

South Western Railway

Divisional Office,
Personnel Department,
Bengaluru-560023.

No.B/P.641/DSBF/2025-26

Dated: 21.07.2025.

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All Branch officers &
Supervisory Officials,
Bengaluru Division.

Sub: Staff Benefit Fund: 2025-26.

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Under Divisional Staff Benefit Fund, the following benefits are extended to the serving Railway employees of Bengaluru Division.

1. MAINTENANCE GRANT (Relief of distress):

Maintenance Grant is being paid at the rate of Rs.15,000/- (Rupees Fifteen thousand) per month to non-gazetted staff who are on Leave Without Pay, due to prolonged sickness like TB, Cancer etc., subject to the following conditions:

- a) The employee seeking relief must have completed one-year continuous service on the day on which sick leave without pay commences.
- b) Period of sick leave without pay should not be less than 15 days on medical grounds certified by DMOs.
- c) The period of sickness should be covered by proper medical certificates issued by a Railway doctor.
- d) The applications should be recommended by Railway Medical Officer who will certify the nature of illness.
- e) The applications for the grant will be entertained, only if they are made within 3 months after employee resumes duty.
- f) Maintenance grant will be calculated as follows, (No. of days sick & LWO P X Rs.15,000/- / 30 Days).

2. REIMBURSEMENT OF COST OF SPECTACLES (Relief of distress):

Reimbursement of cost of spectacles is sanctioned at the rate of Rs.2500/- (Two Thousand Five Hundred only) per pair subject to the following conditions:

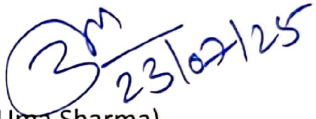
- a) All non-gazetted employees having completed minimum service of one year are eligible.
- b) The applications should be recommended by the DMO/AMO that the use of Spectacles is essential for proper vision.

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- c) The cash receipt should bear the name of the applicant and the same should be complete in all aspect.
- d) Reimbursement is permissible once in every two years.
- e) Running (Loco/Traffic) staff who are required to keep two pairs of spectacles on duty, will be eligible for reimbursement for two pairs of spectacles.

Wide publicity may be given to avail the benefits.

"LAST DATE FOR RECEIPT OF APPLICATION (SI. NO. 2), IN THE PRESCRIBED FORMAT CIRCULATED ALONGWITH THIS NOTIFICATION, COMPLETE IN ALL ASPECT, WILL BE 04.09.2025".


(Uma Sharma)

Chairman/SBF & Sr.DPO/Co-ord/SBC

Copy to: PSs to DRM & ADRMs /SBC for kind infn. of DRM & ADRMs
All POs
DSs/SWRRES, SWRMU, AISCTREA & AIOBCREA/SBC for infn.

All CS&WI/S&WIs may give wide publicity.

NOTE: The above notification along with application is available in SWR website:

[HTTPS://swr.indianrailways.gov.in](https://swr.indianrailways.gov.in) -> About us -> Divisions->Bengaluru->Personnel branch -> Welfare section

APPLICATION FOR REIMBURSEMENT OF THE COST OF SPECTACLES.

To,
The Secretary/Chairman,
D.S.B.F/SBC.

I hereby apply for the reimbursement of the cost of spectacles, my details are as furnished:

1	Name of the employee(Block/Capital letters)	:	
2	Designation/Station	:	
3	Department	:	
4	P.F./Emp. No.(11 Digit, Eg-42507612345)	:	
5	Date of Birth (DD/MM/YYYY)	:	
6	Date of Appointment	:	
7	Is Running employee? (Yes/No)	:	
8	Whether applied previously, if Yes, mentioned the year	:	
9	Receipt No./ Date (Present Claim)	:	
10	Amount	:	Rs.

I hereby declare that I have read the notification; I have not claimed Reimbursement of cost of spectacles past _____ years. The particulars furnished above are true and if found incorrect, I am liable for disciplinary action.

Encl: Original Receipt

Date:
Stn:

Signature of the applicant

Memo No.

Office:
Date:

It is certified that the particulars given above are correct. Forwarded to DMO/_____ for further action please.

Controlling Officer.

Memo No:

Office:

Date:

Forwarded to Chairman/DSBF/SBC.

Spectacle is necessary for proper vision. This employee is required/not required to keep a pair of spectacles on duty (STRIKE OFF whichever is not applicable).

Divisional Medical Officer
(With Seal)

DSBF/SBC: 2025-26