towards LF (in ₹)	₹ 50/- (excludes taxes and other charges)
Date and time of submission of quotation	From 10.00 hours to 15:00 hours of 22.06.2022
Date and time of opening of quotation	15:05 hours of 22.06.2022

#### Important instructions to the applicants:

1. Quotation notice has been displayed on the notice board at the office of the Senior Divisional Commercial Manager, Bengaluru Division, South Western Railway, Bengaluru.
2. Quotation notice and application format can also be downloaded from [www.swr.indianrailways.gov.in](http://www.swr.indianrailways.gov.in).
3. Applications should be submitted in the format enclosed only. Applications not in prescribed format will be treated as invalid application and will be summarily rejected.
4. Single application should be submitted for both the cloak rooms. Separate applications received for each side will not be considered and summarily rejected.
5. Applications should be dropped in the quotation box only. Applications dropped in other boxes will be summarily rejected.
6. Applicants should quote their per day rate both in figures and words. Applicants should ensure that the offer amount indicated in numerals and words are SAME and any variation/discrepancy shall be construed as deliberate attempt to scuttle the quotation process and amount paid towards EMD will be forfeited.
7. Any, alteration/overwriting made in the application form (particularly the offer amount both in numerals and words, DD details) should be self-attested by the applicant failing which the application shall be summarily rejected.
8. Applicants should quote per day rate in whole numbers only. Offers quoted in decimals will be rounded off to the next higher rupee for the purpose of awarding the contract.

9. Applicants should remit the EMD amount only in the form of DD along with the quotation. EMD should be equivalent to one month total contract value. DD should be drawn in favor of Senior Divisional Financial Manager, Bengaluru Division, South Western Railway, Bengaluru. Applications without DD towards requisite EMD will be summarily rejected.
10. Applicants should ensure that their envelopes are properly sealed and drop the same, in the quotation box within the prescribed time.
11. The sealed cover should be superscribed as "Application for manning of Cloak room at Sir. M. Visvevaraya Terminal, Bengaluru.
12. **Only applicants registered under the GST and in possession of GSTIN are eligible to apply.** Applicants should submit self-attested photocopy of the GSTIN along with the application.
13. Applicant who has fulfilled all the conditions and who has quoted the highest offer shall be declared as a successful applicant.
14. Successful applicant will be served with "Letter of Acceptance".
15. Successful applicant will be served with "Letter of Acceptance", wherein the successful applicant shall be intimated regarding the amount payable (licensee for 90 days + 02 % TCS + CC + Difference in EMD and SD) before the award of the contract.
16. Successful applicant will be intimated telephonically regarding the readiness of the "Letter of acceptance" and the dues to be paid to the Railway administration. It shall be obligatory on the part of the successful applicant to receive the "Letter of acceptance" immediately. A soft copy of the "Letter of acceptance" shall also be sent through Whatsapp (if mobile number with Whatsapp facility is furnished).
17. If the H 1 applicant withdraws the offer after opening of quotation, EMD amount remitted by the applicant will be forfeited.
18. If the successful applicant, after receiving telephonic communication from the Railway administration, fails to turn up to receive the "Letter of Acceptance"/remit the Railway dues within 07 (Seven) days from the date of receipt/ of telephonic communication, EMD amount remitted by the applicant will be forfeited.
19. All payments i.e., licensee fee, TCS and CC should either be remitted in form of DD drawn in favor of "Senior Divisional Finance Manager, Bengaluru Division, South Western Railway, Bengaluru" or deposited with the Divisional cashier, Divisional office, Bengaluru Division, South Western Railway, Bengaluru.
20. After payment of the prescribed amount and submission of original DD/receipts, "Letter of Award" will be issued.
21. Successful applicant/licensee shall remit GST on the licensee fee, at applicable rate, to the Government, under reverse charge mechanism and submit returns/receipts to Railway administration. Successful applicant/licensee shall be responsible for collection of GST from the passengers/customers and payment of the same to the Government. Successful tenderer/licensee shall be solely responsible for compliance of GST law.
22. EMD amount of successful applicant will be adjusted towards security deposit, which is also 10% of the total contract value. DD's submitted by unsuccessful applicant towards EMD will be returned to the applicants after the successful applicant commences the work.
23. Period of contract shall be for 90 days or till finalization of tender. However, Railway administration can terminate the contract at any point of time, without assigning any reason/s.
24. The successful shall make his own arrangement for power supply to the cloak room.
25. Applicants may note that just offering highest offer amount would not accrue any right to claim the contract. Railway administration reserves the right to reject any or all applications without assigning reasons and it shall not be binding on Railway administration to accept the highest offer. Railway administration reserves the right to cancel / discharge the quotation notice, without assigning any reasons.

26. Railway administration reserves the right to negotiate with an applicant whose offer is the highest among the valid applicants.
27. The successful licensee shall not plead to implead the Railway administration in any complaint filed under Consumer Protection Act and shall indemnify the Railway administration against any award or order of the Hon'ble forum/commission. Any amount paid by the Railway administration by way of compensation/charges/expenses, in view of any complaint filed under the Consumer Protection Act or other court cases, will be recovered from the licensee by the Railway administration, whose decision shall be final and binding.
28. Any notice / communication hereunder shall be deemed to be duly served on the applicants/licensee, if delivered or sent by WhatsApp/Speed post and acknowledged by authorized representative of the applicant/licensee.
29. Applicants/licensee are required to address their notice/communication to "Senior Divisional Commercial Manager, Bangalore" and submit the same in the office of undersigned during working hours and obtain acknowledgment for having submitted the same from the Tappal.
30. Courts at Bengaluru alone shall have exclusive jurisdiction over any dispute arising out this quotation notice.

**Necessary Enclosures:**

1. DD no. \_\_\_\_\_ dated \_\_\_\_\_ for ₹ \_\_\_\_\_ towards EMD.
2. Self attested address proof.
3. Self attested age proof.
4. Self attested photo copy of PAN Card & GSTIN.



Senior Divisional Commercial Manager,  
South Western Railway, Bengaluru.

Copy to:

Section CMI - Shall ensure that the quotation notice has been displayed on the notice board of the station and give wide publicity in this regard.

SCHEDULE I

PRESCRIBED TARIFF

Time Slab	Cloak room tariff (per package)		
	Charges	GST @ 18%	Total (after rounding off tax)
For the first 24 hours	₹ 25/-	₹ 4.5/-	₹ 30/-
For each subsequent 24 hours or part thereof	₹ 40/-	₹ 7.2/-	₹ 47/-

Rate for lock	MRP
Rate for strapping of package	₹ 20 + ₹ 3.6 (GST) = ₹ 24/- per package.

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QUOTATION CUM OFFER FORM FOR MANNING OF CLOAK ROOM AT SIR.M. VISVESARAYA TERMINAL, BENGALURU

(Please read the instructions in the quotation notice before filling up the application form)

From:

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Passport size photo  
to be affixed and  
self-attested  
across the photo

To:

Senior Divisional Commercial Manager,  
Bengaluru Division, South Western Railway,  
Bengaluru.

Sir,

SUB: Application for manning of Cloak room' at Sir. M. Visvesvaraya Terminal, Bengaluru

REF: Quotation notice dated \_\_\_\_\_

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I hereby submit the following offer, after having carefully read, understood and accepted the conditions in the quotation notice, for the contract of manning of cloak room at Sir. M. Visvesvaraya Terminal, Bengaluru Station for a period of 90 days or till the finalization of tender, whichever is earlier.

|                                                                           |                      |
|---------------------------------------------------------------------------|----------------------|
| Full name of the applicant                                                |                      |
| Age                                                                       |                      |
| Address                                                                   |                      |
| Phone number:<br>a. Landline<br>b. Mobile (preferably<br>WhatsApp number) | Landline:<br>Mobile: |
| PAN Card Number                                                           |                      |
| GSTIN Number                                                              |                      |

|                                                                                 |  |
|---------------------------------------------------------------------------------|--|
| Amount Quoted per day<br>a. In Figures:                                         |  |
| b. In words:                                                                    |  |
| EMD (@ 10% of the value quoted for 90 days)<br>a. DD amount<br>b. DD No. & Date |  |

I hereby agree to provide complaint free service to the Railway administration and to the passenger/public and others who deposit their baggage for temporary storage and safe custody in the allocated Railway premises. I agree to collect the charges prescribed by Railway administration and in the event of any complaint, overcharging or any other violation on my part; I shall abide by the decision taken by Railway administration, whose decision shall be final and binding on me.

**Necessary Enclosures** {If enclosed please tick (✓) Yes}:

1. DD no. \_\_\_\_\_ dated \_\_\_\_\_ for ₹ \_\_\_\_\_ towards EMD. (Yes / No)
2. Self attested Address proof. (Yes / No)
3. Self attested Age proof. (Yes / No)
4. Self attested photo copy of PAN Card. (Yes / No)
5. Self attested photo copy of GSTIN (Yes / No)

Signature of the applicant

Name of the applicant

Date

Place