

दक्षिणपश्चिमरेलवे
वरिष्ठ मंडल कार्मिक अधिकारी कार्यालय
मंडलकार्यालय
वाणिज्यिक संवर्ग
कार्मिक विभाग
मैसूरुमंडल-570001



South Western Railway

Office of the Sr. Divisional Personnel Officer
Divisional Office,
Commercial Cadre
Personnel Department
Mysuru Division- 570001

सं/ No. Y/P.535/III/ComI/10%LDCE /Vol.II/2025

दिनांक/Dt:19.11.2025

All Supervisors CommI/MYS Division

All SS/SM's/MYS Division

Sub : Filling up of vacancies of Chief Commercial cum Ticket Supervisor in
Pay Band Rs.9300-34800+4200(GP)/L-6 against 10% LDCE quota.

1. It is proposed to conduct a selection to the post of Chief Commercial cum Ticket Supervisor in pay band Rs.9300-34800+4200 GP/L-6 against 10% LDCE Quota. The break-up is as under:-

1. Vacancy Assessment

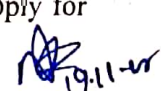
Category	Vacancies assessed including PwBD					PwBD (in terms of Railway board's letter No.E(NG)/II/2017/RC-2/1 Policy dated 27.02.2019)
	Gen	SC	ST	PwBD	Total	Type-VI-01
CCTS (10% LDCE quota)	15	03	02	01	21	

In terms of Railway Board's letter No.E(NG)II/2017RC-2/I/Policy dated 27.02.2019, the 05 identified categories of PwBD in this cadre are 2-VI; 1-HI(D,HH); 1-LD(OA,OL,MW,LC,DW,AAV); 1-MD.

Abbreviations: VI-Visual Impairment, HI-Hearing Impairment or Hearing Handicapped, (D-Deaf, HH-Hard of Hearing), LD-Locomotors Disability(OA-One affected, OL-One leg, MW-Muscular Weakness, LC-Leprosy cured, DW-Dwarfism, AAV-Acid Attack Victims), MD-Multiple Disabilities.

2. Employees eligible to apply and service conditions as per 72/2025:

a. All Staff of commercial Department who are working in Pay level-3 to Pay level-5 of the merged seniority groups (CCTC and Sr.CCTC) and having a minimum of 02 years of regular service in these pay levels put together in Commercial Department are eligible to apply for the above said post.


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b. Ministerial staffs are not eligible to Volunteer.

c. As per RBE No.72/2025, employees should possess the graduation in any discipline from a recognized Board/University as on date of notification. Employees who are appearing in and or awaiting results of the final examination need NOT apply. Employees should possess the requisite educational qualification on the date of issue of notification and the same should be endorsed in the Service Register of the employee.

Candidates are advised to raise request for updating educational qualification in HRMS by individual log-in and upload necessary documents and submit the copy of the same documents to dealing clerk to update the same in IPAS/HRMS module. At later stage if it is found that proper entries are not available in Service Register, then candidature of such employee is liable to be rejected at any stage. It is sole responsibility of the employee to ensure correct entries of the caste and educational qualification in HRMS.

d. Employees of Commercial Department must have completed two years (02years) of regular service i.e. he/she should have satisfactorily completed the period of probation in recruitment grade

OR

Employees should have completed minimum 02 years regular service as on the date of issue of this notification

E. The employee should not be more than 40 years as on date of issue of notification (RBE No.72/2025). The upper age limit for SC/ST employees would be 45years as on date of issue of notification.

f. Staff joined on request transfer on bottom seniority in this Division, service rendered by them in the old unit will be reckoned for determining their eligibility in the new unit subject to the condition, that the service so allowed to be counted does not exceed the length of service of their immediate senior in the new unit (RBE 34/2006). He/she is otherwise eligible to be considered for the selection to Group 'C' posts as per extant rules; and the category in which he was working in the old unit is an eligible category for the selection/post in the new unit also.

3. Medical Classification:

They must be fit in Medical classification Bee-two for the post of Chief Commercial cum Ticket Supervisor. The employees who found fit in Bee-two (B-2) medical classification will only be considered for further process of scrutiny of service records.

4. Mode of Selection:-

1. The selection comprises of Written examination as per the syllabus in Annexure "B" which is objective and the duration of the examination will be 02hrs. In terms of RBE No.47/2025. In terms of RBE No.47/2025 & 75/2025 the written examination will be conducted under Centralized Computer Based Test (CBT) mode.

2. However the final panel will be drawn in the order of merit based on aggregate marks of 'Professional Ability' and 'Record of Service,' being an LDCE selection, in terms of RBE 113/2009. However, a candidate must secure a minimum of 60% marks in the 'Professional

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Ability and 60% marks in the aggregate for consideration of placement in the panel, and the final empanelment is subject to the availability of vacancies.

3. The ability of the employees in the field of selection will be adjudged through written test and Record of service. The employees must secure 60% of marks in written test and 60% in aggregate and the final panel will be drawn up in the order of MERIT to the extent of notified vacancies. The extant rules of holding LDCE(para-210){j} of IREM-I) would however continue to apply along with the formation of panel on merits and standards available to the SC/ST staff in non-safety posts.

4. As the final panel will be drawn on the basis of merit, there will be no classification as "Outstanding".

5. The panel will be drawn after scrutiny of service of record and last three(03) years APARs of the staff who are qualified in the written examination/CBT test.

6. There is no Pre selection coaching for SC/ST employees since the post is declared as Non-safety.

5. Syllabus:

The Syllabus prescribed for selection to the post of Chief Commercial cum Ticket Supervisor against 10%LDCE quota in pay band 9300-34800+4200(GP)/L-6 is enclosed as **Annexure "B"**. There shall be optional question for official language Policy/Rules to the extent of 10% marks assigned to professional ability

6. Procedure for written examination:

In terms of Railway Bd's letter No.E(NG) I/2018/PM/I/4 & RBE No.196/2018 dated 14.12.2018 & RBE No.194/2019.

a. The question paper will henceforth be 100% objective type.

b. All the questions will be of multiple choices only.

c. There will be negative marking @1/3rd mark for a wrong answer in selection against LDCE quota where panel is arranged in **order of merit** from those qualified. To ensure the authenticity of the answers, cutting overwriting, erasing or alteration of any type in the answer will not be accepted. Zero marks will be given for answer having correction/over writing.

The questions will be deleted from the scope of evaluation if the multiple choice question answer is found to be wrong as per RBE No.122/2023.

d. The duration of the examination is 02hrs.(RBE No.97/2019).

e. The examination question paper will be in Tri-lingual i.e. English, Hindi & Kannada. Candidates may choose either English, Hindi or Kannada for the examination.

7. Date of Examination:

The date, venue and time of examination will be intimated separately. However, it is to be advised to the employees that they should be in readiness to appear for the examination, the date for which will be intimated in due course.


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8. Mandatory Training: There shall be promotional training for empanelled employees. Their selection shall be subject to passing of the training course.

8. Supplementary examination:

There will be no supplementary written examination at any circumstances, since the selection is conducted by calling volunteers and the panel is drawn purely on merit. The notification shall be treated as alert notice for CBT and no separate alert notice will be issued further.

9. Notifying to the staff:

It is the responsibility of the Supervisory Officials to notify all the eligible staff working under the them.

Wide publicity may be given to above notification. The above notification is available in the following website:-

SWR.indianrailways.gov.in

(Link:- About us – Divisions – Mysuru – Personnel Branch – Notification/Selection)

10.MODE OF APPLICATION:-Applications should be submitted **ONLINE/Prescribed** proforma by filling up the required details.

The last date/time for submission of ONLINE/prescribed proforma is **18.12.2025**. Railway Administration will not bear any responsibility if the candidates are not able to submit their applications in ONLINE/prescribed proforma within the last date/time, for any reason whatsoever reasons.

The application Proforma will available from **22.11.2025** in the following website:-

SWR.indianrailways.gov.in

(Link:- About us – Divisions – Mysuru – Personnel Branch – Notification/Selection)

10.1. Only One Application:- Each eligible serving employee should submit only one application against the post notified in this notification and employees submitting more than one application will be liable for disqualification. Even if such a candidate gets selected inadvertently, he/she will be disqualified and he/she will not be considered for selection under this notification.

NOTE: THE ELIGIBLE CANDIDATES SHOULD TREAT THAT THIS NOTIFICATION ITSELF AS AN ALERT NOTICE FOR CONDUCTING COMPUTER BASED TEST (CBT) EXAMINATION WHICH WILL BE ADVISED AT SHORT NOTICE.

10.2 Applicants should enclose attested photostat copies of certificated as proof of their educational qualifications, date of birth and community along with their application, otherwise, their applications are liable for rejection. The educational qualification which are perused during service need prior/post facto sanction of the Competent Authority for consideration and entry in the service register. Any individual application received in this office will be rejected with any notice to the candidates.


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10.3. A recent passport size color photograph (not older than one month) without cap and without wearing the coloured glasses along with his/her signature below the photograph to be affixed in the space provided in the application format.

11. The notification should be given wide publicity and employees who are on leave/sick leave should be notified of the selection.

12. All employees may be advised to note that if it is found that are not fulfilling the eligibility and other criteria required for the selection, their candidature is liable to be cancelled at any stage of selection without any notice.

11. Invalid Applications:

- a. Application not in prescribed format
- b. Application without signature or with signature in capital letters
- c. Incorrect applications
- d. Application without valid enclosures
- e. Variation in the information furnished in the application versus the documents enclosed.
- f. Leaving any column blank in the application form.
- g. Suppression of facts or furnishing false information in application.
- h. Any other irregularity.

NOTE: If any of the above instructions were modified/alereted at a later date by the Railway Board or Head quarters, the administration reserves right to amend the above notified instructions to the extent to give the effect of the same.

Encl: Proforma (ANNEXURE – A)

Syllabus (ANNEXURE – B)



(एन गोपालकृष्ण/N GOPALAKRISHNA)

स.का.अधिकारी/मैसूरु /APO/II/MYS

कृतेवमंकाअधिकारी/ मैसूर for Sr.DPO/MYS

Copy to :SDGM/SWR/UBL-for information please

PS(Gaz) to DRM, for kind information of DRM/MYS please

PS(Gaz) to ADRM, for kind information of ADRM/MYS please

Chairman/RRC- for kind information please

Sr.DCM/MYS-for information and necessary action please

Ch.OS/Comml Branch,.

CS&WI/MYS - for information and necessary action please

Chief Controller/MYS, Commercial Controller/MYS

Ch.OS/Confidential Section, Notice Board,

DS/SWRMU/SWRES/MYS,

DS/AISC&ST REA, AIOBCREA/MYS

Sl No	100 marks Commercial Policy matter	Subject
1.	Ticket Checking	
2.	PRS (Passenger Reservation System)	
3.	UTS (Unreserved Ticketing System)	
4.	Catering	
5.	Complaints/Public Grievance	
6.	Categorization of stations, Passenger Amenities	
7.	Rail Travel Concessions	
8.	Ticketing schemes- e-Ticketing, JTBS, STBA, Halt agent, YTSK etc.	
9.	Good sheds	
10.	Demurrage/Wharfage	
11.	Station Outstanding	
12.	Siding	
13.	Accident Compensation	
14.	Weigh bridge, static Weigh bridge/ Pre-weigh system	
15.	Freight Incentive scheme	
16.	Parcel and Luggage, leasing of parcel policy, PMS	
17.	NFR (Non Fare Revenue), commercial publicity	
18.	Railway Act 1989	
19.	Stores related to Commercial Department	
20.	Due and Unconnected wagons	
21.	E-Payment, online payment, WDRF	
22.	GCT (Gati Shakti Cargo Terminal) and PFT (Private Freight Terminal)	
23.	EOL scheme (Engine on Load)	
24.	AFT (Automobile Freight Terminal)	
25.	FTR (Full Tariff Rate)	
26.	Different types of trains policy	
27.	Coaching Refund	
28.	e-TRR and e-demand	
29.	Container Rail Terminal (CRT)	
30.	BGT (Bharat Gaurav Trains)	
31.	RBS (Rates Branch System)	
32.	FOIS (Freight Operating Information System)	
33.	NTES (National Train)	
34.	Claims	
35.	Classification of commodities	
36.	Different types of wagons, rakes	
37.	Diversion and rebooking of goods trains	

10 Marks Rajbhasha Optional

Digitally Signed by Rajeev
Kumar Jha
Date: 25-10-2024 10:24:32
Reason: Approved

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