GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

RAILWAY SERVICES (PENSION)
RULES-1993

(Embodying All Amendments issued up to 30.07.24)

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PREFACE

Pension Rules as applicable to Railway Servants are presently contained in the Manual of Railway Pension Rules, 1950 and Indian Railway Establishment Code Volume-II (1971 edition). While the Establishment Code was up-dated in the year 1987, the Chapters therein on Pension Rules, Commutation of Pension Rules and Extraordinary Pension Rules were not taken up for revision as it was intended to bring out a separate self contained volume on Railway Pension Rules incorporating the vast changes in the rules and a large number of executive instructions on the subject issued ever since the Establishment Code was last brought out in 1971. Similarly, the Manual of Railway Pension Rules, which actually is meant for the guidance of staff dealing with pension work, was last reprinted in the year 1969 incorporating corrections up to 1st September, 1969.

The present volume is thus, a self-contained compilation codifying all the Pension Rules applicable to Railway Servants in the form of statutory rules, on the pattern of Central Civil Services (Pension) Rules, 1972 applicable on the civil side.

Titled broadly as "Railway Services (Pension) Rules", 1993, the compilation actually embodies the existing rules in three parts namely (i) Railway Services (Pension) Rules (ii) Railway Services (Commutation of Pension) Rules, and (iii) Railway Services (Extraordinary Pension) Rules so that the three separate sets of rules are available in one volume to the advantage of particularly the Railway Personnel dealing with pension cases and settlement of Railway Staff over the vast stretch of Indian Railways.

The provisions contained in the present book of "Railway Services (Pension) Rules", 1993 are issued by the President of India in exercise of the powers conferred on him by the proviso to Article 309 of the Constitution of India. These supersede all the rules and orders on the subject prevailing hitherto.

In accordance with the Government of India's policy, this volume has been printed in diglot edition.

The Railway Board will be glad to consider any suggestion from the Railway Administrations.

New Delhi,
Dated 04-11-1993

(MASIH0ZZAMAN)
Secretary, Railway Board

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In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Services (Pension) Rules, 1993, namely:—

1. Short title and Commencement.- (1) These rules may be called the Railway Services (Pension) Amendment Rules, 2016.

(2) Save as otherwise expressly provided, they shall come into force on the date of their publication in the Official Gazette.

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

2. Application- Save as otherwise expressly provided in these rules, these rules shall apply to the following railway servants, namely:-

(1) any Group 'D' railway servant whose service was pensionable before the introduction of Pension System for Railway Servants on the 16th day of November, 1957;

(2) any non-pensionable railway servants who was in service on the 16th day of November, 1957 and who elected to be governed by these rules,

(3) any non-pensionable railway servant who was in service on the 1st day of January, 1986 and did not opt to be governed by the State Railway Provident Fund (Contributory) Rules; and

(4) any person entering a railway service on or after the 16th November, 1957, except a person who is appointed on contract or re-employed after super-annuation or whose terms of appointment specifically provide to the contrary.

Provided that nothing contained in these rules shall apply to railway servants appointed on or after the Ist day of January,2004.

(Authority: Railway Board's letter No. F(E)III/2003/PN1/38(Amendment)I dated 30.12.2003)

3. Definition- In these rules unless the context otherwise requires,

(1) "Accounts Officer" means a Financial Adviser and Chief Accounts Officer of a railway or such other Officers as may be appointed in this behalf by the Railway Board;

(2) "allottee" means a railway servant to whom railway or Government accommodation has been allotted on payment of license fee or otherwise;

(3) "average emoluments"… means average emoluments as determined in accordance with rule 50;

(4) "Code" means the Indian Railway Establishment Code, as amended from time to time;

(5) "child" means son or unmarried daughter of a railway servant under twenty-five years of age and the expression "children" shall be construed accordingly;

(6) "dearness relief" means a dearness relief with in the meaning of rule 75;

(7) "Defence Services" means services under the Government of India in the Ministry of Defence and the Defence Accounts Department under the control of the Ministry of Finance Paid out of the Defence Services Estimates and not permanently subject to the Air Force Act, 1950 (45 of 1950) or the Army Act, 1950 (46 of 1950) or the Navy Act, 1957 (62 of 1957);

(8) "emoluments" means emoluments as defined in rule 49;

(9) "family pension" means family pension 1964 admissible under rule 75;

(10) "foreign service" means service in which a railway servant receives his pay with the sanction of the Government from any source other than the Consolidated Fund of India or the Consolidated Fund of a State or the Consolidated Fund of a Union territory;

(11) "Form" means a Form appended to these rules;

(12) "Government" means the Central Government;

(13) "Government dues or railway dues" means dues referred to in sub-rule (3) of the 15;

(14) "gratuity" includes-

(1) service gratuity payable under sub-rule (1) of rule 69;
(2) retirement gratuity or death gratuity payable under sub-rule (1) of rule70 and
(3) residuary gratuity payable under sub-rule (2) of rule 70;

(15) "Head of a department" means any authority whom the President may, by order, declare to be the Head of a department for the purpose of these rules;

(16) "Head of Office" means a gazetted officer whom the appointing authority may, by order declare as Head of office and includes such other authority or person whom the appointing authority may specify in the like manner;

(17) "Local Fund Administered by Government " means the fund administered by a body which, by law or rule having the force of law, comes under the control of the Government and over whose expenditure the Government retains complete and direct control;

(18) "minor" means a person who has not completed the age of eighteen years:

(19) "pension" includes gratuity except when the term pension is used in contra distinction to gratuity but does not include dearness relief.

(20) "pension disbursing authority" means-
(i) Branch of a nationalised bank; or
(ii) Treasury including sub-treasury or
(iii) Post office or sub post office authorised to disburse pension on behalf of Railways or
(iv) Accounts Office

(21) "pension sanctioning authority" means the authority competent to sanction pension under these rules;

(22) "qualifying service" means service rendered while on duty or otherwise which shall be taken into account for the purpose of pensions and gratuities admissible under these rules;

(23) "railway servant" means a person who is a member of a railway service or holds a post under the administrative control of the Railway Board and includes a person who is holding the post of Chairman, Financial Commissioner or a Member of the Railway Board but does not include casual labour or Person lent from a service or post which is not under the administrative control of the Railway Board to a service or post which is under such administrative control;

(24) "retirement benefits" includes pension or service gratuity and retirement gratuity where admissible;

(25) "service book" includes service roll, if any;

(26) “substitutes” means a person engaged against a regular, permanent or temporary post by reason of absence on leave or otherwise of a permanent or temporary railway servant and such substitute shall not be deemed to be a railway servant unless he is absorbed in the regular railway service;

(27) “Treasury” included a sub-treasury.

4. Meaning of word and expressions not defined in these rules- Words and expressions used herein and not defined but defined in the Code shall have meaning respectively assigned to them in that Code.

5. Government servants transferred from services and posts to which these rules do not apply.

(1) A Government servant whose service is pensionable under the Central Government shall become subject to these rules if he is permanently transferred to a railway service on or after first day of April,1957.

(2) Where sub-rule (1) applies, any amount paid by such Government servant to the General Provident Fund or any other non-contributory Provident Fund while in previous employment, alongwith the interest thereon standing to his credit shall be transferred to his new account in the State Railway Provident Fund (non-contributory).

(3) The previous service rendered by such Government servant shall be taken into account for the purpose of these rules to the extent permissible under these rules.

NOTE - A temporary Government servant who has been or is likely to be retrenched from Civil Department and succeeds in securing employment in railway service while on terminal leave or before their services are actually terminated, shall also be treated as having been transferred.

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Introduced by Ministry of Railways (Railway Board), Notification No. 93/CR/Pension Rules, dated, the 2nd December,1993 and Published S.O.930(E) in Part II, Section 3, Sub-section (ii) of the Gazette of India, dated the 3rd December, 1993.

CHAPTER II

GENERAL CONDITIONS

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6. Regulation of claims to pension or family pension. – (1) Any claim to pension or family pension shall be regulated by the provisions of these rules in force at the time when a railway servant retires or is retired or is discharged or is allowed to resign from service or dies, as the case may be.

(2) The day on which a railway servant retires or is retired or is discharged or is allowed to resign from service or dies as the case may be, shall be treated as his last working day.

proviso :- omitted with effect from the 1st day of January,1996.(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

7. Limitation on number of pensions- (1) A railway servant shall not earn two pensions in the same service or post at the same time or by the same continuous service.

(2) Except as provided in rule 34, a railway servant who, having retired on a superannuation pension or retiring pension is subsequently re-employed shall not be entitled to a separate pension or gratuity for the period of his re-employment.

8. Pension subject to future good conduct- (1)(a) Future good conduct shall be an implied condition of every grant of pension and its continuance under these rules.

(b) The appointing authority may, by order in writing, withhold or withdraw a pension or a part thereof, whether permanently or for a specified period, if the pensioner is convicted of a serious crime or is found guilty of grave misconduct.

Provided that where a part of pension is withheld or withdrawn, the amount of such pension shall not be reduced below the amount of **rupees three thousand five hundred** per mensem. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(2) Where a pensioner is convicted of a serious crime by a court of law, action under sub-rule (1) shall be taken in the light of the judgment of the court relating to such conviction.

(3) In a case not falling under sub-rule (2), if the authority referred to in sub-rule (1) considers that the pensioner is prima facie guilty of grave misconduct, it shall, before passing an order under the sub-rule (1) –

(a) serve upon the pensioner a notice specifying the action proposed to be taken against him and the ground on which it is proposed to be taken and calling upon him to submit , within fifteen days of the receipt of the notice or such further time not exceeding fifteen days as may be allowed by the appointing authority, such representation as he may wish to make against the proposal; and

(b) stake into consideration the representation, if any, submitted by the pensioner under clause (a).

(4) Where the authority competent to pass an order under sub-rule (1) is the President, the Union Public Service Commission shall be consulted before the order is passed.

(5) An appeal against an order under sub-rule (1), passed by any authority other than the President shall, in consultation with the Union Public Service Commission, pass such orders on such appeal, as he deems fit.

Explanation: In this rule the expression-

(a) "serious crime" includes a crime involving an offence under the Official Secrets Act, 1923 (19 of 1923);

(b) "grave misconduct" includes the communication or disclosure of any secret official code or password or any sketch plan, model, article, note, documents or information, such as is mentioned in section 5 of the Official Secrets Act, 1923 (19 of 1923) which was obtained while holding office under the Government so as to prejudicially affect the interests of the general public or security of the State.

9. Power to withhold or withdraw pension.- (1) (a) The President, in the case of a pensioner who retired from a post for which the President is the appointing authority;

(b) the Railway Board, in the case of a pensioner who retired from a post for which an authority subordinate to the President is the appointing authority,

may, by order in writing, withhold a pension or gratuity, or both, either in full or in part, or withdraw a pension in full or in part, whether permanently or for a specified period, and order

recovery from a pension or gratuity of the whole or part of any pecuniary loss caused to the Railway, if, in any departmental proceedings or judicial proceedings, the pensioner is found guilty of grave misconduct or negligence during the period of service, including service rendered upon re-employment after retirement :

Provided that the Union Public Service Commission shall be consulted before any final orders are passed by the President under this sub-rule:

Provided further that where a part of pension is withheld or withdrawn, the amount of such pension shall not be reduced below the amount of minimum pension under rule 69.

(2) (a) The departmental proceedings referred to in sub-rule (1), if instituted while the railway servant was in service whether before his retirement or during his re-employment, shall, after the final retirement of the railway servant, be deemed to be proceedings under this rule and shall be continued and concluded by the authority by which they were commenced in the same manner as if the railway servant had continued in service:

Provided that where the departmental proceedings are instituted by an authority subordinate to the Competent Authority to pass order under sub-rule (1), that authority shall submit a report recording its findings to the said competent authority.

(b) Notwithstanding anything contained in sub-rule (1) and clause (a), the departmental proceedings instituted under rule 11 of the Railway Servants (Discipline and Appeal) Rules, 1968, while the railway servant was in service and continued after retirement, shall have no effect on the pension and gratuity of the pensioner.

(c) The departmental proceedings, if not instituted while the railway servant was in service, whether before his retirement, or during his re-employment, -

(i) shall not be instituted except with the sanction of the authority competent to pass order under sub-rule (1) in Format 1;

(ii) shall not be instituted in respect of any event which took place more than four years before such institution; and

(iii) shall be conducted by such authority in such place as the authority competent to pass order under sub-rule (1), may direct and in accordance with the procedure applicable to departmental proceedings in which an order of dismissal from service could be made in relation to the railway servant during his service:

Provided that for the purpose of instituting departmental proceedings under this sub-rule, a memorandum of charges shall be communicated to the pensioner concerned in Format 2.

(d) where a full-fledged inquiry is conducted giving an opportunity to the such railway servant to show cause during the proceedings in accordance with the Railway Servants (Discipline and Appeal) Rules, 1968, any further opportunity to show cause would not be necessary before taking action in same matter under sub-rule (1).

(3) In the case of railway servant who has retired on attaining the age of superannuation or otherwise and against whom any departmental or judicial proceedings are instituted or where departmental proceedings instituted under rule 9 of the Railway Servants (Discipline and Appeal) Rules, 1968 are continued under sub-rule (2), a provisional pension as provided in rule 10 shall be sanctioned.

(4) Where the authority competent to pass order under sub-rule (1) decides not to withhold or withdraw pension but orders recovery of pecuniary loss from pension, the recovery shall not

ordinarily be made at a rate exceeding one-third of the pension admissible on the date of retirement of a railway servant.

(5) (a) No appeal shall lie against any order made by the President under this rule.

(b) An appeal against an order under sub-rule (1), passed by an authority other than the President, shall lie to the President and the President shall, in consultation with the Union Public Service Commission, pass such orders on the appeal as he deems fit.

(6) The President may at any time, either on his own motion or otherwise call for the records of any inquiry and revise any order made under these rules, after consultation with the Union Public Service Commission, and may confirm, modify or set aside the order; or remit the case to any authority directing such authority to make such further enquiry as it may consider proper in the circumstances of the case or pass such other order as he may deem fit:

Provided that no order enhancing the amount of pension or gratuity to be withheld or withdrawn, shall be made by the President unless the railway servant concerned has been given an opportunity of making a representation against the order proposed and except after consultation with the Union Public Service Commission.

(7) The President may at any time, either on his own motion or otherwise review any order passed under these rules, where extenuating or special circumstances exist to warrant such review or when any new material or evidence which could not be produced or was not available at the time of passing the order under review and which has the effect of changing the nature of the case, has come, or has been brought, to his notice:

Provided that no order enhancing the amount of the pension or gratuity to be withheld or withdrawn, shall be made by the President unless the railway servant concerned has been given an opportunity of making a representation against the order proposed and except after consultation with the Union Public Service Commission.

Explanation.- For the purpose of this rule,-

(1) (a) the departmental proceedings shall be deemed to be instituted on the date on which the statement of charges is issued to the Railway servant or pensioner, or if the railway servant has been placed under suspension from an earlier date, on such date; and

(b) the judicial proceedings shall be deemed to be instituted, –

(i) in the case of criminal proceedings, on the date on which the complaint or report of a police officer, of which the Magistrate takes cognisance, is made; and

(ii) in the case of civil proceedings, on the date the suit is filed in the court.

(2) the expression “misconduct” means any act done or omitted to be done by the pensioner, during the period of service, including service rendered upon re-employment after retirement, and which was in violation of any provisions of the Railway Services (Conduct) Rules, 1966, for which action under Railway Servants (Discipline and Appeal) Rules, 1968 could be taken during the period of service.

(3) the action under sub-rule (1) may be taken, if the pensioner is found guilty of,-

(i) any corrupt practices during service;

(ii) any misconduct whether in relation to the performance of official duty or otherwise; and
(iii) any misconduct whether resulting in pecuniary loss to the Government or otherwise.

(4) the expression "civil proceedings" mean such proceedings in respect of a civil suit filed by the Government only.
(Authority: Railway Board's letter No. 2023/F (E)III/PN1/1 **dated 24.06.2024)**

10. Provisional Pension where departmental or judicial proceedings may be pending.– (1) (a) in respect of a railway servant referred to in sub-rule (3) of rule 9, the Accounts Officer shall authorise the provisional pension equal to the maximum pension which would have been admissible on the basis of qualifying service up to the date of retirement of the railway servant, or if he was under suspension on the date of retirement, up to the date immediately preceding the date on which he was placed under suspension.

(b) the provisional pension shall be authorised by the Accounts Officer during the period commencing from the date following the date of retirement up to and including the date on which, after the conclusion of departmental or judicial proceedings, final orders are passed by the competent authority.

(c) no gratuity shall be paid to the railway servant until the conclusion of the departmental or judicial proceedings and issue of final orders thereon.

(d) the provisions of this rule shall not be applicable where allegations of misconduct are under investigation against a railway servant or where departmental or judicial proceedings are contemplated against a railway servant but have not actually been instituted or deemed to have been instituted in accordance with explanation to rule 9, till the date of retirement of the railway servant and the pension and gratuity in such cases shall be authorised to be paid to the railway servant on his retirement in accordance with rule 85:

Provided that any departmental proceedings instituted after retirement of the railway servant shall be subject to the provisions of sub-rule (2) of rule 9.

(2) payment of provisional pension made under sub-rule (1) shall be adjusted against final retirement benefits sanctioned to such railway servant upon conclusion of such proceedings but no recovery shall be made where the pension finally sanctioned is less than the provisional pension or the pension is reduced or withheld either permanently or for a specified period.
(Authority: Railway Board's letter No. 2023/F (E)III/PN1/1 **dated 24.06.2024)**

11. Commercial employment after retirement- (1) If a pensioner who, immediately before his retirement was a member of Central Service Group 'A' wishes to accept any commercial employment before the expiry of **One** years from the date of his retirement, he shall obtain the previous sanction of the Government to such acceptance by submitting an application in **Form 1**:**(Authority: Notification vide RB's letter No. FileNo.E (G) 2007/EMl/l dated19.09.07)**

Provided that a Government servant who was permitted by the Government to take up a particular form of commercial employment during his leave preparatory to retirement or during refused leave shall not be required to obtain subsequent permission for his continuance in such employment after retirement.

(2) Subject to the provisions of sub-rule (3), the Government may, by order in writing on an application made under sub-rule (1) by a pensioner, grant, subject to such condition, if any, as it may deem necessary, permission, or refuse, for reasons to be

recorded in the order, permission to such pensioner to take up the commercial employment specified in the application.

(3) In granting or refusing permission under sub-rule (2) to a pensioner for taking up any commercial employment, the Government shall have regard to the following factors, namely:-

(a) Whether a 'No Objection' for the proposed post retirement commercial employment has been obtained from the cadre controlling authority and from the office where the officer retired.

(b) Whether the officer has been privy to sensitive or strategic information in the last three years of his service which is directly related to the areas of interest or work of the organisation which he proposes to join or the areas in which he proposes to practice or consult.

(c) Whether there is conflict of interest between the policies of the office he has held in the last three years and the interest represented or work undertaken by the organisation he proposes to join.

Explanation:- For the purposes of this clause, "conflict of interest" shall not include normal economic competition with the Government or its undertakings.

(d) Whether the organisation he proposes to join has been known to be in any way in conflict with or prejudicial to India's foreign relations, national security and domestic harmony, and whether the organisation is undertaking any activity for intelligence gathering.

(e) Whether service record of the officer is clear, particularly with respect to integrity and dealings with non-Government organisations.

(f) Whether the proposed emoluments and pecuniary benefits are far in excess of those currently prevailing in the industry.

Explanation:- For the purposes of this clause, the words "far in excess", shall not be construed as to cover increase in such benefit that may be as a result of buoyancy in industry or in the economy as a whole.

(g) Any other relevant factor.

(Authority: Notification vide RB's letter No. FileNo.E (G) 2007/EMl/l dated19.09.07)

(4) Omitted(Authority:- Railway Boards letter No. E(G) 2002 EM 1/1 dt. 19/23.08.2002)

(5) Where the Government grants the permission applied for subject to any conditions or refuses such permission, the applicant may, within thirty days of the receipt of the order of the Government to that effect, make a representation against any such condition or refusal and the Government may make such orders thereon as it deems fit:

Provided that no order other than an order canceling such condition or granting such

permission without any conditions shall be made under this sub-rule without giving the pensioner making the representation an opportunity to show cause against the order proposed to be made.

(6) If any pensioner takes up any commercial employment at any time before the expiry of **one** years from the date of his retirement without the prior permission of the Government or commits a breach of any condition subject to which permission to take up any commercial employment has been granted to him under this rule, it shall be competent for the Government to declare by order in writing and for reasons to be recorded therein that he shall not be entitled to the whole or such part of the pension and for such periods as may be specified in the order: **(Authority: Notification vide RB's letter No. FileNo.E (G) 2007/EMl/l dated19.09.07)**

Provided that no such order shall be made without giving the pensioner concerned an opportunity of showing cause against such declaration:

Provide further that in making any order under this sub-rule, the Government shall have regard to the following factors, namely: -

(i) the financial circumstances of the pensioner concerned;
(ii) the nature of, and the emoluments from, the commercial employment taken up by the pensioner concerned; and
(iii) any other relevant factor.

(7) Every order passed by the Government under is rule shall be communicated to the pensioner concerned.

(8) In this rule the expression-

(a) "commercial employment" means-

(i) an employment in any capacity including that of an agent under a company, cooperative society, firm or individual engaged in trading, commercial, industrial, financial or professional business and includes also a directorship of such company and partnership of such firm, but does not include employment under a body corporate, wholly or substantially owned or controlled by the Central Government or a State Government;
(ii) setting up practice, either independently or as a partner of a firm, as adviser or consultant in matters in respect of which the pensioner -

(1) has no professional qualifications and the matters in respect of which the practice is to be set up or is carried on are relatable to his official knowledge or experience, or

(2) has professional qualification but the matters in respect of which such practice is to be set up are such as are likely to give his clients an unfair advantage by reason of his previous official position, or

(3) has to undertake work involving liaison or contact with the offices or officers of the Government.

Explanation: For the purpose of this rule the expression "employment" under a cooperative

society includes the holding of any office, whether elective or otherwise such as that of President, Chairman, Manager, Secretary, Treasurer and the like, by whatever name called in such society;

(b) "date of retirement", in relation to a railway servant re-employed after retirement, without any break, either in the same or in another Group 'A' post under the Government or in any other equivalent post under a State Government, means the date on which such railway servant finally ceases to be so re-employed in Government service.

12. Restriction on practice in Income-tax and other cases after retirement- (1) No pensioner who, while in service retired from a post under the Department of Revenue in the Ministry of Finance, shall set up practice before the expiry of two years from the date of his retirement-

(a) in any area which was within the local limit of his jurisdiction during the last three years immediately before his retirement;
(b) in areas other than those referred to in clause (a) without the previous sanction of the President.

(2) No pension shall be payable to such pensioner who sets up practice in contravention of sub-rule (1) in respect of any period for which he has set up practice or such longer period as the Government may direct.

Explanation: For the purpose of this rule the expressions,

(i) "practice" means practice, either independently or as a partner of a firm or a consultant or adviser in matters relating to Income-tax, Wealth tax, duties of customs, duties of Central Excise or estate duty, or as representative of assesses in proceeding under the enactment relating to the levy of such tax or duty;
(ii)"date of retirement" shall have the same meaning as in explanation (b) to rule 11.

13. Employment after retirement under a Government outside India- If a pensioner who immediately before his retirement was a member of railway service, Group 'A', wishes to accept any employment under any Government outside India he shall obtain the previous permission of a Ministry of Railways (Railway Board), for such acceptance, and no pension shall be payable to a pensioner who accepts such an employment without proper permission in respect of any period for which he is so employed or such longer period as the Government may direct;

Provided that a railway servant who was permitted by the Ministry of Railways (Railway Board) to take up a particular form of employment under any Government outside India during his leave preparatory to retirement shall not be required to obtain subsequent permission for his continuance in such employment after retirement.

Explanation: For the purpose of this rule, the expression "employment under any Government outside India" includes employment under any local authority or corporation or any other institution or organisation which functions under the supervision or control of a Government outside India, or an employment under an International Organisation of which the Government of India is not a member.

14. Periods which shall not be treated as service for pensionary benefits-Periods of

employment in any of the following capacities shall not constitute service for pensionary benefits, namely,-

(i) in a part-time capacity;
(ii) at casual market or daily rates;
(iii) in a non-pensionable post;
(iv) in a post paid from contingencies except as provided in rule 31;
(v) under a convenant or a contract which does not specifically provided for grant of pensionary benefits;
(vi) work done on payment of a fee or honorarium;
(vii) Apprentice period of Special Class Apprentices (Authority: Railway Board's letter No. F(E)III/99/PN 1/(Modification) dated 23.5.2000)
(viii) removal or dismissal from service in accordance with rule 40;
(ix) resignation from service save as indicated under rule 41;
(x) period of unauthorised absence in continuation of authorised leave of absence treated as overstay,
(xi) joining time allowed to a railway servant transferred at his own request and not in public interest for which he is not entitled to be paid;
(xii) period of service treated as dies-non;
(xiii) foreign service in respect of which the foreign employer or railway servant has not paid service contributed unless the payment has been specifically waived by the President;
(xiv) on contract basis ercept when followed by confirmation.

NOTE: Unpaid holidays, Sundays and short periods of leave for half-a-day or less granted to railway workshop staff shall be treated as qualifying service.

15. **Recovery and adjustment of Government or railway dues from pensionary benefits-** (1*) For the dues other than the dues pertaining to occupation of Government or Railway accommodation, the Head of Office shall take steps to assess the dues "one year" before the date on which a railway servant is due to retire on superannuation.*

(1A) The assessment of Government or Railway dues in sub-rule (1) shall be completed by the Head of Office eight months prior to the date of retirement of the railway servant.

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(2) The railway or Government dues as ascertained and assessed, which remain outstanding till the date of retirement or death of the railway servant, shall be adjusted against the amount of the retirement gratuity or death gratuity or terminal gratuity and recovery of the dues against the retiring railway servant shall be regulated in accordance with the provisions of sub-rule (4).

(3) For the purposes of this rule, the expression "railway or Government dues" includes-

(a) dues pertaining to railway or Government accommodation including arrears of license fee, as well as damages (for the occupation of the Railway or Government accommodation beyond the permissible period after the date of retirement of allottee),. if any; . (Authority: Railway Board letter No. F(E)III/2010/PNl/4 dated 28.03.12)

(b) dues other than those pertaining to railway or Government accommodation, namely balance of house-building or conveyance or any other advance, overpayment of pay and allowances, leave salary or other dues such as Post Office or Life Insurance premia, losses (including short collection in freight charges shortage in stores) caused to the Government or the railway as a result if negligence or fraud on the part of the railway servant while he was in service.

(4) (i) A claim against the railway servant may be on account of all or any of the following: -

(a) losses (including short collection in freight charges, shortage in stores) caused to the Government or the railway as a result of negligence or fraud on the part of the railway servant while he was in service;

(b) other Government dues such as over-payment on account of pay and allowances or other dues such as house rent, Post Office or Life Insurance Premia, or outstanding advance,

(c) non-Government dues.

(ii) Recovery of losses specified in sub-clause (a) of clause (i) of this sub-rule shall be made subject to the conditions laid down in rule 8 being satisfied from recurring pensions and also commuted value thereof, which are governed by the Pension Act, 1871 (23 of 1871). A recovery on account of item (a) of sub-para (i) which cannot be made in terms of rule 8, and any recovery on account of sub-clauses items (b) and (c) of clause (i) that cannot be made from these even with the consent of the railway servant, the same shall be recovered from retirement, death, terminal or service gratuity which are not subject to the Pensions Act, 1871 (23 of 1871). It is permissible to make recovery of Government dues from the retirement, death, terminal or service gratuity even without obtaining his consent, or without obtaining the consent of the member of his family in the case of a deceased railway servant.

(iii) Sanction to pensionary benefits shall not be delayed pending recovery of any outstanding Government dues. If at the time of sanction, any dues remain unassessed or unrealised the following courses should be adopted: -

(a) In respect of the dues as mentioned in sub-clause (a) of clause (i) of this sub-rule. A suitable cash deposit may be taken from the railway servant or only such portion of the gratuity as may be considered sufficient, may be held over till the outstanding dues are assessed and adjusted.

(b) In respect if the dues as mentioned in sub-clause (b) of clause (i) of this sub-rule- (1) The retiring railway servant may be asked to furnish a surety of a suitable permanent railway servant. If the surety furnished by him is found acceptable, the payment of his pension or gratuity or his last claim for pay, etc. should not be with held and the surety shall sign a bond in Form 2.

(2) If the retiring railway servant is unable or nor willing to furnish a surety, then action shall be taken as specified in sub-clause (a) of sub-clause (iii).

(3) The authority-sanctioning pension in each case shall be competent to accept the surety bond in Form 2 on behalf of the President.

(c) In respect of the dues as mentioned in sub-clause (c) of clause (i) The Quasi-Government and non-Government dues, such as amounts payable by a railway servant to Consumer Cooperative Societies, Consumer Credit Societies or the dues payable to an autonomous organisation by a railway servant while on deputation may be recovered from the retirement gratuity which has become payable to the retiring railway servant provided he gives his consent for doing so in writing to the administration.

(iv) In all cases referred to in sub-clauses (a) and (b) of clause (I) of this sub-rule, the amounts which the retiring railway servants are required to deposit or those which are with held from the gratuity payable to them shall not be disproportionately large and that such amount are not with held or the sureties furnished are not bound over for unduly long periods. To achieve this the following principles should be observed by all the concerned authorities:-

(a) The cash deposit to be taken or the amount of gratuity to be withheld should not exceed the estimated amount of the outstanding dues plus twenty-five per centum thereof.

(b) Dues mentioned in clause (I) of this sub-rule should be assessed and adjusted within a period of three months from the date of retirement of the railway servant concerned.

(c) Steps should be taken to see that there is no loss to Government on account of negligence on the part of the officials concerned while intimating and processing of a demand. The officials concerned shall be liable to disciplinary action in not assessing the Government dues in time and the question whether the recovery of the irrecoverable amount shall be waived or the recovery made from the officials held responsible for not assessing the Government dues in time should be considered on merits.

(d) As soon as proceeding of the nature referred to in rule 8 are instituted, the authority which instituted the proceedings should without delay intimate the fact to the Account Officer.

16. **Adjustment and recovery of dues pertaining to Government or railway accommodation-** (1) The Directorate of Estates on receipts of intimation from the Head of Office under sub-rule (1) *of rule 77 regarding the issue of "No Demand Certificate" shall scrutinise its records and inform the Head of Office within two months*, if any licence fee was recoverable from him in respect of the period prior to eight months of his retirement. If no intimation in regard to recovery of outstanding licence fee is received by the Head of Office by the stipulated date, it shall be presumed that no licence fee was recoverable from the allottee in respect of the period preceding eight months of his retirement.*(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(2) The Head of Office shall ensure that licence fee for the next eight months, that is up to the date of retirement of the allottee is recovered every month from the pay and allowances of the allottee.

(3) Where the Directorate of Estates intimates the amount of licence fee recoverable in respect of the period mentioned in sub-rule (1), the Head of Office shall ensure that outstanding licence fee is recovered in installments from the current pay and allowances of the allotee and where the entire amount is not recovered from the pay and allowances, the balance shall be recovered out of the gratuity before its payment is authorised.

(4) The Directorate of Estates shall also inform the Head of Office the amount of licence fee for the retention of Government accommodation for the permissible period beyond the date of retirement of the allottee. The Head of Office shall adjust the amount of that licence fee from the amount of the gratuity together with the unrecovered licence fee, if any, mentioned in sub-rule (3)**..(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70**

(5) If in any particular case, it is not possible for the Directorate of Estates to determine the outstanding licence fee, that Directorate shall inform the Head of Office that **ten per cent of gratuity** may be withheld pending receipt of further information.(Authority: Railway Board letter No. F(E)III/2010/PNl/4 dated 28.03.12)

"(6) The recovery of licence fee (where it is not possible for the Directorate of Estates to determine the outstanding licence fee) as well as damages (for the occupation of the Government accommodation beyond the permissible period after the date of retirement of allottee) shall be the responsibility of the Directorate of Estates and the withheld amount of gratuity under sub-rule (5) above, the retiring Government employees, who are in occupation of Government accommodation, shall be paid immediately on production of "No Demand Certificate" from the Directorate of Estates after actual vacation of the Government accommodation.

(6A) The Directorate of Estates shall ensure that "No Demand Certificate" shall be given to the Government employee within a period of fourteen days from the actual date of vacation of the Government accommodation and the allottee shall be entitled to payment of interest (at the rate applicable to General Provident Fund deposit determined from time to time by the Government of India) on the excess withheld amount of gratuity which is required to be refunded, after adjusting the arrears of licence fee and damages, if any, payable by the allottee and the interest shall be payable by the Directorate of Estates through the concerned Accounts Officer of the Government employee from the actual date of vacation of the Government accommodation up to the date of refund of excess withheld amount of gratuity.

(6B) On account of licence fee or damages remaining unpaid after adjustment from the withheld amount of gratuity mentioned under sub-rule (5) above, may be ordered to be recovered by the Directorate of Estates through the concerned Accounts Officer from the Dearness Relief without

the consent of the pensioners and in such cases no Dearness Relief shall be disbursed until full recovery of such dues has been made.

(Authority: Railway Board letter No. F(E)III/2010/PNl/4 dated 28.03.12)

NOTE:- For the purpose of this rule, the licence fee shall also include any other charges payable by the allottee for any damage or loss caused by him to the accommodation or its fittings.

(7) A railway servant shall vacate the railway accommodation immediately after his retirement.

(8)(a) In case where a railway accommodation is not vacated after superannuation of the railway servant or after cessation of his service such as on voluntary retirement, compulsory retirement, medical invalidation, or death, then, the full amount of retirement gratuity, death gratuity or special contribution to provident fund, as the case may be, shall be withheld.

(b) The amount withheld under clause (a) shall remain with the railway administration in the form of cash.

(c) In case the railway accommodation is not vacated even after the permissible period of retention after the superannuation, retirement, cessation of service or death, as the case may be, the railway administration shall have the right to withhold, recover, or adjust from the Death-cum-retirement Gratuity, the normal rent, special licence fee or damage rent, as may be due from the ex-railway employee and return only the balance, if any, on vacation of the railway accommodation.

(d) Any amount remaining unpaid after the adjustment made under clause (c), may also be recovered without the consent of the pensioner by the concerned Accounts Officer from the dearness relief of the pensioner until full recovery of such dues has been made.

(e) Dispute, if any, regarding recovery of damages or rent from the ex-railway employee shall be subject to adjudication by the concerned Estate Officer appointed under the Public Premises (Eviction of Unauthorized Occupants) Act,1971 (40 of 1971).

(Authority: Railway Board's letter No. F(III)/97/PN1/14 (Amendment)dated 24.5.2000)

17. Pensionary benefits to staff declared unfit. - If a railway servant is unfit for his post but is retained in service in an alternative appointment under the provision of the code and

subsequently becomes entitled to receive retirement gratuity or pension, he shall be given the option of accepting either of following, whichever he may, prefer-

(i) the gratuity or pension which he would normally be granted with reference to his total service taken together,

(ii) The sum of-

(a) gratuity or pension which he would have been granted if he had been medically invalidated out of service instead of being retained in an alternative appointment at the end of the spell of his service; and

(b) the retirement gratuity or pension which he would normally have been granted for the second spell of this service rendered in the alternative appointment:

Provided that if total qualifying service of the railway servant in both the spells of service taken together exceeds 33 years, the qualifying service in the second spell shall be reduced by the number of years by which total qualifying service in both the spells taken together exceeds 33 years and ordinary gratuity or pension and death-cum-retirement gratuity for the second spells of service shall be calculated with reference to the reduced qualifying service so calculated.

18. Pensionary, terminal or death benefits to temporary railway servant. - (1) **A** temporary railway servant who retires on superannuation or on being declared permanently incapacitated for further railway service by the appropriate medical authority after having rendered temporary service not less than ten years shall be eligible for grant of superannuation, invalid pension, retirement gratuity and family pension at the same scale as admissible to permanent railway servant under these rules.

Explanation: For the purpose of sub-rule (1) of this rule "service" shall have the meaning assigned to it in sub-rule (6) of rule 1002 of the Code except that it shall not include the period of first four years of apprenticeship of Special Class Railway Apprenticeship.

(2) A temporary railway servant who seeks voluntary retirement after completion of twenty years of service shall continue to be eligible for retirement pension and other pensionary benefits like retirement gratuity and family pension as admissible under these rules.

(3) In the event of death in harness of a temporary railway servant his family shall be eligible to family pension and death gratuity on the same scale as admissible to families to permanent railway servants under these rules.

(4) The terminal or death gratuity shall not be admissible -

(i) to a probationer or other railway servant discharged for failure to pass the prescribed test or other examination;

(ii) in a case where the railway servant concerned resigns his post or is removed or dismissed from railway service;

(iii) to employees re-employed under the terms of re-employment applicable to retired employees.

(5) The rules and orders applicable to the admissibility of death-cum-retirement gratuity to permanent pensionable railway servants shall apply as far as may be to the terminal or death gratuity also subject to the provisions of the sub-rules (6) to (10).

(6) No nomination for death or terminal gratuity shall be necessary.

(7) The payment of the terminal gratuity in the case of a temporary railway servant who dies before receiving payment of the said gratuity or of the death gratuity shall be made to his family in the following order of preference: -

(1) wife or wives including judicially separated wife or wives in the case of a male railway servant;

(2) husband including judicially separated husband in the case of a female railway servant,

(3) sons including step sons and adopted sons,

(4) unmarried daughters including step daughters and adopted daughters,

(5) widowed daughters including step daughters and adopted daughters.

(6) Father } Including adopted parents in the case of individuals whose personal law permits adoption.

(7) Mother } -DO-

(8) Brother below the age of eighteen years including stepbrothers.

(9) Unmarried sisters and widowed sisters including step sisters,

(10) Married daughters, and

(11) Children of a pre-deceased son.

(8) If the person eligible to the gratuity in the order of preference mentioned in item (1) of sub-rule (7) is totally denied any share in the property of the railway servant under a will or deed made by him, such person shall be treated as ineligible to receive the gratuity which shall then be paid to the next person

in the order of preference and where the railway servant makes any such will or deed he may intimate the fact in writing to the Head of Office who shall keep a note in the service book of the railway servant.

(9) The amount of gratuity payable to a temporary railway servant or to his family in the event of his death may be determined on the bases of the entries made in this service book and drawn without a formal application or accounts report, just as pay claims in pay bill form.

(10) The non-service staff appointed on the personal staff of Minister (s) or Deputy Ministers that is the staff appointed at the discretion of the Ministers and who on the date of their appointment are not already in Government service shall be treated as purely temporary employees for the purpose of the benefits admissible under this rule.

19. Pension on re-employment-Pension on re-employment shall be subject to the conditions laid down in rule 33.

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CHAPTER-III

QUALIFYING SERVICE

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20. Commencement of qualifying service- Subject to the provisions of these rules, qualifying service of a railway servant shall commence from the date he takes charge of the

post to which he is first appointed either substantively or in an officiating or temporary capacity:

Provided that officiating or temporary service is followed, without interruption, by substantive appointment in the same or another service or post:

Provided further that -

(a) in the case of a railway servant in a Group 'D' service or post who held a lien or a suspended lien on a permanent pensionable post prior to the 17th April, 1950, service rendered before attaining the age of sixteen years shall not count for any purpose; and

(b) in the case of a railway servant not covered by clause (a), service rendered before attaining the age of **eighteen** years shall not count, except for compensation gratuity.**(Authority: Railway Board's letter No. F(E)III/99/PN 1/(Modification) dated 23.5.2000)**

(c) the provisions of clause (b) shall not be applicable in the cases of counting of military service for civil pension under rule 34.

(Authority: Railway Board's letter No. F(E)III/2004/PN1/21(Amendment) dated 7.12.2004)

21. Conditions subject to which service qualifies: - (1) The service of a railway servant shall not qualify unless his duties and pay are regulated by the Government; or under conditions determined by the Government.

Explanation: Save as otherwise provided in these rules for the purpose of sub-rule (1) the expression "service" means service under the Government and paid by the Government for the Consolidated Fund of India or a Local Fund administered by that Government but does not include service in a non-pensionable establishment unless such service is treated as qualifying service by that Government.

(2) In case of a railway servant belonging to a State Government who is permanently transferred to a service or post under the railways, the continuous service rendered under the State Government in an officiating or temporary capacity if any, followed without interruption by substantive appointment or the continuous service rendered under that Government in an officiating or temporary capacity, as the case may be, shall qualify:

Provided that nothing contained in this sub-rule shall apply to any such railway servant who is appointed otherwise than by deputation to a service or post to which these rules apply.

22. Counting of service on railways as qualifying service-The service of a railway servant which shall qualify for pensionary benefits, to the extent provided for in these rules, shall be as follows:

(i) continuous service in the Indian Railways or continuous service in former company railway or in a former State Railway which have been taken over by the Central Government; and followed by service on Indian Railways.

Note:- Service rendered by a railway servant with a former State Ruler or personally to the ex-Ruler or in his household prior to the Federal Financial Integration, followed without break of such service, shall be treated as service in the former State Railway for the Purpose of pensionary benefits irrespective of whether his emoluments were paid from the State Revenues or from the private source of the ex-Ruler.

(ii) Service rendered before joining the Indian Railway or a former Company railway or former State railway, which have been taken over by the Government, provided it is: -

(a) a service in an Indian Railway or former State railway or former Company railway if at the time of transfer it was decided that such service would count for special contribution to Provident Fund;

(b) a service on a contract basis on an Indian Railway or a former Company railway or a former State Railway subject to the provisions of rule 24;

(c) a service under a private railway company or a quasi railway body to the extent and subject to the provisions of rule 25;

(iii) A non-pensionable service of a scientific employee under a semi-Government institution which is financed from cess or Government grants subject to the provisions of rule 30.

(iv) A military or a war service.

(v) A qualifying service rendered under the Central Government (in a Civil Ministry or Department or as a civilian employee under the Ministry of Defence including the Ordnance Factories) or a State Government before transfer to Railways in accordance with the provisions of rule 27.

23. Counting of service on contract- Service constituting period of probation of a railway servant appointed as a probationer or on probation shall be treated as qualifying service.**(Authority: Railway Board's letter No. F(E)III/99/PN 1/(Modification) dated 23.5.2000)**

24. Counting of service on contract. - (1) A person who is initially engaged by the railways on a contract and is subsequently appointed to the same or another post in a substantive capacity, without a break in service, such contract period of service shall be treated like any other permanent service in the railway and be taken into account for calculating for the pensionary benefits, subject to the conditions laid down in these rules;

a. Provided that (i) the period of contract service, during which the Contract officer did not subscribe to the State Railway Provident Fund (Contributory), shall count to the extent indicated above, if during such period, the Railway servant concerned did not any inflated rates of pay by reason of absence of any retirement benefits;

(ii) if the railway servant concerned has subscribed to the State Railway Provident Fund (Contributory) during a period of service, he shall have the option either-

(a) to refund the Government contribution in the Provident Fund together with interest there-on, and Special Contribution to Provident Fund, if any, for the period in question and to count the contract service for pensionary benefits to the extent indicated above, or

(b) to retain the Government contribution to the Provident Fund with interest thereon including any other compensation and Special contribution to Provident Fund, if any, and not to count the period of contract service in question for pensionary benefits.

b. The option, referred to in sub-clause (a) or sub-clause (b) of clause (ii) of sub-rule (1), shall be exercised within three months of the railway servant concerned in a substantive post and if he is on leave on that date, within three months of his return from leave, whichever is later.

c. If no option is received from the railway servant within the period referred to in sub-rule (2), he shall be deemed to have opted for retention of monetary benefits referred to in sub-rule (2), he shall be deemed to have opted for retention of monetary benefits referred to in sub-clause (b) of clause (ii) of sub-rule (1).

d. Where a railway servant (on contract basis) who was admitted to the State Railway Contributory Provident Fund opts for the alternative in sub-clause (1) above, the amount of Government contribution together with interest thereon including other compensation standing to his credit in the State Railway Provident Fund (Contributory) and the Special Contribution to the Provident Fund, if any, shall be surrendered and such amount shall be credited to the Consolidates Fund of India.

Provided that in a case where the Government contribution and the Special contribution, he shall be required to refund the amount received by him together with compound interest on the amount actually received from the date(s) of payment to the date of final refund, at the rate which would have been applicable to the Government contribution, if that amount would have remained in the fund and earned interest, in case where the railway servant dies before the entire amount is refunded, the amount which remains to be refunded shall be adjusted against the death gratuity which may become payable to the family of such railway servant.

25. Counting of service rendered under Private railway Companies and quasi-railway bodies. - (1) The previous service of employees of the former private or former railway companies and quasi-railway bodies who were absorbed in or appointed as fresh entrants in the Indian Railways shall be taken into account for pensionary benefits under these rules, if countable as under, for the purpose of special contribution to Provident Fund.

(i) if under the existing orders, the service is not countable for special contribution to Provident Fund, the same shall not be taken account for pensionary benefits;

(ii) if under the existing orders, previous service is countable for determining only eligibility for special contribution to Provident Fund the same shall be taken into account in full for pensionary benefits.

(2) The previous service, which is taken into account in accordance with the provisions of sub-rule (1), shall be treated as service in Railways to the extent indicated therein, for pensionary benefits under these rules.

26. Counting of service rendered in the Indian Railway Conference Association- If a part of the service rendered by a railway servant in the Indian Railway Conference Association, such service shall be deemed as having been rendered under the Government and shall be taken into account for calculating the qualifying service under these rules;

Provided that the transfer has been effected as a result of the railway servants application having been forwarded through proper channel or in consequence of the Indian Railway Conference Association and the Indian Railway Administration having agreed to such transfer on account of the employee's special qualification or experience.

27. Counting of service rendered under the Central Government (in a Civil Ministry or Department or as a Civilian employee under the Ministry of Defence including Ordinance Factories) or a State Government by a person transferred and permanently absorbed on the railway- (1) A pensionable employee transferred to the railways from another Central Government Department shall be treated as on deputation so long as he is not permanently absorbed in the railway service and on permanent absorption in such service he shall be entitled to pensionary benefits under these rules.

(2) If a permanent employee, who is a member of a Contributory Provident Fund, is transferred and permanently absorbed in a railway service on pensionable basis, the period of service rendered by him prior to his joining such railway service shall count for pensionary benefits under these rules and the employee's contribution to his Provident Fund Account shall be resumed by the Ministry or Department under which he had served prior to joining such railway service.

(3) In the case of an employee, who was a member of a Contributory Provident Fund while in the service of a State Government, the amount of Government contribution with interest thereon shall be resumed by the railways with the consent of the State

Government concerned and such employee shall be allowed to count the period of his service under the State Government during which he had actually subscribed to the Contributory Provident Fund and if the State Government concerned is willing to bear the proportionate liability on service-share basis taking into account the entire service under such Government, the Government contribution for such service credited by it shall be resumed by such State Government.

(4) The provisions of rule 23 shall apply as far as may be, to the contract service rendered under a State or the Central Government provided that the previous contract service during which the railway servant did not subscribe to a Contributory Provident Fund shall count only if the previous employer is prepared to share the proportionate liability on service-share basis for the entire service rendered under him.

28. Counting of temporary service under the State and Central Government and allocation of pensionary liability- (1) The Government servants can be allowed the benefit of counting their qualifying service both under the Central Government and the State Governments for grant of pension by the Government from where they retire:

Provided that the gratuity, if any, received by the Government employee for temporary service under the Central or State Government shall be refunded by him to that Government concerned.

(2) The Government servants eligible to claim the benefits of combined service in accordance with sub-rule (1) shall be of the following categories: -

(a) those who having been retrenched from the service of the Central Government or a State Government but have secured on their own, employment under a State or the Central Government either with or without interruption between the date of retrenchment and date of new appointment;

(b) those who while holding temporary posts under the Central Government or a State Government apply for posts under the Central Government or a State Government through proper channel with proper permission of the administrative authority concerned;

Provided that where an employee is required for administrative reasons, for satisfying a technical requirement, to tender resignation from the temporary post held by him before joining the new appointment, a certificate to the effect that such resignation had been tendered for administrative reasons or to satisfy a technical requirement to join, with proper permission the new posts, may be issued by the authority accepting the resignation. A record of this certificate may also be made in his service book under proper attestation to enable him to get this benefit at the time of retirement.

(3) The provision of this rule shall not apply to the employees in the previous employment of the State Governments of Jammu and Kashmir and Nagaland.

29. Pensionary liability of Departments of the Central Government- The liability for pension including gratuity shall be borne in full by the Department to which the Government servant permanently belongs at the time of retirement and no recovery of proportionate pension shall be made from other Department of the Central Government under whom he had served.

30. Counting of service rendered by Scientific employees in semi-Government institution- Service rendered by a scientific employee in a semi-Government institution which is financed from cess or Government grants and during such service he was subscribing to a Contributory Provident Fund, shall, on permanent appointment without any interruption to a pensionable railway service be counted as service qualifying for pension:

Provided that the contribution together with interest thereon paid by the said institution is made over to the Government but so much of the period of service during which he did not subscribe to the Contributory Provident Fund shall not be so reckoned unless the previous employer agrees to bear proportionate liability on account of pensionary benefits for the service so rendered. If the employee was not on a Contributory Provident Fund basis in such an institution, his previous service shall be reckoned as qualifying for pension if the previous employer agrees to bear proportionate liability on account of pensionary benefits.

31. Counting of service paid from Contingencies- In respect of a railway servant, in service on or after the 22nd day of August, 1968, half the service paid from contingencies benefits on absorption in regular employment, subject to the following condition namely: -

(a) the service paid from contingencies has been in a job involving whole-time employment;

(b) the service paid from contingencies should be in a type of work or job for which regular posts could have been sanctioned such as posts of malis, chowkidars and khalasis;

(c) the service should have been such for which payment has been made either on monthly rate basis or on daily rates computed and paid on a monthly basis and which, though no analogous to the regular scales of pay, borne some relation in the matter of pay to those being paid for similar jobs being performed at the relevant period by staff in regular establishments;

(d) the service paid from contingencies has been continuous and followed by absorption in regular employment without a break;

Provide that the weightage for past service paid from contingencies shall be limited to the period after 1st January 1961 subject to the condition that authentic records of service such as pay bill, leave record or service-book is available.

NOTE - (1) the provisions of this rule shall also apply to casual labour paid from contingencies.

(2) The expression "absorption in regular employment" means absorption against a regular post.

32. Counting of service of Substitute - Service rendered as substitute shall be counted for pensionary benefits from the date of completion of three months in the case of teachers and four months in other cases of continuous service as substitute followed by absorption in a regular Group C or Group D posts without any break.

33. Counting of pre-retirement Civil (including railway) service in the case of re-employed railway servant. — (1) A railway servant who, having retired on compensation pension or invalid pension or compensation gratuity or invalid gratuity, is re-employed and appointed substantively to a service or a post to which these rules apply, may exercise his option either :—

(a) to continue to draw the pension or retain the gratuity sanctioned for his earlier service, in which case his former service shall not be counted as qualifying service, or

(b) to cease to draw his pension and refund—

(i) pension already drawn;
(ii) the value received for commutation of part or a part of pension; and
(iii) the amount of death-cum-retirement gratuity including service gratuity, if any,

and count the previous service as qualifying service :

Provided that —

(i) the pension drawn prior to the date of re-employment shall not be required to be refunded;

(ii) the element of pension which was ignored for fixation of his pay including the element of pension which was not taken into account for fixation of pay shall be refunded by him;

(iii) the element of pension equivalent of gratuity including the element of commuted part of pension, if any, which was taken into account for fixation of his pay shall be set off against the amount of death-cum-retirement-gratuity and the commuted value of pension and the balance, if any, shall be refunded by him.

Explanation. —In the proviso to this sub-rule, the expression "which was taken into account" means, the amount of pension including the pension equivalent of gratuity by which pay of the railway servant was reduced on initial re-employment and the expression "which was not taken into account" shall be construed accordingly.

(2) (a) The authority issuing the order of substantive appointment to a railway service or post referred to in sub-rule (1) shall along with such order require in writing the railway servant to exercise his option under that sub-rule within three months of the date of issue of such order or if he is on leave on that date, within three months of his return from leave, whichever is later and also bring to his notice the provisions of clause (b) of that sub-rule.

(b) If no option is exercised within the period referred to in clause (a), the railway servant shall be decided to have opted for clause (a) of sub-rule (1).

(3) ln case of a railway servant, who opts or is deemed to have opted for clause (a) of sub-rule (1), ihe pension or gratuity admissible for his subsequent service shall be subject to the limitation that the ser-vice gratuity or the capital value of the pension and death-cum retirement gratuity, if any shall not be greater than the difference between the value of the pension and death-cum-retirement gratuity, if any, which would have been admissible to him at the time of his final retirement if the two periods of service were combined and the value of retirement benefits already granted to him for the previous service.

Note—The capital value of pension shall be calculated in accordance with the Table in the Appendix II under the Railway Service (Commutation of Pension) Rules 1993, as applicable at the time of the second or final retirement.

(4) (a) A railway servant who opts for clause (b) of sub-rule (1) shall be required to refund the gratuity including death-cum-retirement gratuity, if any, received in respect of his earlier service, in monthly instalments not exceeding thirty-six in number, the first instalment beginning from the month following the month in which he exercised such option.

(b) The right to count previous service as qualifying service shall not be revived until the whole amount has been refunded.

(5) In the case where a railway servant who. Having elected to refund the gratuity, dies before the entire amount is refunded, the unrefunded amount of gratuity shall be adjusted against the death-cum-retirement gratuity which may become payable to such deceased's family.

34. Counting of Military service rendered before employment on the railway. —**(1)** A railway servant who is re-employed in a railway service or post before attaining the age of superannuation and who, before such re-employment, had rendered military service, may, on his confirmation in a railway service or post, opt either—

(Authority: Railway Board's letter No. F(E)III/2004/PN1/21(Amendment) dated 7.12.2004

(a) to continue to draw the military pension or retain gratuity received on discharge from military service, in which case his former military services shall not count as qualifying service; or

(b) to cease to draw his pension and refund,—

(i) the pension already drawn;

(ii) the value received for the commutation of a part of military pension; and

(iii) the amount of death-cum-retirement gratuity including service gratuity, if any, and count previous military service as qualifying service, in which case the service so allowed to count shall be restricted to a service within or outside the employees' unit or department in India or elsewhere which is paid from the Consolidated Fund of India or for which pensionary contribution has been received by the Government:

Provided that—.

(i) the pension drawn prior to the date of re-employment shall not be required to be refunded;

(ii) the element of pension which was ignored for fixation of his pay including the element of pension which was not taken into account for fixation of pay on re-employment shall be refunded by him;

(iii) the element of pension equivalent of gratuity including the element of commuted part of pension, if any, which was taken into account for fixation of pay shall be set off against the amount of death-cum-retirement gratuity and the commuted value of pension and the balance, it any, shall be refunded by him.

Explanation—In the proviso to this sub-rule, the expression "which was taken into account" means the amount of pension including the pension equivalent of gratuity by which the pay of the railway servant was reduced on initial re-employment and the expression "which was not taken into account" shall be construed accordingly.

(2) (a) The authority issuing the order of substantive appointment to a railway service or post referred to in sub-rule (1) shall alongwith such order require in writing the railway servant to exercise his option under that sub-rule within three months of the date of issue of such order or if he is on leave on that data within three months of his return from leave, which-ever is later and also bring to his notice the provisions of clause (b) of that sub-rule.

(b) If no option is exercised within the period 'referred to in clause (a), the railway servant shall be deemed to have opted for clause (a) of sub-rule (1).

(3) (a) A railway servant who opts for clause (b) of sub—rule (1) shall be required to refund the pension, bonus or gratuity received in respect of his earlier military service, in monthly instalment not exceeding thirty six in number, the first instalment beginning from the month following the month in which he exercised such option,

(b) The right to count previous service as qualifying service shall not revive until the whole amount has been refunded.

(4) In the case where a railway servant who, having elected to refund the pension, bonus or gratuity, dies before the entire amount is refunded, the unrefunded amount of pension or gratuity shall be adjusted against the death-cum-retirement gratuity which may become payable to such deceased's family.

(5) When an order is passed under this rule allowing previous military service to count as part of the service qualifying for civil pension, the order shall be deemed to include the condonation of interruption in service, if any, in the military service and between the military and railway services.

35. Verification of Military Service - Before pension is granted, the war or Military service of the individual to whom pension is payable and the amount of bonus or gratuity in lieu of pension paid to him shall be verified, in Form 3 from the following authorities as indicated against each category of the employees, namely: -

I. Ex-service Commissioned Officers-

(a) (i) Non-Medical Officers-A.G's Branch/Ogr3(RR&C)(d) Army Headquarters, DHQ P.O., New Delhi.

(ii) Medical Officers-MPRS (O) (NE) Medical Directorate, Army Headquarters, DHQPO, New Delhi.

(b) Ex. Naval Officers-Personal services Directorate (Naval Appointments), Headquarters, DHQPO, New Delhi.

(c) Ex-Air Force Officers-Directorate of Personnel (Officers) (P.O. 2) Air Headquarters, DHQPO, New Delhi.

II. Ex. J.C.O's, Other Ranks and NcsE and their equivalent in the Navy and Air Force. The authorities concerned shall be addressed enclosing two copies of Form 3 –

(a) JCO's Ors. And NcsE. Ot the Indian Army-The respective Record Office as indicated in the Discharge Certificate of an individual concerned. (A list of the existing Record Offices is given in Appendix II).

(b) CPO Petty Officers and Sailors of Navy-The Captain, Naval Barracks (Drafting Office), Bombay.

(c) MWOs., Wos., NCO's., and Airmen of the Air Force-Directorate of Personnel (Airman, Air Head Quarters) Vayu Bhawan, New Delhi.

36. Counting of period spent on leave-All leave during service for which leave salary is payable and all extraordinary leave granted on medical grounds shall count as qualifying services:

Provided that in the case of extraordinary leave other than extraordinary leave granted on medical certificate, the appointing authority may, at the time of granting such leave; allow the period of that leave to count as qualifying service if such leave is granted to a railway servant,

(Authority: Railway Board's letter No. F(E)III/99/PN 1/(Modification) dated 23.5.2000)

(i) due to his inability to join or rejoin duty on account of civil commotion, or

(ii) for prosecuting higher scientific or technical studies.

37. Counting periods of suspension-Where a railway servant is kept under suspension pending inquiry into his conduct the period of such suspension shall count as qualifying service only where on conclusion of such inquiry, he has been fully exonerated or the suspension is held to be wholly unjustified and in other cases, the period of such suspension shall not count unless the authority competent to pass orders count under the rule governing such extent as that authority may declare. Where the authority reinstating the railway servant had not passed order as to the treatment of the period of suspension for the purpose of qualifying service for pensionary benefits the period of suspension shall qualify only if it had been treated as duty or leave due, as the case may.

38. Counting of periods spent on training-The Ministry of Railways may, by order, decide whether the time spent by a railway servant under training immediately before his appointment to service under the railway shall count as qualifying service.

39. Counting of past service on reinstatement- (1) A railway servant, who is dismissed, removed or compulsorily retired from service, but is reinstated on appeal review, is entitled to count his past service as qualifying service.

(2) The period of interruption in service between the date of dismissal, removal or compulsory retirement, as the case may be, and the date of reinstatement, and the period of suspension, if any, shall not count as qualifying service unless regularised as 'duty' or 'leave' by a specific order of the authority which passed the order or reinstatement.

40. Forfeiture of service on dismissal or removal-Dismissal or removal of a railway servant from a service or post shall lead to forfeiture of his past service.

41. Forfeiture of service on resignation- (1) Resignation by a railway servant from a service or a post, unless it is allowed to be withdrawn in the public interest by the appointing authority shall lead to forfeiture of his past service.

(2) A resignation shall not lead to forfeiture of past service if it has been submitted to take up, with proper permission, another appointment, whether temporary or permanent under the Government where service qualifies for pension.

(3) Interruption in service in a case falling under sub-rule (2), due to the two appointments, being at different stations, not exceeding the joining time permissible under the rules of transfer, shall be covered by grant of leave of any kind due to the railway servant on the date of relief or by formal condonation to the extent to which the period is not covered by leave due to him.

(4) The appointing authority may permit a person to withdraw his resignation in the public interest on the following conditions, namely: -

(i) that the resignation was tendered by the railway servant for some compelling reasons which did not involve any reflection on his integrity, efficiency or conduct and the request for withdrawal of the resignation has been made as a result of a material change in the circumstances which originally compelled him to tender the resignation.

(ii) that during the period intervening between the date on which the resignation became effective and the date from which the request for withdrawal was made, the conduct of the person concerned was in no way improper;

(iii) that the period of absence from duty between the date on which the resignation became effective and the date on which the railway servant is allowed to resume duty as a result of permission to withdraw the resignation is not more than ninety days;

(iv) that the post, which was vacated by the railway servant on the acceptance of his resignation or any other comparable post, is available.

(5) Request for withdrawal or a resignation shall not be accepted by the appointing authority where a railway servant resigns his service or post with a view to taking up an appointment in or under a private commercial company or in or under a Corporation or company wholly or substantially owned or controlled by the Government or in or under a body controlled or financed by the Government.

(6) When an order is passed by the appointing authority allowing a person to withdraw his resignation and to resume duty, the order shall be deemed to include the condonation of interruption in service but the period of interruption shall not count as qualifying services.

(7) A resignation submitted for the purpose of Rule 53 should not entail forfeiture of past service under the Government or the railway.

42. Effect of interruption in service- (1) An interruption in the service of a railway servant shall lead to forfeiture of his past service, except in the following cases namely: -

(a) authorised leave of absence;

(b) unauthorised absence in continuation of authorised leave of absence so long as the post of absentee is not substantively filled;

(c) suspension, where it is immediately followed by reinstatement whether in the same or a different post, or where the railway servant dies or is permitted to retire or is retired on attaining the age of compulsory retirement, while under suspension;

(d) transfer to non-qualifying service in an establishment under the control of the Government if such transfer has been ordered by a competent authority in the public interest;

(e) joining time while on transfer from one post to another.

(2) Notwithstanding anything contained in sub-rule (1) the appointing authority may, by order, commute retrospectively the period of absence without leave as extraordinary leave.

43. Condonation of interruption in service- (1) (a) In the absence of service book, an interruption between two spells of Government service rendered by a railway servant under Government including Civil Service rendered and paid out of Defence Services Estimates or Railway Estimates shall be treated as automatically condoned and the pre-interruption service treated as qualifying service.

(b) Nothing in clause (a) shall apply to interruption caused by resignation, dismissal or removal from service or for participation in a strike.

(2) Where the break in service of a railway servant is condoned, he shall, unless specifically provided to the contrary in the sanction for such condonation, refund any gratuity, special contribution as well as Government contribution to Provident Fund, if any, with interest thereon, received by him in respect of his service before the break.

44. Treatment of breaks in service Condoned for Special contribution to Provident Fund-Any break in service condoned prior to the 22nd June, 1961 for the purpose of Special Contribution to Provident Fund shall be deemed to be condoned for the purpose of pensionary benefits also, provided that-

(i) the railway servant who has not refunded the amount of gratuity (Special contribution to Provident Fund or Government contribution or both) received by him for the spell of service rendered prior to the break in service, refunds to the Government the amount thereof. No interest, need, be recovered on the amount for the period it remained with him;

(ii) (a) the intention to make the refund has been made known by the railway servant in writing to the Accounts Officer not later than six months from the date of issue of orders of his confirmation in a substantive post or if he is on leave, within six months of date of his return from leave;

(b) the refund may be made in installments not exceeding twelve in numbers as may be specified by the authority who condones the break in service;

(c) the right to count the previous service shall not revive till the whole amount has been completely refunded,

45. omitted (Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

46. Deputation to United Nations and other organisations.- A railway servant who is deputed on foreign service to the United Nations' Secretariat or other United Nations' Bodies, the International Monetary Fund, the International Bank of Reconstruction and Development, the Asian Development Bank or the Commonwealth Secretariat or any other International Organisation and who becomes entitled for pensionary benefits from that organisation, may at his option,-

(a) pay the pension contributions in respect of his foreign service and count such service as qualifying for pension under these rules; or
(b) avail the retirement benefits admissible under the rules of the aforesaid organisation and not count such service as qualifying for pension under these rules:

Provided that where a railway servant opts for clause (b), retirement benefits shall be payable to him in India in rupees from such date and in such manner as the Government may, by order, specify:

Provided further that pension contributions, if any, paid by the railway servant, shall be refunded to him.
(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

47. Verification of qualifying service after *eighteen years* **service** *and* **five years before retirement.-** (1) A railway servant on completing *eighteen years* of service or on his being left with five years of service before the date of retirement whichever is earlier, the Accounts Officer concerned in the case of a gazetted railway servant *and* the Head of Office in consultation with the Accounts Officer concerned in the case of a non-gazetted railway servant shall, in accordance with the rules for the time being in force, verify the

service rendered by such railway servant, determine the qualifying service and communicate to him the period of qualifying service so determined in Form 15 **(***Authority: Railway Board's letter No. 2011/F (E) III/1(1)9dated 23.09.13 & File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70)*

(1A) *For the purposes of verification of service, the Head of Office shall follow the procedure provided in clause (a) of sub-rule (1) of rule 79.* *(Authority: File No. 2015/F (E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(2) Not withstanding anything contained in sub-rule (1), where a railway servant is transferred to another department from a temporary department or on account of the closure of the department he had been previously serving, or because the post he held had been declared surplus, the verification of his service may be done whenever such event occurs.

(3) The verification done under sub-rule (1) and (2) shall be treated as final and shall not be reopened except when necessitated by a subsequent change in the rules and orders governing the conditions under which the service qualifies for pension.

48. Deficiency in service: - Any deficiency in the qualifying service of a railway servant shall not be condoned.

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CHAPTER-IV

EMOLUMENTS AND AVERAGE EMOLUMENTS

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49. Emoluments: - The expression - (a) "emoluments", for the purpose of calculating various retirement and death benefits, means the basic pay as defined in clause (i) of rule 1303 of the Code which a railway servant was receiving immediately before his retirement or on the date of his death:

Provided that the stagnation increment shall be treated as emolument for calculation of retirement benefits;

(b) "pay' in these rules means the pay in the revised scales under the Railway Services (revised pay) Rules, 1986;

Provided that 'pay element' of Running Staff shall also include fifty-five per centum of the basic pay for reckoning emoluments.

Note 1. : If a railway servant immediately before his retirement or death while in service had been absent from duty on leave for which leave salary is payable or having been suspended had been reinstated without forfeiture of service, the emoluments which he would have drawn had he not been absent from duty or suspended shall be the emoluments for the purposes of this rule:

Provided that any increase in pay (other than the increment referred to in Note 4) which is not actually drawn shall not form part of his emoluments.

Note 2. : Where a railway servant immediately before his retirement or death while in service had proceeded on leave for which leave salary is payable after having held a higher appointment. Whether in an officiating or temporary capacity, the benefit of emoluments drawn in such higher appointment shall be given only if it is

certified that the railway servant would have continued to hold the higher appointment but for his proceeding on leave.

Note 3. : If a railway servant immediately before his retirement or death while in service had been absent from duty on extraordinary leave, or had been under suspension, the period whereof does not count as service, the emoluments which he drew immediately before proceeding on such leave or being placed under suspension shall be the emoluments for the purposes of this rule.

Note 4. : If a railway servant immediately before his retirement or death while in service, was on earned leave and earned an increment which was not with-held, such increment though not actually drawn, shall form part of his emoluments:

Provided that the increment was earned during the currency of the earned leave not exceeding one hundred and twenty days, or during the first one hundred and twenty days of earned leave where such leave was for more than one hundred and twenty days.

Note 5. : Pay drawn by a railway servant while on deputation to the Armed Forces of India shal be treated as emoluments.

Note 6. : Pay drawn by a railway servant while on foreign service shall not be treated as emoluments, but the pay which he would have drawn under the railway, had he not been on foreign service shall alone be treated as emoluments.

Note 7. : Where a pensioner who is re-employed in railway service elects in terms of clause (a) of sub-rule (1) of rule 33 or clause (a) of sub-rule (1) of rule 34 to retain his pension for earlier service and whose pay on re-employment has been reduced by an amount not exceeding his pension, the element of pension by which his pay is reduced shall be treated as emoluments.

Note 8. : Where a railway servant has been transferred to an autonomous body consequent on the conversion of Department of the Railways into such a body and the railway servant so transferred opts to retain the pensionary benefits under the rules of the railway, the emoluments drawn under the autonomous body shall be treated as emoluments for the purpose of this rule.

50. Average emoluments-Average emoluments shall be determined with reference to the emoluments drawn by a railway servant during the last ten months of his service.

Note 1. : If during the last ten months of his service a railway servant had been absent from the duty on leave of which leave salary is payable or having been suspended had been reinstated without forfeiture of service, the emoluments which he would have drawn, had he not been absent from duty or suspended, shall be taken into account for determining the average emoluments:

Provided that any increase in pay (other than the increment referred to in Note 3) which is not actually drawn shall not form part of his emoluments.

Note 2. : If during the last ten months of his service, a railway servant had been absent from duty on extraordinary leave, or had been under suspension the period whereof does not count as service, the aforesaid period of leave or suspension shall be disregarded in the calculation of the average emoluments and equal period before the ten months shall be included.

Note 3. : In the case of a railway servant who was on earned leave during the last ten months of his service and earned an increment, which was not withheld, such increment, though not actually drawn shall be included in the average emoluments;

Provided that the increment was earned during the currency of the earned leave not exceeding one hundred and twenty days, or during the first one hundred and twenty days of earned leave where such leave was for more than one hundred and twenty days.

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CHAPTER-V

CLASSES OF PENSIONS AND CONDITIONS GOVERNING THEIR GRANT

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51. Superannuation Pension-A superannuation pensions shall be granted to a railway servant who is retired on his attaining the age of compulsory retirement.

Note: As the 1st November, 1973, railway servants in Groups 'B', 'C' and 'D' service or posts, and as from the 1st April, 1974, railway servants in Group 'A' service or posts, shall retire from the afternoon of the last day of the month in which their date of retirement according to rule 1801 of the Code falls, without prejudice to the provisions contained in rules 1802, 1803 and 1804 of the said Code.

52. Retiring Pension-A retiring pension shall be granted to a railway servant who retires, or has retired before attaining the age of compulsory retirement, in accordance with the provisions of rules 66 and 67 of these rules and rule 1802 of the code.

53. Pension on absorption in or under a corporation, company or body- (1) A railway servant who has been permitted to be absorbed in a service or post in or under a corporation or company wholly or substantially owned or controlled by the Central Government or a State Government or in or under a body controlled or financed by the Central Government or a State Government shall be deemed to have retired from service from the date of such absorption and subject to sub-rule (3), he shall be eligible to receive retirement benefits, if any, from such date as may be determined, in accordance with the orders of the Railway applicable to him.

(Authority: Railway Board's letter No. F(E)III/2003/PN1/25 dated 20.01.05)

Explanation: - Date of absorption shall be-

(i) In case a railway employee joins a corporation or company or body on immediate absorption basis, the date on which he actually joins that corporation or company or body;

(ii) In case a railway employee initially joins a corporation or company or body on foreign service terms by retaining a lien under the railways the date from which his unqualified resignation is accepted by the railways.

(2) The provisions of sub-rule (1) shall also apply to a railway servant who is permitted to be absorbed in joint sector undertakings, wholly under the joint control of Central Government and State Governments/Union Territory Administrations or under the joint control of two or more State Governments/Union Territory Administrations or under the joint control of two or more State Governments or Union Territory Administrations.

(3) Where there is a pension scheme in a body controlled or financed by the Central Government in which a railway servant is absorbed, he shall be entitled to exercise option either to count the service rendered under the railways in that body for pension or to receive retirement benefit for the service rendered under the railways in accordance with the orders issued by the railways. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

Explanation: - Body means autonomous body or statutory body.

53A. Conditions for payment of pension on absorption consequent upon conversion of a Railway Department into a public sector undertaking.—

(1) On conversion of a Department of the Railway into a public sector undertaking, all railway servants of that Department shall be transferred en-masse to that public sector undertaking, on terms of foreign service without any deputation allowance till such time as they get absorbed in the said undertaking, and such transferred railway servants shall be absorbed in the public sector undertaking with effect from such date as may be notified by the Government.

(2) The Government shall allow the transferred railway servants an option to revert back to the railway or to seek permanent absorption in the public sector undertaking.

(3) The option referred to in sub-rule (2) shall be exercised by every transferred railway servant in such manner and within such period as may be specified by the Government.

(4) The permanent absorption of the railway servants as employees of the public sector undertaking shall take effect from the date on which their options are accepted by the Government and on and from the date of such acceptance, such employees shall cease to be Government servants and they shall be deemed to have retired from railway service.

(5) Upon absorption of railway servants in the public sector undertaking, the posts which they were holding in the Government before such absorption shall stand abolished.

(6) The employees who opt to revert to railway service shall be redeployed through the surplus cell of the Government.

(7) The employees including quasi-permanent and temporary employees but excluding casual labourers, who opt for permanent absorption in the public sector undertaking shall, on and from the date of absorption, be governed by the rules and regulations or bye-laws of the public sector undertaking.

(8) A permanent railway servant who has been absorbed as an employee of a public sector undertaking and his family shall be eligible for pensionary benefits (including commutation of pension, gratuity, family pension or extraordinary pension), on the basis of combined service rendered by the employee in the Railways and in the public sector undertaking in accordance with the formula for calculation of such pensionary benefits as may be in force at the time of his retirement from the public sector undertaking or his death or at his option, to receive benefits for the service rendered under the Railways in accordance with the orders issued by the Government.

Explanation:- The amount of pension or family pension in respect of the absorbed employee on retirement from the public sector undertaking or on death shall be calculated in the same way as calculated in the case of a railway servant retiring or dying on the same day.

(9) The pension of an employee under sub-rule (8) shall be calculated on fifty per cent of emoluments or average emoluments, whichever is more beneficial to him.

(10) In addition to pension or family pension, as the case may be, the employee who opts for pension on the basis of combined service shall also be eligible to dearness relief as per industrial dearness allowance pattern.

(11) The benefits of pension and family pension shall be available to quasi-permanent and temporary transferred railway servants after they have been confirmed in the public sector undertaking.

(12) A permanent railway servant absorbed in a public sector undertaking or a temporary or quasi-permanent railway servant who has been confirmed in a public sector undertaking subsequent to his absorption therein, shall be eligible to seek voluntary retirement after completing ten years of qualifying service with the Government and the public sector undertaking taken together, and such person shall be eligible for pensionary benefits on the basis of qualifying service.

(13) The Government shall create a pension fund in the form of a trust and the pensionary benefits of absorbed employees shall be paid out of such pension fund.

(14) The Member Staff, Railway Board shall be the Chairperson of the Board of Trustees which shall include representatives of the Ministries of Finance, Personnel, Public Grievances and Pensions, Labour, concerned public sector undertaking and their employees and experts in the relevant field to be nominated by the Government.

(15) The procedure and the manner in which pensionary benefits are to be sanctioned and disbursed from the pension fund shall be determined by the Government on the recommendations of the board of trustees.

(16) The Government shall discharge its pensionary liability by paying in lump sum as a one time payment to the pension fund the pension or service gratuity and retirement gratuity for the service rendered till the date of absorption of the railway servant in the public sector undertaking.

(17) The manner of sharing the financial liability on account of payment of pensionary benefits by the public sector undertaking shall be determined by the Government.

(18) Lump sum amount of the pension shall be determined in accordance with the Table of the values in Appendix to the Railway Services (Commutation of Pension) Rules, 1993.

(19) The public sector undertaking shall make pensionary contribution to the pension fund for the period of service to be rendered by the concerned employees under that undertaking at the rates as may be determined by the board of trustees so that the pension fund shall be self-supporting.

(20) If, for any financial or operational reason, the trust is unable to discharge its liabilities fully from the Pension Fund and the public sector undertaking is also not in a position to meet the shortfall, the Government shall be liable to meet such expenditure and such expenditure shall be debited to either the fund or to the public sector undertaking.

(21) Payments of pensionary benefits of the pensioners of a railway Department on the date of conversion of it into a public sector undertaking shall continue to be the responsibility of the Government and the mechanism for sharing its liabilities on this account shall be determined by the Government.

(22) Upon conversion of a Railway Department into a public sector undertaking,—

(a) the balance of provident fund standing at the credit of the absorbed employees on the date of their absorption in the public sector undertaking shall with the consent of such undertaking, be transferred to the new provident fund account of the employees in such undertaking;

(b) earned leave and half pay leave at the credit of the employees on the date of absorption shall stand transferred to such undertaking;

(c) the dismissal or removal from service of the public sector undertaking of any employee after his absorption in such undertaking for any subsequent misconduct shall not amount to forfeiture of the retirement benefits for the service rendered under the Railways and in the event of his dismissal or removal or retrenchment, the decisions of the undertaking shall be subject to review by the Ministry of Railways with the undertaking.

(23) In case the Government disinvests its equity in any public sector undertaking to the extent of fifty-one per cent or more, it shall specify adequate safeguards for protecting the interest of the absorbed employees of such public sector undertaking.

(24) The safeguards specified under sub-rule (23) shall include option for voluntary retirement or continued service in the undertaking or voluntary retirement benefits on terms applicable to railway servants or employees of the public sector undertaking as per option of the employees and assured payment of earned pensionary benefits with relaxation in period of qualifying service, as may be decided by the Government.

53B. Conditions for payment of pension on absorption consequent upon conversion of a Railway Department into a Central autonomous body, -

(1) On conversion of a Department of the Railway into an autonomous body, all railway servants of that Department shall be transferred en-masse to that autonomous body on terms of foreign service without any deputation allowance till such time as they get absorbed in the said body and such transferred railway servants shall be absorbed in the autonomous body with effect from such date as may be notified by the Government.

(2) The Government shall allow the transferred railway servants an option to revert back to the Government or to seek permanent absorption in the autonomous body.

(3) The option referred to in sub-rule (2) shall be exercised by every transferred railway servant in such manner and within such period as may be specified by the Government.

(4) The permanent absorption of the railway servants of the autonomous body shall take effect from the date on which their options are accepted by the Government and on and from the date of such acceptance, such employees shall cease to be railway servants and they shall be deemed to have retired from railway
service.

(5) Upon absorption of railway servants in the autonomous body, the posts which they were holding in the Government before such absorption shall stand abolished.

(6) The employees who opt to revert to railway service shall be redeployed through the surplus cell of the Government.

(7) The employees including quasi-permanent and temporary employees but excluding casual labourers, who opt for permanent absorption in the autonomous body, shall on and from the date of absorption, be governed by the rules and regulations or bye-laws of the autonomous body.

(8) A permanent railway servant who has been absorbed as an employee of an autonomous body and his family shall be eligible for pensionary benefits (including commutation of pension, gratuity, family pension or extra-ordinary pension), on the basis of combined service rendered by him in the Railways and autonomous body in accordance with the formula for calculation of such pensionary benefits as may be in force at the time of his retirement from the autonomous body or death or at his option, to receive benefits for the service rendered under the Railways in accordance with the orders issued by the Government.

Explanation:- The amount of pension or family pension in respect of the absorbed employee on retirement from autonomous body or death shall be calculated in the same way as would be the case with a railway servant retiring or dying on the same day.

(9) The pension of an employee under sub-rule (8) shall be calculated at fifty per cent of emoluments or average emoluments, whichever is more beneficial to him.

(10) In addition to pension or family pension, as the case may be, the absorbed employees who opt for pension on the basis of combined service shall also be eligible to dearness relief as per central dearness allowance pattern.

(11) The benefits of pension and family pension shall be available to quasi- permanent and temporary transferred railway servants after they have been confirmed in the autonomous body.

(12) The Government shall create a pension fund in the form of a trust and the pensionary benefits of absorbed employees shall be paid out of such pension fund.

(13) The Member Staff, Railway Board shall be the Chairperson of the board of trustees which shall include representatives of the Ministries of Finance, Personnel, Public Grievances and Pensions, Labour, concerned autonomous body and their employees and experts in the relevant field to be nominated by the Government.

(14) The procedure and the manner in which pensionary benefits are to be sanctioned and disbursed from the pension fund shall be determined by the Government on the recommendations of the board of trustees.

(15) The Government shall discharge its pensionary liability by paying in lump sum as a one time payment to the pension fund the pension or service gratuity and retirement gratuity for the service rendered till the date of absorption of the railway servant in the autonomous body.

(16) The manner of sharing the financial liability on account of payment of pensionary benefits by the autonomous body shall be determined by the Government.

(17) Lump sum amount of the pension shall be determined in accordance with the Table of the values in Appendix to the Railway Services (Commutation of Pension) Rules, 1993.

(18) The autonomous body shall make pensionary contribution to the pension fund for the period of service to be rendered by the concerned employees under that body at the rates as may be determined by the Board of Trustees so that the pension fund shall be self-supporting.

(19) If, for any financial operational reason, the trust is unable to discharge its liabilities fully from the pension fund and the autonomous body is also not in a position to meet the shortfall, the Government shall be liable to meet such expenditure and such expenditure shall be debited to either the fund or to the autonomous body, as the case may be.

(20) Payments of pensionary benefits of the pensioners of a Railway Department on the date of conversion of it into an autonomous body shall continue to be the responsibility of the Government and the mechanism for sharing its liabilities on this account shall be determined by the Government.

(21) Upon conversion of a Department of the Railway into an autonomous body.--

(a) the balance of provident fund standing at the credit of the absorbed employees on the date of their absorption in the autonomous body shall, with the consent of such body, be transferred to the new provident fund account of the employees in such body;

(b) earned leave and half pay leave at the credit of the employees on the date of absorption shall stand transferred to such body;

(c) the dismissal or removal from service of the autonomous body of any employee after his absorption in such body for any subsequent misconduct shall not amount to forfeiture of the retirement benefits for the service rendered under the Railways and in the event of his dismissal or removal or retrenchment, the decisions of the body shall be subject to review by the Ministry of Railways.

(22) In case the Government disinvests its equity in any autonomous body to the extent of fifty-one per cent. or more, it shall specify adequate safeguards for protecting the interest of the absorbed employees of such autonomous body.

(23) The safeguards specified under sub-rule(22) shall include option for voluntary retirement or continued service in the body, as the case may be or voluntary retirement benefits on terms applicable to railway employees or employees of the autonomous body as

per option of the employees, assured payment of earned pensionary benefits with relaxation in period of qualifying service, as may be decided by the Government.”.
(Authority: Railway Board’s letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

54. Omitted (Authority: Railway Board’s letter No. F(E)III/2003/PN1/25 dated 20.01.05)

55. Invalid Pension- (1) In the case of a railway servant acquiring a disability, where the provisions of section 20 of the Rights of Persons with Disabilities Act, 2016 (49 of 2016) (hereinafter referred to as the said Act) are applicable shall be governed by the provisions of the said section:

Provided that such employee shall submit a disability certificate which is issued from the competent authority as provided under the Rights of Persons with Disabilities Rules, 2017.

(2) If a railway servant, in a case where the provisions of section 20 of the said Act, are not applicable, retires from the service on account of any bodily or mental infirmity which permanently incapacitates him for the service, he may be granted invalid pension in accordance with rule 69:

Provided that a railway servant, who retires from service on account of any bodily or mental infirmity which permanently incapacitates him for the service before completing qualifying service of ten years, may also be granted invalid pension in accordance with sub-rule (2) of rule 69, subject to the conditions that the railway servant,-

(a) has been examined by the appropriate medical authority either before his appointment or after his appointment to the railway service and declared fit by such medical authority for railway service; and

(b) fulfills all other conditions mentioned in the rules for grant of invalid pension.

(3) Where a railway servant referred to in sub-rule (2), applies for an invalid pension, he shall be required to submit a medical certificate of incapacity from the following medical authority, namely:-

(a) a Medical Board in the case of a Gazetted railway servant and of a Non-gazetted railway servant whose pay, as defined in rule 1303 of the Indian Railway Establishment Code Vol.II(1987-Edition), exceeds fifty-four thousand rupees per mensem;

(b) a Civil surgeon or a District Medical Officer or Medical Officer of equivalent status in other cases.

Note 1: No medical certificate of incapacity for service may be granted unless the applicant produces a letter to show that the Head of his Office or Department is aware of the intention of the applicant to appear before the medical authority and the medical authority shall also be supplied by the Head of the Office or the Department in which the applicant is employed with a statement of what appears from official records to be the age of the applicant, and if a service book is being maintained for the applicant, the age recorded therein should be reported.

Note 2: A lady doctor shall be included as a member of the Medical Board when a woman candidate is to be examined.

(4) The Medical Certificate to be granted by the medical authority shall be such as specified in Form 21 annexed to these rules.

(5) Where the medical authority referred to in sub-rule (3) has declared a railway servant mentioned in sub-rule (2) fit for further service of less laborious character than that which he had been doing, he shall, subject to his willingness to be so employed, be employed on a lower post and if there be no means of employing him even on a lower post, he may be granted invalid pension under rule 69. **(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)**

56. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

57. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

58. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

59. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

60. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

61. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

62. Omitted (Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024).

63. Compensation Pension – (1) If a railway servant is selected for discharge owing to the abolition of his permanent post, he shall, unless he is appointed to another post the conditions of which are deemed by the authority competent ot discharge him, to be at least equal to those of his own have the option –

(a) of taking compensation pension to which he may be entitled for the service he had rendered, or

(b) of accepting another appointment on such pay as may be offered and continuing to count his previous service for pension.

(2) (a) Notice of at least three months shall be given to a railway servant in permanent employment before his services are dispensed with on the abolition of his permanent post.

(b) Where notice of at least three months is not given to the railway servant and he has not been provided with other employment on the date on which his services are dispensed with, the authority competent to dispense with his services, may sanction the payment of a sum not exceeding the pay and allowances for the period by which the notice actually given to him falls short of three months.

(c) No compensation pension shall be payable for the period in respect of which he received pay and allowances in lieu of notice.

(3) In case a railway servant is granted pay and allowances for the period by which the notice given to him falls short of three months and he is re-employed before the expiry of the period for which he has received pay and allowances he shall refund the pay and allowances so received pay and allowances he shall refund the pay and allowances so received for the period following his re-employment.

(4) If a railway servant who is entitled to compensation pension accepts instead another appointment under the railways and subsequently becomes again entitled to receive a pension of any class, the amount of such pension shall not be less than what he could have claimed if he had not accepted the appointment.

64. Compulsory retirement pension – (1) A railway servant compulsorily retired from service as a penalty may be granted, by the authority competent to impose such penalty, pension or gratuity, or both at a rate not less than two-thirds and not more than full compensation pension or gratuity, or both admissible to him on the date of his compulsory retirement.

(2) Whenever, in the case of a railway servant the President passes an order (whether original, appellate or in the exercise of power of review) awarding a pension less than the full compensation pension admissible under these rule, the Union Public Service Commission shall be consulted before such order is passed.

Explanation – In this sub-rule, the expression "pension" includes "gratuity".

(3) A pension granted or awarded under sub-rule (i) or, as the case may be, under sub-rule (2), shall not be less than **three thousand five hundred rupees** per mensem. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

65. Compassionate allowance – (1) A railway servant who is dismissed or removed from service shall forfeit his pension and gratuity:

Provided that the authority competent to dismiss or remove him from service may, if the case is deserving of special consideration, sanction a compassionate allowance not exceeding two-thirds of pension or gratuity or both which would have been admissible to him if he had retired on compensation pension.

(2) A compassionate allowance sanctioned under the proviso to sub-rule (1) shall not be less than **three thousand five hundred rupees** per mensem. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

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CHAPTER-VI

REGULATIONOF AMOUNTS OF PENSION

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66. Retirement on completion of 30 years qualifying service –(1) At any time after a railway servant completed thirty years qualifying service –

(a) he may retire from service; or

(b) he may be required by the appointing authority to retire in the public interest, and in the case of such retirement the railway servant shall be entitled to a retiring pension:

Provided that –

(i) a railway servant shall give a notice in writing to the appointing authority at least three months before the date on which he wishes to retire; and

(ii) to appointing authority may also give a notice in writing to a railway servant at least three months before the date on which he is required to retire in the public interest or three months' pay and allowances in lieu of such notice:

Provided further that where the railway servant giving notice under clause (i) of the first proviso is under suspension, it shall be open to the appointing authority to withheld permission to such railway servant to retire under this rule:

Provided also that the provisions of clause (a) of sub-rule (1) of this rule shall not apply to a railway servant, including Scientist of technical expert who is –

(i) on assignment under the Indian Technical and Economic Cooperation (ITEC) Program of the Ministry of External Affairs and other aid programs;

(ii) posted abroad in foreign based offices of the Ministries or Departments;

(iii) on a specific contract assignment to a foreign Government.

unless after having been transferred to India, he has resumed the charge of the post in India and served for a period of not less than one year.

(2) (a) A railway servant referred to in clause (i) of the first proviso to sub-rule (1) may, make a request in writing to the appointing authority to accept notice of less than three months giving reason therefor;

(b) on receipt of a request under clause (a), the appointing authority may consider such request for curtailment of the period of notice of three months on merits and if it is satisfied that the curtailment of the period of notice will not cause any administrative inconvenience, the appointing authority may relax the requirement of notice of three months on the condition that the railway servant shall not apply for commutation of a part of his pension before the expiry of the period of notice of three months.

(3) A railway servant who has elected to retire under this rule and has given the necessary intimation to that effect to the appointing authority, shall be precluded from withdrawing his election subsequently except with the specific approval of such authority:

Provided that the request for withdrawal shall be within the intended date of his retirement.

Explanation – For the purpose of this rule, "appointing authority" means the authority which is competent to make appointments to the service or post from which the railway servant retires.

67. Retirement on completion of 20 years qualifying service – (1) At any time after a railway servant has completed twenty years' qualifying service, he may, by giving notice of not less than three months in writing to appointing authority retire from service:

Provided that this sub-rule shall not apply to a railway servant including Scientists or technical expert who is –

(i) on assignment under the Indian Technical and Economic Cooperation (ITEC) Programme of the Ministry of External Affairs and other aid programmes;

(ii) posted abroad in foreign based offices of the Ministries or Departments;

(iii) on a specific contract assignment to a foreign Government unless, after having been transferred to India, he has resumed the charge of a post in India and served for a period of not less than one year.

(2) The notice of voluntary retirement given under sub-rule (1) shall require acceptance by the appointing authority:

Provided that where the appointing authority does not refuse to grant the permission for retirement before the expiry of the said period.

(3) (a) A railway servant referred to in sub-rule (2), may consider such request for the curtailment of the period of notice of three months on merits and if it is satisfied that the curtailment of the period of notice will not cause any administrative inconvenience, the appointing authority may relax the requirement of notice of three months on the condition that the railway servant shall not apply for commutation of a part of his pension before the expiry of ther period of notice of three months.

(4) A railway servant, who has elected to retire under this rule and has given the necessary notice to that effect to the appointing authority, shall be precluded from withdrawing his notice except with the specific approval of such authority:

Provided that the request for withdrawal shall be made before the intended date of his retirement.

(5) Omitted(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(6) This rule shall not apply to a railway servant who retires from railway service for being absorbed permanently in an autonomous body or a public sector undertaking to which he is on deputation at the time of seeking voluntary retirement.

Explanation – For the purpose of this rule, "appointing authority" means the authority which is competent to make appointments to the service or post from which the railway servant seeks voluntary retirement.

68. Omitted(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

69. Amount of pension – (1) In the case of a railway servant retiring in accordance with the provisions of these rules before completing qualifying service of ten years, the amount of

service gratuity shall be calculated at the rate of half month's emoluments for every completed six-monthly period of service.

(1A) The dearness allowance admissible on the date of retirement shall also be treated as emoluments for the purpose of sub-rule (1) ; **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9 **dated 23.09.13)**

(2) Subject to the proviso to sub-rule (2) of rule 55, in the case of a railway servant retiring in accordance with the provisions of these rules after completing qualifying service of not less than ten years, the amount of pension shall be calculated at fifty per cent of emoluments or average emoluments, whichever is more beneficial to him, subject to a minimum of nine thousand rupees per mensem and maximum of one lakh twenty five thousand rupees per mensem; **(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)**

(2A) In addition to pension admissible in accordance with the provisions of sub-rule (2), after completion of eighty years of age and above, the additional pension shall be payable to a retired railway servant in the following manner, namely:—

S.No.	Age of pensioner		Additional pension
(1)	(2)		(3)
1.	From 80 years to less than 85 years		20 per cent of basic pension
2.	From 85 years to less than 90 years		30 per cent of basic pension
3.	From 90 years to less than 95 years		40 per cent of basic pension
4.	From 95 years to less than 100 years		50 per cent of basic pension
5.	100 years or more		100 per cent. of basic pension.",

(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(2) In calculating the length of qualifying service fraction of a year equal to three months and above shall be treated as a completed one half year and reckoned as qualifying service.

(3) The amount of pension finally determined under sub-rule (2) shall be expressed in whole rupees and where the pension contains a fraction of a rupee it shall be rounded off to the next higher rupee. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

70. Retirement gratuity or death gratuity – (1) (a) In the case of a railway servant, who has completed five years' qualifying service and has become eligible of service gratuity or pension under rule 69, shall, on his retirement, be granted retirement gratuity equal to one-fourth of his emoluments for each completed six monthly period of qualifying service subject to a maximum of sixteen and one-half times the emoluments and there shall be no ceiling on reckonable emoluments for calculating the gratuity.

(b) If a railway servant dies while in service, the amount of death gratuity shall be paid to the family in the manner indicated in the Table below:

TABLE

Length of qualifying service	Rate of gratuity
(i) Less than one year	2 times of emoluments
(ii) one year or more but less than 5 years	6 times emoluments
(iii) 5 years or more but less than 20 years	12 times of emoluments
(iv) 20 years or more	Half of emoluments for every completed six monthly period of qualifying service subject to maximum of thirty-three times emoluments provided that the amount of death gratuity shall in no case, exceed one lakh rupees.

Provided that the amount of retirement gratuity or death gratuity payable under this rule shall in no case, exceed rupees ten lakh. **(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9dated 23.09.13)**

Provided further that the amount of retirement or death gratuity as finally calculated shall be rounded to the next higher rupees.

(2) If a railway servant, who has become eligible or a service gratuity or pension, dies within five years from the date of his retirement from service including compulsory retirement as penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including ad-hoc increase, if any, together with the retirement gratuity admissible under sub-rule (1) and the commuted value of any portion of pension commuted by him are less than the amount equal to twelve times of his deficiency may be granted to his family in the manner indicated in sub-rule (1) of rule 71.

(3) The emoluments for the purpose of gratuity admissible under this rule shall be reckoned in accordance with rule 49;

Provided that if the emoluments of a railway servant have been reduced during the last ten months of his service otherwise than as a penalty the average emoluments as referred to in the 50 shall be treated as emoluments.

Provided further that the dearness allowance admissible on the date of retirement or death, as the case may be, shall also be treated as emoluments for the purpose of this rule. **(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9dated 23.09.13)**

(4) For the purpose of this rule, rules 71, 73, 74 "family", in relation to railway servant, means –

(i) Wife or wives including judicially separated wife or wives in the case of a male railway servant;

(ii) Husband including judicially separated husband in the case of a female railway servant;

(iii) Sons including step-sons and adopted sons;

(iv) Unmarried daughters including step-daughters and adopted daughters;

(v) Widowed daughters including step-daughters and adopted daughters;

(vi) Father including adoptive parents in the case of individuals whose personal law permits adoption;

(vii) mother

(viii) brother below the age of eighteen years including step brothers;

(ix) unmarried sisters and widowed sisters including step sisters;

(x) married daughters; and

(xi) children of pre-deceased son.

71. Persons to whom gratuity is payable –(1) (a) The gratuity payable under rule 70 shall be paid to the person or persons on whom the right to receive the gratuity is conferred by making a nomination under rule 74;

(b) If there is no such nomination made does not subsist, the gratuity shall be paid in the manner indicated below: -

(i) If there are one or more surviving members of the family as in clauses **(i), (ii), (iii),(iv) and (v)** of sub-rule (5) of rule 70, to all such members in equal shares;

(ii) If there are no such surviving members of the family as in sub-clause (i) above, but there are one or more members as in clauses **(vi), (vii), (ix), (x) and (xi)** of sub-rule (5) of rule 70 to all such members in equal shares.

(2) If a railway servant dies after retirement without receving the gratuity admissible under sub-rule (1) of rule 70, the gratuity shall be disbursed to the family in the manner indicated in sub-rule (1).

(3) The right of a female member of the family, or that of a brother of a railway servant who dies while in service or after retirement, to receive the share of gratuity shall not be affected if the female member marries or re-marries or the brother attains the age of eighteen years, after the death of the railway servant and before receiving his or her share of gratuity.

(4) Where the gratuity is granted under rule 70 to a minor member of the family of the deceased railway servant, it shall be payable to the guardian on the behalf of the minor.

72. Debarring a person from receiving gratuity – (1) If a person, who in the event of death of a railway servant while in service is eligible to receive gratuity in terms of rule 71, is charged with the offence of murdering the railway servant or for abeting in the commission of such an offence, his claim to receive his share of gratuity shall remain suspended till the conclusion of the criminal proceedings instituted against him.

(2) If on the conclusion of the criminal proceedings referred to in sub-rule (1), the person concerned –

(a) is convicted for the murder or abetting in the murder of the railway servant, he shall be debarred from receiving his share of gratuity which shall be payable to other eligible members of the family, if any,

(b) if acquitted of the charge of murdering or abetting in the murder of the railway servant, his share of gratuity shall be payable to him.

(3) The provisons of sub-rules (1) and (2) shall also apply to the undisbursed gratuity referred to in sub-rule (2) of rule 71.

73. Lapse of death-cum-retirement gratuity –Where a railway servant dies while in service; or after retirement without receiving the amount of gratuity and leaves behind no family, and –

(a) has made no nomination or

(b) the nomination made by him does not subsist the amount of death-cum-retirement gratuity payable in restpect of such railway servant under rule 70 shall lapse to the Government;

Provided that the amount of death gratuity or retirement gratuity shall be payable to the person in whose favour a succession certificate in respect of the gratuity has been granted by a Court of law.

74. Nomination – (1) A railway servant shall on his initial confirmation in a service or post, make a nomiation in Form 4 confering on one or more persons the right to receive the death-cum-retirement gratuity payable under rule 70. (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

Provided that if at the time of making the nomination –

(i) the railway servant has a family, the nomination shall not be in a favour of any person or persons other than the members of his family; or

(ii) the railway servant has no family, the nomination may be made in favour of a person or persons, or a body of individuals, whether incorporated or not.

(2) If a railway servant nominates more than one person under sub-rule (1), he shall specify in the nomination the amount of share payable to each of the nominees in such manner as to cover the entire amount of gratuity.

(3) A railway servant may provide in the nomination –

(i) that in respect of any specified nominee who pre-deceases the railway servant, or who dies after the death of the railway servant but before receiving the payment of gratuity, the right conferred on that nominee shall pass to such other person as may be specified in the nomination;

Provided that if at the time of making the nomination the railway servant has a family consisting of more than one member, the person so specified shall not be a person other than a member of his family;

Provided further that where a railway servant has only one member in his family, and a nomination has been made in his favour, it is open to the railway servant to nominate alternate nominee or nominees in favour of any person or a body of individuals, whether incorporated or not;

(ii) that the nomination shall become invalid in the event of the happening of the contingency provided therein.

(4) The nomination made by a railway servant who has no family at the time of making it, or the nomination made by a railway servant under the second proviso to clause (i) of sub-rule (3) where he has only one member of his family shall become invalid in the event of the railway servant subsequently acquiring a family, or an additional member in the family, as the case may be.

(5) A railway servant may, at any time, cancel nomination by sending a notice in writing to the authority mentioned in sub-rule (7):

Provided that he shall, alongwith such notice and a fresh nomination made in accordance with its rule.

(6) Immediately on the death of a nominee in aspect of whom no special provision has been made the nomination under clause (i) of sub-rule (3) or on the occurrence of any event by reason of which the nomination becomes invalid in pursuance of clause (ii) of that sub-rule, the railway servant shall send to authority mentioned in sub-rule (7) a notice in writing canceling the nomination together with a fresh nomination made in accordance with this rule.

(7) (a) Every nomination made, and every notice of cancellation given by a railway servant under these rules, shall be sent by the railway servant to his Accounts Officer in the case of a gazetted railway servant and to the Head of his office in the case of non-gazetted railway servant.

(b) Immediately on receipt of a nomination from non-gazetted railway servant, the Head of Office shall countersign it indicating the date of receipt and keeping with him or other responsible officer nominated by him for this purpose, and a clear note made in the service record or service book, as the case may be, of the railway servant as to what nomination and related notices have been received from him and where they have been lodged for safe custody and an acknowledgement to the railway servant concerned confirming that the nominations made by him and the related notices have been duly received and placed on record shall invariably be sent to every railway servant making or cancelling a nomination, by the Accounts Officer in the case of gazetted railway servants and by the Head of Office in the case of non-gazetted railway servants.

Note: - The power to countersign nominated form sent by non-gazetted railway servants may be delegated by the Head of Office to his subordinate gazetted officer.

(8) Every nomination made, and every notice of cancellation given by a railway servant shall, to the extent that it is valid, take effect from the date on which it is received by the authority mentioned in sub-rule (7): -

75. Family Pension Scheme for railway servants, 1964: - (1) The provisions of this rule shall apply: -

(a) to a railway servant entering service in a pensionable establishment on or after the 1st January, 1964; and

(b) to a railway servant who was in service on the 31st December, 1963 and came to be governed by the provisions of the Family Pension Scheme for railway employees, 1964, contained in the Railway Board's letter No. F (P) 63 PN-1/40 dated the 2nd January 1964 as in force immediately before the commencement of these rules.

Note: - The provisions of this rule have also been extended from 22nd September 1977, to railway servants on pensionable establishments who retired or died before the 31st December. 1963 and also to those who were alive on that date but had opted out of the 1964 Scheme.

(2) Subject to the provisions of sub-rule (18) and without prejudice to the provisions contained in sub-rule (4),where a railway servant dies,—

(a) after completion of one year of continuous service; or

(b) before completion of one year of continuous service, provided the deceased railway servant concerned immediately prior to his appointment to the service or post was examined by the appropriate medical authority and declared fit by that authority for railway service; or

(c) after retirement from service and was on the date of death in receipt of a pension, or compassionate allowance, referred to in these rules,
the family of the deceased shall be entitled to family pension (hereinafter in this rule referred to as family pension) under the Family Pension Scheme for Railway Servants, 1964, the amount of which shall be determined at a uniform rate of thirty per cent. of basic pay subject to a minimum of three thousand and five hundred rupees per mensem and a maximum of twenty-seven thousand rupees per mensem.

Explanation. - The expression "one year of continuous service" wherever it occurs in this rule, shall be construed to include less than one year of continuous service, as provided in clause (b).";
(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(3) The amount of family pension shall be fixed at monthly rates and expressed in whole rupees and where the family pension contains a fraction of a rupee, it shall be rounded off to the next higher rupee:

Provided that in no case a family pension in excess of the maximum specified under this rule shall be allowed.

(3 A) In addition to family pension admissible in accordance with sub rules (2), (3) and (4), after completion of eighty years of age and above, additional family pension shall be payable in the following manner:—

S.No.	Age of pensioner		Additional pension
(1)	(2)		(3)
1.	From 80 years to less than 85 years		20 per cent of basic pension
2.	From 85 years to less than 90 years		30 per cent of basic pension
3.	From 90 years to less than 95 years		40 per cent of basic pension
4.	From 95 years to less than 100 years		50 per cent of basic pension
5.	100 years or more		100 per cent. of basic pension.",

(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(4) (i) (a) Where a railway servant, who is not governed by the Employees' Compensation Act, 1923 (8 of 1923), dies while in service, the rate of family pension payable to the family shall be equal to fifty per cent. of the pay last drawn and the amount so admissible shall be payable from the date following the date of death of the railway servant for a period of ten years **(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)**

(b) in the event of death of a railway servant after retirement, the family pension as determined under sub clause (a) shall be payable for a period of seven years, or for a period up to the date on which the retired deceased railway servant would have attained the age of sixty-seven years had he survived, whichever is less: **(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)**

Provided that in no case the amount of family pension determined under sub-clause (b) shall exceed the pension authorised on retirement from railway service:

Provided further that where the amount of pension authorised on retirement is less than the amount of family pension admissible under sub-rule (2), the amount of family pension determined under this clause shall be limited to the amount of family pension admissible under sub-rule (2).

Explanation. - For the purpose of this sub-clause, pension authorised on retirement includes the part of the pension which the retired railway servant may have commuted before death. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(ii) (a) Where a railway servant, who is governed by the Workmen's ompensation Act, 1923 (8 of 1923), dies while in service, the rate of family pension payable to the family shall be equal to fifty percent of the pay last drawn or one and a half times the family pension admissible under sub-rule (2), whichever is less.

(b) The family pension so determined under sub-clause (a) should be payable for the period mentioned in clause (i):

Provided that where a compensation is not payable under the aforesaid Act, the pension sanctioning authority shall send a certificate to the Accounts Officer to the effect that the family of the deceased railway servant shall be paid family pension on the scale, and for the period, mentioned in clause (i).

(iii) After the expiry of the period referred to in clause (i), the family, in receipt of family pension under that clause or clause (ii) shall be entitled to family pension at the rate admissible under sub-rule (2).

(4A) A railway servant who died within ten years before the 1st day of October, 2019, without completing continuous service of seven years, his family shall be eligible for family pension at enhanced rates, in accordance with sub-rule (4), with effect from the 1st day of October, 2019, subject to fulfillment of other conditions for grant of family pension. **(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)**

(5) Where an award under the Railway Services (Extraordinary Pension) Rules, 1993 is admissible, no family pension under this rule shall be authorised during the currency of award. (Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(6) The period for which family pension is payable shall be as follows:--

(i) subject to first proviso, in the case of a widow or widower, up to the date of death or re-marriage, whichever is earlier;

(ii) subject to second proviso, in the case of an unmarried son, until he attains the age of twenty-five years or until he gets married or until he starts earning his livelihood, whichever is the earliest;

(iii) subject to second and third provisos, in the case of an unmarried or widowed or divorced daughter, until she gets married or remarried or until she starts earning her livelihood, whichever is earlier;

(iv) subject to sub-rule (10 A), in the case of parents, who were wholly dependent on the railway servant immediately before the death of the railway servant, for life;

(v) subject to sub-rule (10 B) and the fourth proviso, in the case of disabled siblings (i.e. brother and sister) who were dependent on the railway servant immediately before the death of railway servant, for life:

Provided that family pension shall continue to be payable to a childless widow on re-marriage, if her income from all other sources is less than the amount of minimum family pension under sub-rule (2) of this rule and the dearness relief admissible thereon:

Provided further that if the son or daughter of a railway servant is suffering from any disorder or disability of mind including the mentally retarded or is physically crippled or disabled so as to render him or her unable to earn a living even after attaining the age of twenty five years, the family pension shall be payable to such son or daughter for life subject to the following conditions, namely :-

(a) if such son or daughter is one among two or more children of the railway servant, the family pension shall be initially payable to the minor children (mentioned in clause (ii) or clause (iii) of this sub-rule) in the order set out in clause (iii) of sub-rule (8) of this rule until the last child attains the age of twenty-five years and thereafter the family pension shall be resumed in favour of the son or daughter suffering from disorder or disability of mind, including the mentally retarded, or who is physically crippled or disabled and shall be payable to him or her, for life;

(b) if there are more than one such children suffering from disorder or disability of mind including the mentally retarded or who are physically crippled or disabled, the family pension shall be paid in the order of their birth and the younger of them shall get the family pension only after the elder next above him or her ceases to be
eligible:

Provided that where the family pension is payable to such twin children it shall be paid in the manner set out in clause (iv) of sub-rule (7) of this rule;

(c) the family pension shall be paid to such son or daughter through the guardian as if he or she were a minor except in the case of the physically crippled son or daughter who has attained the age of majority;

(d) before allowing the family pension for life to any such son or daughter, the appointing authority shall satisfy that the handicap is of such a nature so as to prevent him or her from earning his or her livelihood and the same shall be evidenced by a certificate obtained from a Medical Board comprising of a Medical Director or a Chief Medical Superintendent or incharge of a Zonal Hospital or Division or his nominee as Chairperson and two other members, out of which at least one shall be a specialist in the particular area of mental or physical disability including mental retardation setting out, as far as possible, the exact mental or physical condition of the child;

(e) the person receiving the family pension as guardian of such son or daughter or such son or daughter not receiving the family pension through a guardian shall produce a certificate, from a Medical Board comprising of a Medical Director or a Chief Medical Superintendent or incharge of a Zonal Hospital or Division or his nominee as Chairperson and two other members, out of which at least one shall be a specialist in the particular area of mental or physical disability including mental retardation, once, if the disability is permanent and if the disability is temporary, once in every five years to the effect that he or she continues to suffer from disorder or disability of mind or continues to be physically crippled or disabled;

(f) in the case of a mentally retarded son or daughter, the family pension shall be payable to a person nominated by the railway servant or the pensioner, as the case may be, and in case no such nomination has been furnished to the Head of Office by such railway servant or pensioner during his lifetime, to the person nominated by the spouse of such railway servant or family pensioner, as the case may be, later on and the guardianship certificate issued under section 14 of the National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disability Act, 1999 (44 of 1999), by a local level Committee, shall also be accepted for nomination or appointment of guardian for grant of family pension in respect of person(s) suffering from autism, cerebral palsy, mental retardation and multiple disabilities as specified in the said Act:

Provided that the grant or continuance of family pension to an unmarried or widowed or divorced daughter beyond the age of twenty-five years or until she gets married or re-married or until she starts earning her livelihood, whichever is the earliest, shall be subject to the following conditions, namely:-

(a) the family pension shall be initially payable to the minor children (mentioned in clause (ii) or clause (iii) of this sub-rule) in the order set out in clause (iii) of sub-rule (8) of this rule until the last minor child attains the age of twenty-five years; and

(b) there is no disabled child eligible to receive family pension in accordance with the second proviso of this sub-rule:

Provided that such disabled siblings shall be eligible for family pension for life in the same manner and following the same disability criteria, as laid down in this rule in the case of son or daughter of the railway employees or pensioners suffering from any disorder or disability of mind (including mentally retarded) or physically crippled or disabled, so as to render him or her unable to earn a living even after attaining the age of twenty-five years.

Explanation 1.- An unmarried son or an unmarried or widowed or divorced daughter, except a disabled son or daughter become ineligible for family pension under this sub-rule from the date he or she gets married or remarried.

Explanation 2.- The family pension payable to such a son or a daughter or parents or siblings shall be stopped if he or she or they start earning his or her or their livelihood.

Explanation 3.- It shall be the duty of son or daughter or siblings or the guardian to furnish a certificate to the Treasury or Bank, as the case may be, once in a year that, (i) he or she has not started earning his or her livelihood, and (ii) he or she has not yet married or remarried and a similar certificate shall be furnished by a childless widow after her re-marriage or by the disabled son or daughter or parents to the Treasury or Bank, as the case may be, once in a year that she or he or they have not started earning her or his or their livelihood.

Explanation 4 .- For the purpose of this sub-rule, a member of the family shall be deemed to be earning his or her livelihood if his or her income from other sources is equal to or more than the minimum family pension under sub-rule (2) of this rule and the dearness relief admissible thereon.

Explanation 5 .- Parent shall be deemed to be dependent on the railway servant if their combined income is less than the minimum family pension under sub-rule (2) of this rule and the dearness relief admissible thereon.
Explanation 6.- Disabled sibling shall be deemed to be dependent on the railway servant if their income is less than the minimum family pension admissible under sub-rule (2) of this rule and dearness relief thereon.

Explanation 7 .- Family pension payable to a childless widow shall be stopped if, after re-marriage, her income from all other sources becomes equal to or exceeds the amount of minimum family pension under sub-rule (2) of this rule and the dearness relief admissible thereon.
(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(7) (i) (a) Where the family pension is payable to more widows than one, the family pension shall be paid to the widows in equal shares.

(b) On the death of a widow, her share of the family pension, shall become payable to her eligible child:

Provided that if the widow is not survived by any child, her share of the family pension shall not lapse but shall be payable to the other widows in equal share, or if there is only one such other widow, in full, to her.

(ii) Where the deceased railway servant or pensioner is survived by a widow but has left behind eligible child or children from another wife who is not alive, the eligible child or children shall be entitled to the share of family pension which the mother would have received if she

had been alive at the time of the death of the railway servant or pensioner:

Provided that on the share or shares of family pension payable to such a child or children or to a widow or widows ceasing to be payable, such share or shares not lapse but shall be payable to the other widow or widows or the other child or children otherwise eligible in equal shares, or if there is only one widow or child, in full, to such widow or child.

(iii) Where the deceased railway servant or pensioner is survived by widow but has left behind child or children from a divorced wife or wives, such child or children if they satisfy other conditions of the eligibility for payment of family pension shall be entitled to the share of family pension which the mother would have received at the time of death of the railway servant or pensioner had she not been so divorced :

Provided on the share or shares of family pension payable to such a child or children or to a widow or widows ceasing to be payable, such share or shares shall not lapse but shall be payable to the other widow or widows or to the child or children otherwise eligible, in equal shares, or if there is only one widow or child, in full, to such widow or child.

(iv) where the family pension is payable to twin children, it shall be paid to such children in equal shares:

Provided that when one such child ceases to be eligible, his or her share shall revert to the other child and when both of them cease to be eligible the family pension shall be payable to the next eligible single or twin children as the case may be. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(8) (i) Except as provided in clause (d) of sub-rule (6) and clause (I) of sub-rule (7), the family pension shall not be payable to more than one member of the family at the same time.

(ii) If a deceased railway servant or pensioner leaves behind a widow or widower, the family pension shall become payable to the widow or widower, failing which to the eligible child.

(iii) Family pension to the children shall be payable in the order of their birth and the younger of them will not be eligible for family pension unless the elder next above to him has become ineligible for the grant of family pension:

Provided that where the family pension is payable to twin children, it shall be paid in the manner set out in clause (iv) of sub-rule (7) . **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(9) Where a deceased railway servant or pensioner leaves behind more children than one, the eldest child shall be entitled to the family pension for the period mentioned in

clause (b) or clause (c) of sub-rule (6), as the case may be, and after the expiry of that period the next child shall become eligible for the grant of family pension.

(10) Where family pension is granted under this rule to minor, it shall be payable to the guardian on behalf of the minor.

(10 A) (i) The family pension to the parents shall be payable if the parents were wholly dependent on the railway servant immediately before his or her death and the deceased railway servant is not survived by a widow or an eligible child.

(ii) The family pension, wherever admissible to parents, shall be payable to the mother of the deceased railway servant failing which to the father of the deceased railway servant.

(10 B) The family pension to the dependent disabled siblings shall be payable if the siblings were wholly dependent upon the railway servant immediately before his or her death and deceased railway servant is not survived by a widow or an eligible child or eligible parents.
(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(11) In case both wife and husband are railway or Government servants and are governed by the provisions of this rule or corresponding provisions of the Central Civil Services (Pensions) Rule, 1972, and one of them dies while in service or after retirement, the family pension in respect of the deceased shall become payable to the surviving husband or wife and in the event of the death of husband or wife, the surviving child or children shall be granted the two family pensions in respect of the deceased parents, subject to the limits specified below, namely:-

(a) (i) if the surviving child or children is or are eligible to draw two family pensions at the rate mentioned in sub-rule (4), the amount of both the pensions shall be limited to **forty - five thousand rupees** per mensem;

(ii) if one of the family pensions ceases to be payable at the rate mentioned in sub-rule (4), and in lieu thereof the pension at the rate mentioned in sub-rule (2), becomes payable, the amount of both the pensions shall also be limited to **forty - five thousand** rupees per mensem;
(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(b) if both the family pensions are payable at the rates mentioned in sub- rule (2), the amount of two pensions shall be limited to **twenty seven thousand rupees** per mensem.
(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9**dated 23.09.13)**

(12) Where a female railway servant or a male railway servant dies leaving behind a judicially separated husband or widow and no child or children, the family pension in respect of the deceased shall be payable to the person surviving:

Provided that where in a case the judicial separation is granted on the ground on the adultery and the death of the railway servant takes place during the period of such judicial separation, the family pension shall not be payable to the person surviving, if such person surviving was held guilty of committing adultery.

(13) (i) Where a female railway servant or male railway servant dies leaving behind a judicially separated husband or widow with a child or children, such family pension shall be payable to the person who is the actual guardian of such child or children.

(ii) Where the surviving person has ceased to be the guardian of such child or children, such family pension shall be payable to the person who is the actual guardian of such child or children.

(14) (i) If a person, who in the event of death of a railway servant while in service, is eligible to receive family pension under this rule, is charged with the offence of murdering the railway servant of for abetting in the commission of such an offence, the claim of such a person, including other eligible member or members of the family to receive the family pension, shall remain suspended till the conclusion of the criminal proceedings instituted against him.

(ii) If on the conclusion of the criminal proceedings referred to in clause (i), the person concerned –

(a) is convicted for the murder of or abetting in the murder of the railway servant, such a person shall be debarred from receiving the family pension which shall be payable to other eligible member of the family, from the date of death of the railway servant;

(b) is acquitted of the charge of murder of or abetting in the murder of the railway servant, the family pension shall be payable to such a person from the date of death of the railway servant.

(iii) The provisions of clause (i) and (ii) shall also apply for the family pension becoming payable on the death of a railway servant after his retirement.

(15) (i) As soon as a railway servant enters railway service, he shall furnish details of his family in Form 6 to the Head of Office and if the railway servant has no family, he shall furnish the details in Form 6 as soon as he acquires a family.

(ii) It shall be the duty of the railway servant to communicate forthwith to the Head of Office any subsequent change in the size of his family including the fact of marriage of his or her child. **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(ii A) As and when the disability referred to in the proviso to sub-rule (6) manifests itself in a child which makes him/her unable to earn his/her living, the fact shall be brought to the notice of the Head of Office duly supported by a Medical Certificate from a Medical Board. After receipt of Medical Certificate, the Head of Office may indicate in Form 6 as to whether disability is permanent or temporary. As and when the claim for family pension arises, the legal guardian of the child shall make an application supported by a fresh Medical Certificate from a Medical Board that the child is still suffering from the disability.
(Authority: - Notification vide letter no. F (E) III/2008/PN 1/10 dated 22.10.08)

(iii) (a) In the case of a non-gazetted railway servant the Head of Office shall keep the form 6 in safe custody and make necessary additions and alterations in the form on the basis of subsequent information furnished by the railway servant and all the communications which a railway servant may address to the Head of Office in this behalf, shall be acknowledged by the Head of Office.

(b) In the case of a gazetted railway servant, the Head of Office shall pass on the details of family members as also any additions and, alterations thereto, to the Accounts Officer for keeping the same in safe custody. It shall be the duty of the Accounts Officer to keep these particulars upto date and to acknowledge the receipt of these communications.

***Explanation*,- For the purposes of this sub-rule and sub-rule (6), "Medical Board" means a Medical Board consisting of a Medical Director or a Chief Medical Superintendent or Incharge of a Zonal Hospital or Division or his nominee as Chairperson and two other members, one of them at least shall be Specialist in the particular area of mental or physical disability..**

(Authority: - Notification vide letter no. F (E) III/2008/PN 1/10 dated 22.10.08)

(16) The ad-hoc increase in pension sanctioned in the Ministry of Railways' letter No. F(P)63 PNI 32 dated the 21st October, 1963, as amended from time to time, shall not be payable to the family in receipt of family pension under this rule.

(17) omitted**(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(18) omitted **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(19) For the purpose of this rule – (a) "Continuous service" means service rendered in temporary or permanent capacity in a pensionable establishment and does not include –

(i) Period of suspension, if any, and

(ii) Period of service, if any, rendered before attaining the age of eighteen years;

(b) "family", in relation to railway servant, means –

(i) wife in the case of a male railway servant or husband in the case of a female railway servant;

(ii) a judicially separated wife or husband, such separation not being granted on the ground of adultery and the person surviving was not held guilty of committing adultery;

(iii) unmarried son who has not attained the age of twenty-five years and unmarried or widowed or divorced daughter, including such son and daughter adopted legally;

(iv) dependent parents;

(v) dependent disabled siblings (i.e. brother or sister) of a railway servants

(Authority: Railway Board's letter No. 2011/F (E) III/1(1)9dated 23.09.13)

(c) "pay" means;

(i) the emoluments as specified in clause (a) of rule 49, or

(ii) the average emoluments as referred to in rule 50 if the emoluments of the deceased railway servant has been reduced during the last ten months of his service otherwise than as penalty:

Provided that the element of dearness allowances, which has been treated as dearness pay under the Railway Board's letter No. PC III/79/DP/1 dated the 11th June, 1979, shall not be treated as pay for the purpose of this rule.

(20) Nothing contained in this rule shall apply to – (a) a re-employed railway servant who had retired before the 1st January, 1964, from –

(i) railway service on retiring pension, or superannuation pension, or

(ii) military service on retiring pension, service pension or invalid pension, and who on the date of re-employment, had attained the age of superannuation applicable to the post in which he is re-employed;

(b) a military pensioner who retired from military service on or after the 1st January, 1964 and who on the date of re-employment in a railway service or a post had attained the age of superannuation applicable to the post in which he is re-employed;

(c) **omitted.** **(Authority: Railway Board's letter No.** 2011/F (E) III/1(1)9**dated 23.09.13)**

(21) Dearness relief on pension or family pension –

(i) Relief may be granted to the pensioners and family pensioners in the form of dearness relief at such rates and conditions as the Government may specify from time to time.

(ii) If a pensioner is re-employed under the Central or a State Government or a Corporation, Company, Body or Bank, he shall not be eligible to draw dearness relief on pension or family pension during the period of such re-employment.

(iii) **Omitted****(Authority: Railway Board's letter No. F(E)III/2003/PN1/25 dated 20.01.05)**

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CHAPTER VII

DETERMINATION AND AUTHORISATION OF AMOUNTS OF PENSION AND GRATUITY

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76. **Preparation of list of railway servants due for retirement –** *(1) Every Head of Department or Head of Office, as the case may be, shall have a list prepared every three months, that is, on the 1st January, 1st April, 1st July and 1st October each year, of all railway servants who are due to retire within the next twelve to fifteen months of that date.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(2) A copy of every such list shall be supplied to the Accounts Officer concerned not later than 31st January, 30th April, 31st July or 31st October, as the case may be, of that year.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(3) In the case of a railway servant retiring for reasons other than by way of superannuation, the Head of Office shall promptly inform the Accounts Officer concerned, as soon as the fact of such retirement becomes known to him.

(4) A copy of the intimation sent by the Head of Office to the Accounts Officer under sub-rule (3) shall also be endorsed to the Engineering Department of the Railway or the Directorate of Estates, Government of India, as the case may be if the railway servant concerned is an allottee of railway or Government accommodation.

77. ***Preparation of list of railway servants due for retirement****.- The Head of Office shall write to the Directorate of Estates one year before the anticipated date of retirement of the railway servant who was or is in occupation of a Government accommodation (hereinafter referred to as the allotee) for issuing a 'No Demand Certificate' in respect of the period preceding eight months of the retirement of the allotee. . (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

78. **Preparation of Pension Papers –** Every Head of Office shall undertake the work of preparation of pension papers in Form 7, *one years* before the date on which a railway servant is due to retire on superannuation, or on the date on which he proceeds on leave preparatory to retirement, whichever is earlier. *(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

79. Stages for the completion of pension papers on superannuation – (1) The Head of Office shall divide the period of preparatory work of one year referred to in rule 78 in the following three stages, namely:-

(a) First Stage – Verification of service. **–**

(i) The Head of Office shall go through the service book of the railway servant and satisfy himself as to whether the certificates of verification for the service subsequent to the service verified under rule 47 are recorded therein.

(ii) In respect of the unverified portion or portions of service, he shall verify the portion or portions of such service, as the case may be, based on pay bills, acquittance rolls or other relevant records such as last pay certificate, pay slip for month of April which shows verification of service for the previous financial year and record necessary certificates in the service book.

(iii) If the service for any period is not capable of being verified in the manner specified in sub-clause (i) and sub-clause (ii), that period of service having been rendered by the railway servant in another office or Department, the Head of Office under which the railway servant is at present serving shall refer the said period of service to the Head of Office in which the railway servant is shown to have served during that period for the purpose of verification.

(iv) On receipt of communication referred to in sub-clause (iii), the Head of Office in that office or Department shall verify the portion or portions of such service, in the manner as specified in sub-clause (ii), and send necessary certificates to the referring Head of Office within two months from the date of receipt of such a reference:

Provided that in case a period of service is incapable of being verified, it shall be brought to the notice of the referring Head of Office simultaneously.

(v) If no response is received within the time referred to in sub-clause (iv), such period or periods shall be deemed to qualify for pension.

(vi) If at any time thereafter, it is found that the Head of Office and other concerned authorities had failed to communicate any non-qualifying period of service, the Railway Board shall fix responsibility for such non-communication.

(vii) The process specified in sub-clauses (i), (ii), (iii), (iv) and (v) shall be completed eight months before the date of superannuation.

(viii) If any portion of service rendered by a railway servant is not capable of being verified in the manner specified in sub-clause (i) or sub-clause (ii) or sub-clause (iii) or sub-clause (iv) or sub-clause (v), the railway servant shall be asked to file a written statement on plain paper within a month, stating that he had in fact rendered service for that period, and shall, at the foot of the statement, make and subscribe to a declaration as to the truth of that statement.

(ix) The Head of Office shall, after taking into consideration the facts in the written statement referred to in sub-clause (viii) admit that portion of service as having been rendered for the purpose of calculating the pension of that railway servant.

(x) If a railway servant is found to have given any incorrect information willfully, which makes him entitled to any benefits which he is not otherwise entitled to, it shall be construed as a grave misconduct.

(b) Second Stage.- Making good omission in the service book.-

(i) The Head of Office while scruitinising the certificates of verification of service shall also identify if there are any other omissions, imperfections or deficiencies which have a direct bearing on the determination of emoluments and the service qualifying for pension.

(ii) Every effort shall be made to complete the verification of service, as specified in clause (a) and to make good the omissions, imperfections or deficiencies in sub-clause (i).

(iii) Any omission, imperfection or deficiency which is incapable of being made good and the periods of service about which the railway servant has submitted no statement and the portion of service shown as unverified in the service book which it has not been possible to verify in accordance with the procedure laid down in clause (a) shall be ignored and service qualifying for pension shall be determined on the basis of the entries in the service book.

(iv) For the purpose of calculation of average emoluments, the Head of Office shall verify from the service book the correctness of the emoluments drawn or to be drawn during the last ten months of service.

(v) In order to ensure that the emoluments during the last ten months of service have been correctly shown in the service book, the Head of Office may verify the correctness of emoluments only for the period of twenty-four months preceding the date of retirement of a railway servant, and not for any period prior to that date.

(c) Third Stage.- As soon as the second stage is completed, but not later than eight months prior to the date of retirement of the railway servant, the Head of Office shall –

(i) Furnish to the retiring railway servant a certificate regarding the length of qualifying service proposed to be admitted for the purpose of pension and gratuity and also the emoluments and the average emoluments proposed to be reckoned for retirement gratuity and pension.

(ii) direct the retiring railway servant to furnish to the Head of Office the reasons for non-acceptance, supported by the relevant documents in support of his claim within two months if the certified service and emoluments as indicated by the Head of Office are not acceptable to him.

(iii) Forward to the retiring Government servant Form 8 advising him to submit the same duly completed in all respects so as to reach the Head of Office not later than six months prior to his date of retirement.;

(Authority: File No. 2015/F(E)III/1(1)/4) ..dt.17.06.16 …….RB NO.70/2016

79-A. **Submission of Form 8**.- A railway servant, retiring for reasons other than superannuation may, submit Form 8 before such retirement but after the competent authority has approved such retirement or the retirement has become effective, as the case may be.
(Authority: File No. 2015/F(E)III/1(1)/4) ..dt.17.06.16 …….RB NO.70/2016

80. Completion of pension papers *.- In cases under rule 79, the Head of Office shall complete Part I of Form 7 not later than four months before the date of retirement of a railway servant and in cases under rule 79-A, the Head of Office shall complete Part I of Form 7 within three months after submission of Form 8 by a railway servant.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

81. Forwarding of Pension papers to Accounts Officer - (1) After complying with the requirement of rule 79 and 80, the Head of Office shall forward to the Accounts Officer Form 7 and Form 8 duly completed with a covering letter in Form 9 alongwith service book of the railway servant duly completed, uptodate, and any other documents relied upon for the verification of service.

(2) The Head of Office shall retain a copy each of the Forms referred to in sub-rule (1) for his records.

(3) OMITTED (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(4) The papers referred to in sub-rule (1) shall be forwarded to the Accounts Officer not later than four months before the date of superannuation of a railway servant and in cases other than retirement on superannuation not later than three months after the date of submission of Form 8.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

82. Intimation to Accounts Officer regarding any event having bearing on pension - If after the pension papers have been forwarded to the Accounts officer , any event occurs which has a bearing on the amount of pension admissible, the fact shall be promptly reported to the Accounts Officer by the Head of Office. (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

83. **Intimation of the particulars of railway dues to the Accounts Officer -** *(1) The Head of Office shall, after ascertaining and assessing the Government or Railway dues referred to in rule 15, furnish the particulars thereof to the Accounts Officer in Form 9.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(2) If, after the particulars of railway dues have been intimated to the Accounts Officer under sub-rule (1), any additional railway dues come to the notice of the Head of Office, such dues shall be promptly reported to the Accounts Officer.

84. Payment of provisional pension and gratuity through money order or bank draft - If the provisional pension or gratuity or both, sanctioned under sub-rule (4) of rule 91, is desired to be paid by the pensioner through money order or bank draft, the same shall be remitted to him through money order or bank draft at his cost:

Provided that in the case of any pensioner who has been authorised payment of provisional pension not exceeding three thousand five hundred exclusive of the amount of relief on pension that amount shall, at the request of the pensioner, be remitted to him by money order at Railways expense.**(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70**

85. Authorisation of pension and gratuity by the Accounts Officer –

(1) (a) On receipt of pension papers referred to in rule 81, the Accounts Officer shall apply the requisite checks, record the account enfacement in Part II of Form 7 and assess the amount of pension, family pension and gratuity and issue the pension payment order not later than one month in advance of the date of the retirement of a railway servant on attaining the age of superannuation.

(b) In the cases of retirement otherwise than on attaining the age of superannuation, the Accounts Officer shall apply the requisite checks, complete Part II of Form 7, assess the amount of pension, family pension and gratuity, assess dues and issue the pension payment order within three months of the date of receipt of pension papers from the Head of Office.

(c) The Accounts Officer shall indicate in the Pension Payment Order, the name of the spouse of the railway servant, if alive, as family pensioner.

(d) The Accounts Officer shall also indicate in the Pension Payment Order, the names of the permanently disabled child or children and dependent parents and disabled siblings as family pensioners if there is no other member of family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.

(e) On receipt of a written communication from the Head of Office on an application from an existing pensioner or family pensioner, the Accounts Officer shall also indicate in the Pension Payment Order, the names of the permanently disabled child or children and dependent parents and disabled siblings as family pensioners if there is no other member of family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.

(f) The Pension Disbursing Authority shall authorise family pension to the members of family referred to in clause (c), (d) or clause (e) in accordance with the provisions of rule 100 in the order indicated in rule 75.;

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(2) The amount of gratuity as determined by the Accounts Officer under clause (a) of sub-rule (1) shall be intimated to the Head of Office with the marks that the amount of gratuity may be drawn for disbursement to the retired railway servant after adjusting the Government dues, if any, referred to in rule 15.

(3) The amount of gratuity withheld under sub-rule (5) of rule 16 shall be adjusted by the Head of Office against the outstanding licence fee intimated by the Directorate of Estates and the balance, if any, refunded to the retired railway servant.

86. Railway servants on deputation – (1) In the case of a railway servant who retires while on deputation to a Central Government Department, action to authorise pension and gratuity in accordance with the provisions of this Chapter shall be taken by the Head of Office of the **parent** Department.**(Authority: - Notification vide letter no. F (E) III/94/PN-1/31 (Amendment) dated 3.2.95 –SO No. 511)**

(2) In the case of a railway servant who retires from service, while on deputation to a State Government or while on foreign service, action to authorise pension and gratuity in accordance with the provision of this chapter shall be taken by the Head of Office of the cadre authority which sanctioned deputation to the State Government or to foreign service.

(3) In the case of Central Government employees belonging to various Ministries or Departments who happen to be on deputation to Railways at the time of their retirement, their pension cases shall be handled by the parent Ministry or Department from where they proceeded on deputation.

87. Interest on delayed payment of gratuity: - (1) In all cases where the payment of gratuity has been authorised later than the date when its payment becomes due, including the cases of retirement otherwise than on superannuation, and it is clearly established that the delay in payment was attributable to administrative reasons or lapses, interest shall be paid at the rate applicable to State Railway Provident Fund amount in accordance with the instructions issued from time to time:

Provided that the delay in payment was not caused on account of failure on the part of the railway servant to comply with the procedure laid down by the Government for processing his pension papers.

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(2) Every case of delayed payment of gratuity shall be considered by the General Manager or Administrative Head of the Railway Unit, as the case may be, and where the said General Manager or Administrative Head is satisfied that the delay in the payment of gratuity was caused on account of *administrative reasons or lapse*, he shall order for arranging the payment of interest. The powers to pass order for payment of interest on delayed payment of

death-cum-retirement gratuity shall rest with General Manager or Administrative Head of the Railway Unit and shall not be delegated to any lower authority.***(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 ……RB NO.70***

(3) In all cases where the payment of interest has been ordered, the railway shall fix the responsibility and take disciplinary action against the railway servant or servants concerned who are found responsible for the delay in the payment of gratuity *on account of administrative lapses.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(4) If as a result of Government's decision taken subsequent to the retirement of a railway servant, the amount of gratuity already paid on his retirement is enhanced on account of –

(a) grant of emoluments higher than the emoluments on which gratuity already paid was determined, or

(b) liberalisation in the provisions of these rules from a date prior to the date of retirement of the railway servant concerned, no interest on the arrears of gratuity shall be paid.

(5) Gratuity becomes due immediately on retirement and in case of a railway servant dying in service, action for finalising his pension and death-cum-retirement gratuity shall be paid.

88. Date of retirement to be notified – When a railway servant retires from service in the case of a gazetted railway servant, a notification in the Official Gazette, and in the case of a non-gazetted railway servant, an office order, shall be issued specifying the date of retirement within a week of such date and a copy of every such notification or office order, as the case may be, shall be forwarded immediately to the Accounts Officer.

Provided that where a notification in the Official Gazette or an office order, as the case may be, regarding the grant of leave preparatory to retirement to a railway servant is issued, a further notification or office order that the railway servant has actually retired on the expiry of such leave shall not be necessary unless the leave is curtailed and the retirement is for any reason ant-dated or postponed.

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CHAPTER VIII

AUTHORITY COMPETENT TO SANCTION AMOUNTS OF PENSION AND GRATUITY

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89. Authority competent to sanction pensionary benefits – (1) The pensionary benefits and commutation of pension shall be sanctioned and recoveries therefrom ordered by the concerned authority, specified below, namely: -

(a) the General Manager in the case of a railway servant who is employed under the administrative control of a General Manager;

(b) the Head of the Department or Office or Project, in the case of a railway servant who is employed in a Department or Office of Project directly under the control of the Railway Board;

(c) the Secretary, Railway Board in the case of a railway servant not above the rank of a Section Officer who is employed in the Office of the Railway Board;

the Railway Board in the case of a Head of Department or Office or Project directly under the control of the Railway Board, and a General Manager and an Officer above the rank of a Section Officer who is employed in the Railway Board.

(2) The power to sanction or pass order by the officers referred in to clauses (a) and (b) of sub-rule (1) may be delegated to the Heads of Departments or Divisional Railway Managers, as the case may be, or in the case of non-gazetted railway servant to a Divisional Officer and such power of the Secretary, Railway Board referred to in clause (c) of sub-rule (1) may be exercised by the Joint Secretary in the Ministry of Railways in the case of Officers not above the rank of Section Officers, and by a Deputy Secretary to whom powers may be delegated in this behalf by the Railway Board in the case of non-gazetted railway servant of the Railway Board's Office. In the case of non-gazetted staff employed in the Research, Designs and Standards Organisation, the powers of the Director General, Research, Designs and Standard Organisation may be delegated to the Deputy Director General, Research, Designs and Standard Organisation.

90. Revision of pension after sanction – (1) Subject to the provisions of rules 8 and 9 pension once sanctioned after final assessment shall not be revised to the disadvantage of the railway servant unless such revision becomes necessary on account of detection of a clerical error subsequently:

Provided that no revision of pension to the disadvantage of the pensioner shall be ordered by the Head of Office without the concurrence of the Railway Board if the clerical error is detected after a period of two years from the date of sanction of pension.

(1-A) The question whether the revision has become necessary on account of a clerical error

or not shall be decided by the Railway Board.(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(2) For the purpose of sub-rule (1), the retired railway servant concerned shall be served with a notice by the Head of Office requiring him to refund the excess payment of pension within a period of two months from the date of receipt of notice by him.

(3) In case the railway servant fails to comply with the notice, the Head of Office shall, by order in writing, direct that such excess payment shall be adjusted in installments by short payments of pension in future, in one or more installments, as the Head of Office may direct.

91. Provisional pension for reasons other than Departmental or Judicial proceedings. – (1) where in spite of following the procedure laid down in rule 79, it is not possible for the Head of Office to forward the pension papers referred to in rule 81 to the Accounts Officer within the period specified in sub-rule (4) of that rule or where the pension papers have been forwarded to the Accounts Officer within the specified period but the Accounts Officer may have returned the pension papers to the Head of Office for eliciting further information before issuing pension payment order and order for the payment of gratuity and the Government servant is likely to retire before his pension and gratuity or both can be finally assessed and settled in accordance with the provisions of these rules, the Head of Office shall rely upon such information as may be available in the official records, and without delay, determine the amount of provisional pension and the amount of provisional retirement gratuity.

(2) On receipt of Form 8, in a case of retirement otherwise than on superannuation, the Head of Office shall sanction provisional pension and also provisional retirement gratuity till issue of Pension Payment Order.

(3) Where the amount of pension and gratuity cannot be determined for reasons other than the Departmental or Judicial proceedings, the Head of Office shall –

(a) issue a letter of sanction addressed to the railway servant endorsing a copy thereof to the Accounts Officer authorising –

(i) 100 per cent. of pension as provisional pension for a period not exceeding six months to be reckoned from the date of retirement of the railway servant; and

(ii) 100 per cent. of the gratuity as provisional gratuity withholding that part of gratuity as provided in these rules.

(b) specify in the letter of sanction the amount recoverable from the gratuity under sub-rule (1) of rule 83 and after issuing the letter of sanction referred to in clause (a), the Head of Office shall draw -

(i) the amount of provisional pension; and
(ii) the amount of provisional gratuity after deducting therefrom the amount specified in sub-clause (ii) of clause (a) and the dues, if any, specified in rule 15, in the same manner as pay and allowances of the establishment are drawn by him.

(4) The amount of provisional pension and gratuity payable under sub-rule (2) or sub-rule (3) shall, if necessary, be revised on the completion of the detailed scrutiny of the records.

(5) (a) The payment of provisional pension shall not continue beyond the period of six months from the date of retirement of a railway servant or from the date of submission of Form 8 by the railway servant, whichever is later, and if the amount of final pension and the amount of final gratuity had been determined by the Head of Office in consultation with the Accounts Officer before the expiry of said period of six months, the Accounts Officer shall –

(i) issue the pension payment order; and

(ii) direct the Head of Office to draw and disburse the difference between the final amount of gratuity and the amount of provisional gratuity paid under sub-clause (ii) of clause (b) of sub-rule (3) after adjusting the Government or Railway dues, if any, which may have come to notice after the payment of provisional gratuity.

(b) If the amount of provisional pension disbursed to a railway servant under sub-rule (3) is, on its final assessment, found to be in excess of the final pension assessed by the Accounts Officer, it shall be open to the Accounts Officer to adjust the excess amount of pension out of gratuity withheld under sub-clause (ii) of clause (a) sub-rule (3) or recover the excess amount of pension in instalments by making short payments of the pension payable in future.

(c) (i) If the amount of provisional gratuity disbursed by the Head of Office under sub-rule (3) is more than the amount finally assessed, the retired railway servant shall not be required to refund the excess amount actually disbursed to him.

(ii) The Head of Office shall ensure that chances of disbursing the amount of gratuity in excess of the amount finally assessed are minimised and the officials responsible for the excess payment shall be accountable for the over-payment.

(6) If the final amount of pension and gratuity has not been determined by the Head of Office in consultation with the Accounts Officer within a period of six months referred to in clause (a) of sub-rule (5), the Accounts Officer shall treat the provisional pension and gratuity as final and issue pension payment order immediately on the expiry of the period of six months.

(7) As soon as the pension payment order has been issued by the Accounts Officer under clause (a) of sub-rule (5) or sub-rule (6), the Head of Office shall release the amount of withheld gratuity under sub-clause (ii) of clause (a) of sub-rule (3) to the retired railway servant after adjusting Government or Railway dues which may have come to notice after the payment of provisional gratuity under sub-clause (ii) of clause (b) of sub-rule (3).

(8) If a railway servant is or was an allottee of Government or Railway accommodation, the withheld amount should be paid on receipt of 'No Demand Certificate" from the Directorate of Estates or on vacation of Railway accommodation, as the case may be..

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

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CHAPTER IX

FAMILY PENSION AND DEATH-CUM-RETIREMENT GRATUITY IN RESPECT OF RAILWAY SERVANT DYING WHILE IN SERVICE

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92. Obtaining of claims for family pension and death-cum-retirement gratuity – (1) Where the Head of Office has received an intimation about the death of a railway servant while in service, he shall ascertain whether any death-cum-retirement gratuity or family pension or both is or are payable in respect of such deceased railway servant.

(2) (a) Where the family of the deceased railway servant is eligible for the death-cum-retirement gratuity under rule 70, the Head of Office shall ascertain: -

(i) if the deceased railway servant had nominated any person or persons to receive the gratuity; and

(ii) if the deceased railway servant had not made any nomination or the nomination made does not subsist, the person or persons to whom the gratuity may be payable.

(b) The Head of Office shall, than, address the person concerned in Form 11 or Form 12, as may be appropriate for making a claim in Form 13.

(3) Where the family of the deceased railway servant is eligible under rule 75 for family pension, the Head of Office shall address the eligible member of the family or the guardian, as the case may be, in Form 14 for making claim in Form 10. *(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(4) if on the date of death, a railway servant was an allottee of Government or railway accommodation, the head of office shall address the Directorate of Estates or railway administration, as the case may be, for the issue of 'No Demand Certificate' in accordance with the provisions of sub-rule (1) of rule 98. *(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

Provided that the guardian shall not be required to submit a claim in the said Form on behalf of a child who had attained the age of eighteen years and such child may himself or herself submit a claim in the said Form.

93. Completion of Form 16 – (1) (a) The Head of Office while taking action to obtain claim or claims from the family in accordance with the provisions of rule 92 shall simultaneously undertake the completion of Form 16. The work shall be completed within one month of the date on which intimation regarding the death of the railway servant has been received.

(b) The Head of Office shall go through the service book of the deceased railway servant and satisfy himself as to whether certificates of verification of service for the entire service are recorded therein.

(c) If there are any periods of unverified service, the Head of Office shall accept the unverified portion of service as verified on the basis of the available entries in the service book. For this purpose the Head of Office may rely on any other relevant material to which he may have ready access. While accepting the unverified portion of service, the Head of Office may rely on any other relevant material to which he may have ready access. While accepting the unverified portion of service, the Head of Office shall ensure that service was continuous and was not forfeited on account of dismissal, removal or resignation from service, or for the participation in strike.

(2) (a) For the purpose of determination of emoluments for family pension and death-cum-retirement gratuity, the Head of Office shall confine the verification of the correctness of emoluments for a maximum period of one year preceding the date of death of the railway servant.

(b) In case the railway servant was on extraordinary leave on the date of death, the correctness of the emoluments for a maximum period

of one year which he drew preceding the date of the commencement of the extraordinary leave shall be verified.

(3) The process of determination of qualifying service and qualifying emoluments shall be completed within one month of the receipt of intimation regarding the date of death of the railway servant and the amount of family pension and death-cum-retirement gratuity shall also be calculated accordingly.

94. Determination of the amount of family pension and gratuity where service records are incomplete –According to the instruction in vogue on the date of commencement of these rules, there should not be any case where service book has not been maintained properly. If, in any particular case the service book has not been maintained properly despite the Government's order on the subject, and it is not possible for the Head of Office to accept the unverified portion of service as verified on the basis of entries in the service book, the Head of Office shall not proceed with the verification of the entire spell of service and the verification of service in such a case shall be confined to the following spells of service: -

(a) for the purpose of Family Pension, 1964, if the family of the deceased railway servant has become eligible for family pension in accordance with the sub-rule (2) of rule 75, the amount of family pension and the period for which it is payable shall be determined in accordance with sub-rule (4) of rule 75 within one month from the date of receipt of intimation of the date of death of the railway servant.

(b) for the purpose of death gratuity,-

(i) if the entire service rendered by the deceased railway servant is not capable of being verified and accepted, the amount of death gratuity shall be provisionally determined in accordance with clause (b) of sub-rule (1) of rule 70 on the basis of the length of qualifying service which is verified and accepted immediately preceding the date of death of the railway servant and the amount of death gratuity, so determined shall be authorised to the beneficiary on provisional basis within one month from the date of receipt of intimation of date of death of the railway servant.

(ii) the final amount of the death gratuity shall be determined by the Head of Office on the acceptance and verification of the entire spell of service by him within a period of six months from the date on which the authority for the payment of provisional death gratuity was issued and the balance, if any, becoming payable as a result of determination of the final amount of death gratuity shall then be authorised to the beneficiary. **(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)**

95. Forwarding of papers to the Accounts Officer – (1) On receipt of claim or claims, the Head of Office shall complete *items 14, 21 and 22* of Form 16 and send the said Form 17 along with the railway servant's service book duly complete up-to-date and any other documents relied upon for the verification of the service claimed. This shall be done not later than one month of the receipt of claim by the Head of Office. (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(2) The Head of Office shall retain one copy of the aforesaid Form 16 for his office record.

(3) OMITTED (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(4) The Head of Office shall draw the attention of the Accounts Officer to the details of Government or railway dues outstanding against the deceased railway servant, namely: -

(a) Government or railway dues as ascertained and assessed in terms of rule 15 and recoverable out of the gratuity before payment is authorised.

(b) Amount of gratuity to be held over partly for adjustment of railway dues which have not been assessed so far and partly as a margin for adjustment in the light of the final determination of the gratuity.

(5) (a) If Form 16 has been completed and the claim or claims in the respective Forms have not been received from the beneficiary or beneficiaries, the Head of Office shall forward Form 16 and the documents referred to in sub-rule (1) to the Accounts Officer leaving unfilled *items 14, 21 and 22* of Part I of the said Form. *(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(b) As soon as the claim or claims are received by the Head of Office, they shall immediately be forwarded to the Accounts Officer with the request that *items 14, 21 and 22* of Part I of Form, 16 may be filled by the Accounts Officer.
(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

96. Sanction, drawl and disbursement of provisional Family Pension and gratuity – (1) After the documents referred to in rule 95 have been sent to the Accounts Officer concerned, the Head of Office shall draw provisional family pension not exceeding the maximum family pension and hundred per cent of the gratuity as determined in accordance with the provisions of this Chapter and, for this purpose the Head of Office, shall adopt the following procedure, namely: -

(a) he shall issue a sanction letter in favour of claimant or claimants endorsing a copy thereof to the Accounts Officer concerned indicating the amount of provisional family pension and hundred percent of the gratuity as determined;

(b) he shall indicate in the sanction letter the amount recoverable out of the gratuity under sub-rule (4) of rule 95;

(c) after issue of the sanction letter he shall draw: -

(i) the amount of the provisional family pension; and

(ii) the amount of hundred percent of the gratuity after deducting there from the dues mentioned in clause (b), in the same manner as pay and allowances of the establishment are drawn by him.

(2) The Head of Office shall disburse the provisional family pension (including arrears, if any) and the gratuity immediately after the same have been drawn under sub-rule (1).

(3) The payment of provisional family pension shall continue for a period of six months from the date of following the date of death of the railway servant unless the period is extended by the Accounts Officer under the proviso to sub-rule (1) of rule 97.

(4) The Head of Office shall inform the Accounts Officer: -

(a) as soon as the gratuity has been paid to the claimant or claimants; and
(b) as soon as the provisional family pension has been paid for a period of six months or for the period extended under provision to sub-rule (1) of rule 97, as the case may be.

(5) If the claimant or any of the claimants desire the payment of provisional family pension or of gratuity or of both through money order or bank draft, the same shall be remitted to him or her through money order or bank draft at his or her own cost:

Provided that in the case of any claimant who is sanctioned a provisional family pension not exceeding *three thousand five hundred rupees and admissible dearness relief* per mensem, the amount of pension shall, at the request of the claimant, be remitted to his or her by money order or bank draft at Government expense.*(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

***97.* Authorisation of** *final family pension* **and balance of the gratuity by the Accounts Officer** – (1) On receipt of the documents referred to in sub-rule (1) of rule 95, the Accounts Officer shall, within a period of three months from the date of receipt of the documents apply the requisite checks and complete Section I of Part II of Form 16 and assess the amount of family pension and gratuity;*(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

Provided that if the Accounts Officer is, for any reason, unable to assess the amount within the period aforesaid, he shall communicate the fact to the Head of Office to continue to disburse for such period as may be specified by the Accounts Officer.

(2) (a) If the family pension is payable in his circle of accounting unit, the Accounts Officer shall prepare the pension payment order.

(b) The payment of family pension shall be effective from the date following the date of which the payment of provisional family pension ceased.**(Authority: Railway Board's letter No. F(E)III/99/PN 1/(Modification) dated 23.5.2000)**

(c) Arrears of family pension if any, in respect of the period for which provisional family pension was drawn and disbursed by the Head of Office shall also be authorised by the Accounts Officer.

(2-A) The Accounts Officer shall, while authorizing the family pension for the first eligible member of the family, indicate the names of the permanently disabled child or children and dependent parents and disabled siblings as family pensioners in the Pension Payment Order, if there is no other member of family to whom family pension

may become payable before such disabled child or children or dependent parents or disabled siblings.;(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(3) (a) The Accounts Officer shall determine the amount of the balance of the gratuity after adjusting the amount, if any, outstanding against the deceased railway servant.

(b) The Average Officer shall determine the amount of the balance of the gratuity determined under clause (a) with the remarks that the amount of the balance of the gratuity may be drawn and disbursed by the Head of Office to the person or persons to whom the provisional gratuity has been paid.

(c) The amount of gratuity adjusted under sub-clause (a) for non-vacation of Railway accommodation shall be adjusted by the Head of Office against the outstanding licence fee and the balance, if any, refunded to the person or persons to whom gratuity has been paid.

(4) The fact of the issue of the pension payment order shall be promptly reported to the Head of Office by the Accounts Officer and the documents which are no longer required shall also be returned to him.

(5) OMITTED ;(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

(6) If the amount of provisional family pension as disbursed by the Head of Office is found to be in excess of the final family pension assessed by the Accounts Officer, it shall be open to the Accounts Officer to adjust the excess amount in installments by the short payments of family pension payable in future.

(7) (a) If the amount of gratuity disbursed by the Head of Office proves to be larger than the amount finally assessed by the Accounts Officer the beneficiary shall not be required to refund the excess.

(b) The Head of Office shall ensure that chances of disbursing the amount of gratuity in excess of the amount actually admissible are minimised and the official or officials responsible for the excess payment shall be accountable for the over-payment.

98. Adjustment of Government dues or railway dues- (1) Dues pertaining to Government accommodation,

(i) if on the date of death, the railway servant was allotee of Government accommodation , the Head of Office on receipt of intimation regarding the death of such railway servant shall within seven days of the receipt of such intimation, write to the Directorate of Estates for the issue of 'No Demand Certificate' so that authorisation of family pension and death-cum-retirement

gratuity is not delayed. While addressing the Directorate of Estates for the issue of 'No Demand Certificate', the Head of Office shall also supply the following information in duplicate (one copy) marked to the Rent Wing and the second to the Allotment wing-

(a) name of the deceased railway servant with designation;

(b) particulars of the accommodation (quarter No., type and locality) ;

(c) date of death of railway servant;

(d) whether the railway servant was on leave at the time of his death and if so, the period and nature of leave

(e) whether the railway servant was enjoying rent free accommodation;

(f) the period upto which licence fee had been recovered from the pay and allowances of the deceased railway servant and the monthly rate of recovery and particulars of the pay bill under which last recovery was made;

(g) if the licence fee had not been recovered upto the date of death and the family intends to retain Government accommodation for *the permissible period thereafter*, details of the ,-.;*(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70*

(1) period for which licence fee still remains to be recovered;

(2) the amount of licence fee in respect of the period at (1) to be determined on the basis of the standard rent bill;

(3) the amount of licence fee for the retention of Government accommodation by the family of the deceased railway servant for the concessional period of four months beyond the date of death of the railway servant to be determined on the basis of standard bill;

(4) the amount of licence fee sanctioned at (2) and (3) proposed to be recovered out of death-cum-retirement gratuity;

(5) (i) details of any previous reference from the Directorate of Estates having bearing on the recovery of licence fee outstanding against the allottee and action taken therein.

(ii) The Head of Office shall recover from the death-cum-retirement gratuity the amount of licence fee as intimated to the Directorate of Estates under-clause (i)

(iii) The recovery of licence fee for the occupation of Government accommodation beyond the permissible period of four months shall be the Directorate of Estates.

(iv) The Directorate of Estates shall scrutinize their records with a view to determine if licence fee other than the license fee referred to in clause (i) was outstanding against the deceased railway servant. If any recovery is found, the amount and the period or periods to which such recovery or recoveries relate shall be communicated to the Head of Office within a period of three months of the receipts of intimation regarding the death of the railway servant under clause (i).

(v) Pending receipt of information under clause (iv), the Head of Office shall withhold ten per cent of the death-cum-retirement gratuity. (Authority: Railway Board letter No. **(F(E)III/2010/PNl/4 dated 28.03.12)**

(vi) If no intimation is received by the Head of Office within the period specified under clause (iv) regarding recovery of licence fee, it shall be presumed that nothing was recoverable from the deceased railway servant and the amount of gratuity withheld shall be paid to the person or persons to whom the amount of death-gratuity was paid.

(vii) If the Head of Office has received intimation from the Directorate of Estates under clause (vi) regarding recovery of licence fee, it shall be presumed that nothing was recoverable from the deceased railway servant, the Head of Office shall verify from the acquittance rolls if the outstanding amount of licence fee was recovered from the pay and allowances of the deceased railway servant. If as a result of verification, it is found that the amount of licence fee shown as outstanding by the Directorate of Estates, had already been recovered, the Head of Office shall draw the attention of the Directorate of Estates to the pay bills under which the necessary recovery of the licence fee was made and subject to the provisions of sub-rule (2) take steps to pay the amount of the gratuity with held under clause (v)

to the person or persons to whom the death gratuity was paid.

(viii) If the outstanding amount of licence fee was not recovered from the pay and allowances of the deceased railway servant, the outstanding amount shall be adjusted against the amount of the gratuity with held under clause (v) and the balance, if any, repaid to the person to whom the amount of death-cum-retirement gratuity was paid.

(ix) Any amount of license fee or damages, remaining unpaid after adjustment from the withheld amount of gratuity, may be ordered to be recovered by the Head of Office through the Accounts Officer concerned from the dearness relief without the consent of the family pensioner and in such cases no dearness relief shall be disbursed until full recovery of such dues has been made. (Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 ……RB NO.70

(2) The Head of Office shall, within one month of the receipt of intimation regarding death of a railway servant, take steps to ascertain if any dues as referred to in rule 15 and sub-rule (6) of rule16 were recoverable from the deceased railway servant. Such ascertainable dues shall be recovered from the amount of death-cum-retirement gratuity becoming payable to the family of the deceased railway servant.

99. Payment of family pension and death-cum-retirement gratuity when a railway servant dies while on deputation – (1) In the case of a railway servant who dies while on deputation to another Central Government Department, action to authorize family pension and death-cum-retirement gratuity in accordance with the provisions of this Chapter shall be taken by the Head of Office ot the borrowing Department.

(2) In the case of a railway servant who dies while on deputation to a State Government or while on foreign service, action to authorise the payment of family pension and death-cum-retirement gratuity in accordance with the provisions of this Chapter shall be taken by the concerned Head of Office from where the railway servant proceeded on deputation to the State Government or to the foreign service.

(3) In the case of a Central Government employee belonging to a Ministry or Department dies while on deputation to the railway, action to authorise the payments of family pension and death-cum-retirement gratuity in accordance with the provisions of this Chapter shall be taken by the parent Ministry of Department from where he has proceeded on deputation to the railway.

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CHAPTER X

SANCTION OF FAMILY PENSION AND RESIDUARY GRATUITY IN RESPECT OF DECEASED PENSIONERS

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100. Sanction of family pension and residuary gratuity on the death of a pensioner or family pensioner. – (1) Where the Head of Office has received an intimation regarding the death of a pensioner or death or ineligibility of a family pensioner, he shall ascertain whether any pension or residuary gratuity or both in respect of the deceased pensioner and any family pension in respect of the family pensioner are payable and proceed as hereinafter provided.

(2)(a)(i) If the deceased pensioner is survived by a widow or widower who is eligible for the grant of family pension under rule 75, the amount of family pension as indicated in the Pension Payment Order shall become payable to the widow or widower, as the case may be, from the day following the date of death of the pensioner.

(ii) The Pension Disbursing Authority shall, on receipt of a claim in Form 10 from the widow or widower, authorise the payment of family pension to the widow or widower, as the case may be:

Provided that no claim in Form 10 shall be required if the widow or widower was holding a joint account with the pensioner in which pension was being credited.

(iii) The Pension Disbursing Authority shall authorise payment of family pension to the widow or widower, who is not required to submit Form 10, on receipt of information in writing of the death of the pensioner:

Provided that such widow or widower shall submit a copy of death certificate to the Pension Disbursing Authority and an undertaking to the effect that any amount to which he or she is not entitled to or any amount which may be credited to his or her account in excess of the amount to which he or she is entitled would be refunded or made good.

(iv) Subject to the provisions of clause (b), if the deceased pensioner is survived by a permanently disabled child or children or dependent parents or disabled siblings whose names have been included in the Pension Payment Order as family pensioners under clause (d) of sub-rule (1) of rule 85, the Pension Disbursing Authority shall, on receipt of a claim in Form 10, authorise payment of family pension to the member of family who is eligible to receive family pension in accordance with the provisions of rule 75.

(v) Where the deceased pensioner is survived by spouse and permanently disabled children or dependent parents or disabled siblings, whose names had not been included in the Pension Payment Order previously, the Accounts Officer shall

include their names in the Pension Payment Order on receipt of a written communication from the Head of Office.

(vi) The Pension Disbursing Authority shall, on death or ineligibility of the family pensioner and on receipt of a claim in Form 10, authorise payment of family pension to a permanently disabled child or dependent parent or disabled sibling whose name has been included in the Pension Payment Order as family pensioner and who is eligible to receive family pension in accordance with the provisions of rule 75.

(b)(i) Where the Pension Payment Order does not include name of any member of the family or where the Head of Office is of the opinion that in accordance with the provisions of rule 75, the family pension in respect of the deceased pensioner or family pensioner has become payable to a member of the family other than those whose names have been included in the Pension Payment Order under sub-rule (1) of rule 85 or sub-clause (i) or sub-clause (iv) of clause (a), including a person who became member of the family of the pensioner after the retirement, he shall, on receipt of a claim in Form 10, sanction the family pension in Form 18 or Form 19, as the case may be, to such member of family to whom family pension has become payable.

(ii) If family pension is sanctioned under sub-clause (i), the Head of Office shall include the names of any permanently disabled child or children and dependent parents and disabled siblings as family pensioners if there is no other member of the family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.

(3) (i) Where a widow or widower in receipt of family pension remarries and has, at the time of remarriage, child or children from the deceased railway servant or pensioner who is or are eligible for family pension, the remarried individual shall be eligible to draw the family pension on behalf of such child or children if such individual continues to be the guardian of such child or children.

(ii) For the purposes of clause (i), the remarried individuals shall apply to the Head of Office in Form 10, along with a declaration that the applicant continues to be the guardian of such child or children.

(iii) If the remarried individual has, for any reason, ceased to be the guardian of such child or children, the family pension shall become payable to the person entitled to act as guardian of such child or children under any law for the time being in force and such person may submit a claim in Form 10 to the Head of Office for the payment of family pension.

(4) If the person eligible for family pension is a minor or is suffering from any disorder or disability of mind or is mentally retarded, the guardian may submit a claim in Form 10 on behalf of such person.

(5) Where on the death of a retired railway servant a residuary gratuity becomes payable to the family of the deceased under sub-rule (2) of rule 70, the Head of

Office shall sanction its payment on receipt of a claim or claims in Form 20 from the person or persons eligible to receive the residuary gratuity.

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

101. Authorization of payment by Accounts Officer – On receipt of the sanction under rule 100 regarding the payment of family pension or of residuary gratuity or of both, the Accounts Officer shall authorise the payment of the same.

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CHAPTER XI

PAYMENT OF PENSION

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102. Date from which pension becomes payable – (1) Except in the case of a railway servant to whom the provisions of rule 53 apply and subject to the provisions of rule 9 and 10 a pension, other than family pension, shall become payable from the date on which a railway servant ceases to be borne on the establishment.

(2) Pension, including family pension shall be payable for the day on which its recipient dies.

103. Currency in which pension is payable – All pensions including gratuities admissible under these rule shall be payable in rupees in India only.

104. Manner of payment of gratuity and pension - (1) Except as otherwise provided in these rules, a gratuity shall be paid in lump sum.

(2) A pension fixed at monthly rates shall be payable monthly on or after the first day of the following month.

105. Application of Treasury Rules – Save as otherwise provided in these rules, the Treasury Rules of the Central Government shall apply in regard to the procedure of payment of -

(i) pension;
(ii) pension undrawn for more than a year; and
(iii) pension in respect of a deceased pensioner.

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CHAPTER XII

MISCELLANEOUS

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106. Interpretation – Where any doubt arises as to the interpretation of these rules, it shall be referred to the Government in the Ministry of Railway (Railway Board), for decision. The Ministry of Railways (Railway Board) shall take decision after consulting the Department of Pension and Pensioners' Welfare of the Government of India.

107. Power of relax – Where the pension sanctioning authority is satisfied that the operation of any of these rules causes undue hardship in any particular case, that authority, may for reasons to be recorded in writing, approach the Ministry of Railways (Railway Board) for dispensing with or relaxing the requirements of that rule to such extent and subject to such exceptions and conditions as it may consider necessary for dealing with the case in a just and equitable manner. The Ministry of Railways (Railway Board) shall examine each such case and arrange to communicate the sanction of the President to the proposed dispensation or relaxation, as it may consider necessary keeping in view the merits of each case and keeping in view of an other statutory provisions:

Provided that no such order shall be made without concurrence of the Department of Pension and Pensioners' Welfare, in the Ministry of Personnel, Public Grievances and Pensions, Government of India.

108. Repeal and saving – (1) On the commencement of these rules, every rule, (including those contained in volume II of the Indian Railway Establishment Code, Fifth Reprint), regulation or order including circulars (hereinafter referred to in this rule as old rules) in force immediately before such commencement shall, in so far as it provides for any of the matters contained in these rules, cease to operate;

(2) Notwithstanding such caeser of operation-

(a) (i) every nomination for the payment of death-cum-retirement gratuity, or of Family Pension 1950;\

(ii) every form regarding the details of family of a railway servant for the purpose of Family Pension 1964; and

(b) any nomination for the payment of death-cum-retirement gratuity or of (Family Pension 1950), any Form regarding the details of family of a railway servant for the purpose of Family Pension 1964 as required to be made for given by a railway servant under the old rule but not made or given before the commencement of these rules shall be made or

given after such commencement in accordance with the provisions of these rules;

(c) any case which pertains to the authorisation of pension to a railway servant who had retired before the commencement of these rules and is pending before such commencement shall be disposed of in accordance with the provisions of the old rules as if these rules had not been made;

(d) any case which pertains to the authorisation of death-cum-gratuity and family pension to the family of a deceased railway servant or of a deceased pensioner and is pending before the commencement of these rules shall be disposed of in accordance with the provisions of the old rules as if these rules had not been made;

(e) subject to the provisions of clause (c) and (d) anything done or any action taken under the old rule shall be deemed to have been done or taken under the corresponding provisions of these rules.

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FORM 1

(See rule 11)

FORM OF APPLICATION FOR PERMISSION TO RAILWAY OFFICERS TO ACCEPT COMMERCIAL EMPLOYMENT WITH IN A PERIOD OF ONE YEARS AFTER RETIREMENT.

1. Name of the Officer ……..…….….
(in BLOCK letters)

2. Date of retirement ..……..

3. Particulars of the Ministry/Department/ Officers in which the Officer served during the last five years preceding retirement (with duration) ……

Name of Ministry/Department/Office	Post held	Duration	
		Form	To
4. Post held at the time of retirement and period for which held	……		
5. Pay scale of the post and the pay drawn by the Officer at the time of retirement	……		
6. Pensionary benefits	……		

Pension expected/sanctioned (Communication) if any, should be mentioned	Gratuity, if any
7. Details regarding commercial employment proposed to be taken up:-	
(a) Name of the firm / company / Co-operative society, etc.	……
(b) Products being manufactured by the firm/type of business carried out by the firm, etc.	……
(c) Whether the officer had during the last three years of his official career, any dealings with the firm or company or Co-operative Society, etc.**(Authority: Notification vide RB's letter No. FileNo.E (G) 2007/EMl/l)**	…… …… ……

(d) Duration and nature of the official dealings with the firm, etc. (e) Name of the job/post offered (f) Whether post was advertised, if not, how was offer made (attach newspaper cutting of the advertisement, and a copy of the offer of the appointment, if any) (g) Description of the duties of the job/post (h) Remuneration offered for post/job (i) If proposing to set up a practice, indicate:- (a) Professional qualification/in the field of practice (b) nature of proposed practice	…… …… …… …… …… …… …… ……
8. Any information which the applicant desires to furnish in support of his request	……

9. **Declaration:-**

I hereby declare that —

(a) **The employment, which I propose to take up will not involve activities prejudicial to India's foreign relations, national security and domestic harmony. It will not involve conflict of interest with the policies of the office held by me during the last three years; and the interest represented or work undertaken by the organisation I propose to join will not bring me into conflict with the working of the Government.**

(b) **I have not been privy to sensitive or strategic information in the last three years of service, which is directly related to the areas of interest or work of the organisation that I propose to join or to the areas in which I propose to practise or consult.**

(c) **My service record is clear, particularly with respect to integrity and dealings with non-Government Organisation.**

(d) **I agree to withdraw from the commercial employment in case of any objection by the Government.**

Address

Place

Dated

Signature of applicant:-

(Authority: Notification No. vide RB's letter No. FileNo.E (G) 2007/EMl/l dated 19. 09. 07)

FORM 2

(See rule 15)

SURETY BOND

In consideration of the President of India (hereinafter called the "Government" which expression shall include his Successors and assignees) having agreed to settle the final accounts of Shri/Shrimati .....(Hereinafter referred to as the 'Obliger') without production of a 'No Demand Certificate' from the Engineering Electrical Department concerned, I hereby declare myself 'Surety' (which expression shall include my heirs, executors, Administrators, legal representatives and assignees) for the obliger and do hereby guarantee for due payment of rent, electric current and other dues in respect of the residence now allotted to him/her by Government and also for any residence that may be allotted or that was allotted to the said obliger from time to time by Government against all loss damage until delivery of vacant possession of the above-said residence is made over to the Government.

I hereby also guarantee that the said obliger shall pay all amounts that may be due by him/her to Government by way of overpayment of pay, allowances, leave salary, advances for conveyances, house building or other purpose or for any amounts which may be paid or payable by Government under or in respect of any guarantee given by Government on behalf of the said obliger, or any other dues whatsoever of the Government. It is hereby declared by me that if the said obliger shall die or become insolvent, the whole of the aforesaid amount shall then remain unpaid and the interest, if any, as per the Government Rule applicable thereon, shall immediately become due and payable to the Government and recoverable from me by virtue of this Bond. Now the condition of the above written Bond is that if the said obliger duly makes all payments or caused to be paid to the Government each of the aforesaid amounts owing to the Government to the satisfaction of the Government then this Bond shall be void otherwise the same shall be and remain in full force, effect and virtue.

The obligation undertaken by me shall not be discharge or in any way affected by any extension of time or any other indulgence granted by the Government to the said obliger and the Government shall have the fullest liberty without affecting the guarantee to postpone for any time from time to time any of the powers exercised by it against the said obliger and I will not released from the liability under this guarantee by an exercise of the Government of the liberty with reference to the matters aforesaid or by reason of any other forbearance, act or omission on the part of the Government or any indulgence by the Government to the said obliger or by any other matter or things whatsoever which under the law relating to sureties shall, but for this provision have the effect of so releasing me from my such aforesaid liability and for the purpose of enforcement this present my liability hereunder will be no merely as surety but as of principal debtor.

BUT SO NEVERTHELESS this Bond shall remain in force, till

(i) the 'No Demand Certificate' is issued by the Engineering / Electrical Department concerned in favour of the said obliger.

(ii) the Head of Office in which the said obliger was last employed has certified that nothing is now due to the Government from the said obliger; and

(iii) the 'No Demand Certificate' is issued by the Engineering / Electrical Department concerned in favour of the said obliger in respect of water and electricity dues in case Government had given a guarantee for these dues, on behalf of the said obliger.

The stamp duty on this instrument shall be borne by the Government.

Signed and delivered by
the said surety at……
this ..... day of
…… in the
presence of :

Signature of the Surety

1. Signature
   Address and occupation of witness

2. Signature
   Address and occupation of witness

Certified that Shri/Shrimati ..... is a permanent Government servant.

Signature of the Head of the Department of
the Office in which the surety is employed.

The above bond is accepted.

(Signature and designation)
For and on behalf of the President of India

FORM 3

(See rule 35)

Certificate of verification of Military Service of No. ……..……..
Rank ……
Name ……Unit.....re-enrolled in
the…… …… from…….

The information required for verification of War/Military service for the purpose of counting towards railway pension is given as under : -

1.	Date of birth or the nearest age on enrolement in the Army/Navy/Air-force, if the former is not known.	…….……
2.	Date of enrolment in the Army/Navy/Air Force.	…….……
3.	Date of discharge.	…….……
4.	Period of reserve service, if any.	…….……
5.	Whether the Military Service was pensionable under the Military rules, but terminated on or before pension was earned in respect thereof.	…….……
6.	Whether he was entitled to a service gratuity and if so, how much.	…….……..
7.	Whether the gratuity was drawn and is refundable to the Defence Services Estimates (if the service is allowed to count for railway pension).	……..
8.	If the individual is in receipt of a disability pension:-	
	(a) had he earned an ordinary service pension for his qualifying service. Or (b) had he only earned a service gratuity in lieu of which a service element of disability pension has been granted him, if so, what was the amount of service gratuity	…… ……..……...
9.	Whether he was paid from Indian Revenues throughout.	……..……
10.	Whether the pensionary contribution has been recovered and credited to Indian Revenues for the period of his service out of India.	From……..To……..…
11.	Whether the whole period of Military Services covered by any of the classes mentioned in Note 2 to Articles 356(a)/or 357 Civil Services Regulations.	…….……
12.	Non-qualifying service, if any	From……To……..……
13.	Period of satisfactory paid Military service.	From……To……..……
14.	Whether the Military service was superior or inferior.	……..……
15.	Length of war service	……..……
16.	Amount of service gratuity paid for the period of War service indicated in the preceding item	……..……
17.	Amount of war gratuity paid for the period of War service.	……..……
18.	Period and nature of leave (other than casual leave) availed of during Military service.	…….……

Station ……..

……..
Signature of the Record Officer concerned

Date ……

Countersigned

Station …….. ……..……

Controller of Defenses Accounts/P.A.(OR)

Dated.

FORM 4

Common Nomination Form for Gratuity, State Railway Provident Fund and Central Government Employees Group Insurance Scheme.

[See rule 74 of the Railway Services (Pension) Rules, 1993, para 941 of Indian Railway Establishment Code Vol.I and Para 19.7 of Central Government Employees Group Insurance Scheme, 1980]

I, …… hereby nominate the person or persons mentioned below and confer on him/her/them the right to receive in the event of my death, to the extent specified below, amount on account of the following:-

(i) any gratuity the payment of which may be authorized under rule 70 of Railway Services (Pension) Rules, 1993

(ii) amount that may stand to my credit in the State Railway Provident Fund

(iii) any amount that may be sanctioned by the Central Government under the Central Government Employees Group Insurance Scheme, 1980.

Name, date of birth (DOB) and address of the nominee	Relation-ship with employee/ pensioner	Share to be paid to each	If nominee is minor, name, DOB and address of person who may receive the amount on behalf of minor	Name, DOB, relationship and address of alternate nominee in case the nominee under Column (1) predeceases the employee/ pensioner	Share to be paid to each	Name, DOB and address of person who may receive the amount if alternate nominee in Col. (5) is a minor.	Contingency on happening of which nomination shall become invalid
1	2	3	4	5	6	7	8

These nominations supersede any nominations made by me earlier.

Place and Date:

Signature of railway servant

Telephone No.

Note 1 : Completely strike out the benefits for which nomination is not intended to be made. Separate copies of this nomination Form may be used for nominating different persons for benefits (i), (ii) and (iii) above.

Note 2 : The railway servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed. The nominee(s)/alternate nominee(s)' shares together should cover the whole amount.

(To be filled in by the Head of Office or authorised Gazetted Officer)

Received the nominations, dated ..... under the following Rules: -

1. Railway Services (Pension) Rules, 1993 for Gratuity
2. Chapter 9, para 941 of Indian Railway Establishment Code Vol.I
3. Central Government Employees Group Insurance Scheme, 1980

made by Shri/Smt./Kumari…….

Designation……

Office

(Strike out which nomination is not received)

Entry of receipt of nomination(s) has been made in page……..Volume…..... of Service Book.
Name, Signature and Designation of Head of Office or authorised Gazetted Officer with seal

Date of receipt……

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the railway servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death. The receiving officer shall put his/her dated signature on both pages of this Form.

(Authority: File No. 2015/F(E)III/1(1)/4) ..dt.17.06.16 …….RB NO.70/2016

FORM 5

Omitted

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16)…….RB NO.70

FORM 6

[See rule 75(15)(a)]
Details of Family

1. Name of railway servant
2. Designation
3. Date of birth
4. Details of the members of family as on----------:

S. No	Names of the members of family	Date of birth	Relationship with the officer	Marital status	Remarks	Dated signature of Head of Office
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of the Office any addition or alteration.

Signature of railway servant

Place :

Date:

Note 1. -The original Form submitted by the railway servant is to be retained. All additions/alterations are to be recorded in this Form under the signature of Head of Office in Col 7. No new Form will substitute the original Form. However, the retiring railway servant should submit the details of family afresh along with Form 8.

Note 2. -The details of spouse, all children and parents (whether eligible for family Pension or not) and disabled siblings (brothers and sisters) may be given.

Note 3. -The Head of Office shall indicate the date of receipt of communication regarding addition or alteration in the family in the 'Remarks' column. The fact regarding disability or change of marital status of a family member should also be indicated in the 'Remarks'

Note 4. -Wife and Husband shall include judicially separated wife and husband."

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RB NO.70

FORM 7

[See rules 78, 80, 81 (1) & (3) and rule 85 (1)]

Form for assessing Pension/Family Pension and Gratuity

[To be sent six months before the Date of Retirement to the PAO]

1.	Name of retiring railway employee	…	…	…
2.	Father's or Husband's name	…	…	…
3.	PAN No.	…	…	…
4.	Height & Marks of identification	…	…	…
5.	Date of Birth			
6.	Service to which he belongs (indicate the name of organized service, if any)	…	…	…
7.	Particulars of post held at the time of retirement-	…	…	…
	(a) Name of the office	…	…	…
	(b) Post held	…	…	…
	(c) Pay band and grade pay or pay scale of the post	…	…	…
	(d) Basic pay or pay in the pay band and grade pay	…	…	…
	(e) Whether the appointment mentioned above was under Government or outside the Government on foreign services terms	…	…	…
	(f) If on foreign service, scale of pay or pay band, pay in pay band and grade pay of the post in the parent department			
8.	Whether declared substantive in any post under the Railways	…	…	…
9.	Date of beginning of services	…	…	…
10.	Date of ending of service	…	…	…
11.	Cause of ending of services (please tick one)-			
	(a) Superannuation (Rule 51)	…	…	…
	(b) Voluntary/premature retirement at the initiative of the Government servant [Under rule 66 & 67 of Railway Services (Pension) Rules,1993 and 1802 (b) (i) of IREC Vol.II (1987 Edition)]	…	…	…
		…	…	…
	(c) Premature retirement at the initiative of the Government [rule 66 of Railway Services (Pension) Rules,1993 or 1802 (a) of IREC Vol. II (1987) Edition]	…	…	…
		…	…	…
	(d) Permanent absorption in public sector undertaking or autonomous body (rule 53, 53-A/53-B)	…	…	…
		…	…	…
	(e) Invalidation on medical ground (rule 55)	…	…	…
	(f) Due to abolition of post (rule 63)	…	…	…
	(g) Compulsory retirement (rule 64)			
	(h) Removal or dismissal from services (rules 40 and 65)			
	(i) Death			
12.	In the case of compulsory retirement, the orders of the competent authority whether pension may be allowed at full rates or at reduced rates and in the case of reduced rates, the percentage at which it is to be allowed (Please see Rule 64)	…	…	…

13.	In case of removal/dismissal from services whether orders of competent authority have been obtained for grant of compassionate allowance and if so, at what rate (Please see rule 65)	..	…	..
14.	Particulars relating to military service, if any- (a) Period of military service (b) Terminal benefits drawn or being drawn for military service (c) Whether opted for counting of military service towards Railway pension (rule 34) (d) If answer to (c) above is in affirmative, whether the terminal benefits have been refunded	… … … …	… … … …	… … … … …

15.	Particulars relating to services in autonomous body or State Government, if any- (a) Particulars of services : Name of Organization | Post held | Period of service (From, To, Period) (b) Whether the above services is to be counted for pension in the railway (c) Whether the autonomous organization has discharged its pensionary liability to the railways			
16.	Whether any departmental or judicial proceedings in terms of rule 9 of the Railway Services (Pension) Rules, 1993 are pending against the retiring employee, (If yes, in terms of Rule 10, provisional pension will be admissible and gratuity will be withheld till the conclusion of departmental or judicial proceedings and issue of final orders)			
17.	Qualifying service- (a) Details of omission, imperfection or deficiencies in the Service book which have been ignored [under rule 79 (1) (b) (ii)] (b) Period not counting as qualifying service – (i) Boy service (2nd proviso to rule 20) (ii) Extraordinary leave not counting as qualifying service (rule 36) (iii) Periods of suspension not treated as qualifying service (rule 37) (iv) Interruption in service [rule 42 (1) (b) and rule 43 (c)] (v) Periods of foreign service with United Nations bodies for which United Nations pension has been availed (rule 46) (vi) Any other period not treated as qualifying service (give details) (c) Additions to qualifying service- (i) Civil (including Railway) service (rule 33) (ii) Military service (rule 34) (iii) Benefit of service in an autonomous body (d) Net qualifying service (e) Qualifying service expressed in terms of completed six			

	monthly periods (Period of three months and above is to be treated as completed six monthly period (rule 69)			
18.	Emoluments – (a) Emoluments in terms of rule 49 (b) Emoluments drawn during ten months preceding retirement- From / To / Rate of Pay (including NPA) Note : If the officer was on foreign service immediately preceding retirement, the notional emoluments which he would have drawn under Government but the being on foreign service may be mentioned in items (a) and (b) above (Note 6 below rule 49) (c) Average emoluments (rule 50) (d) Emoluments or average emoluments (whichever is higher) to be reckoned for pension (rule 69) (e) Emoluments reckoned for retirement gratuity or death gratuity (rule 70) (f) Pay reckoned for family pension (rule 75)	…	..…	…. .
19.	Amount of retirement gratuity/death gratuity (rule 70) (Refer S. No. 9 of Calculation Sheet)			
20.	Details of Government dues recoverable out of gratuity – (a) License fee for Government accommodation [See sub - rules 2, 3 and 4 of rule 16] (b) Dues referred to in rule 15 (c) Amount indicated by Directorate of Estates to be withheld under sub-rule (5) of rule 16	… … …	… … …	… … …
21.	(a) Proposed pension or service gratuity (rule 69) (b) Proposed dearness relief on pension (as on the date of retirement) (c) Date from which pension is to commence (rule 102)	… … …	… … …	… … …
22.	Rate of family pension - (a) Enhanced rate [rule 75 (4)] (b) Period for which family pension will be payable at the enhanced rate (c) Ordinary rate [rule 75 (2)] (d) Date from which ordinary rate of family pension will be payable		… … … …	… … … …
23.	Commutation of pension – (a) Whether simultaneously applied for commutation of pension with the pension application (applicable only in the case of those who retire on superannuation pension) (b) The percentage of pension commuted (c) Amount of monthly pension commuted (d) Commuted value of pension (e) Amount of residuary pension after deducting commuted portion (f) Date from which reduced pension is payable (g) Date from which commuted pension is to be restored	… … … … … … …	… … … … … … …	… … … … … … …

24.	Post-retirement address of the retiree	..…	…	…
25.	e-mail ID, if any	…	…	…
26.	Mobile number, if any	…	…	…

Signature of the

Head of Office

FORM 7

CHECK LIST FOR HEAD OF OFFICE FOR TIMELY PROCESSING OF RETIREMENT DUES

1.	Whether retiring employee is an allottee of Government or railway accommodation	
2.	If retiring employee is not an allottee of Government or railway accommodation, date on which 'No demand certificate' issued by the office	
3.	The date on which action initiated to obtain the 'No demand certificate' from the Directorate of Estates as provided in rule 77-	
4.	Date of receipt of 'No demand certificate' from Directorate of Estates	
5.	Date on which intimation regarding any recovery or withholding of amount from gratuity received from Directorate of Estates	
6.	Date on which action initiated to assess the service and emoluments qualifying for pension as provided in rule 79	
7.	Date on which action initiated to assess the Government dues other than the dues relating to allotment of Government accommodation as provided in rule 15 (1)	
8.	Date on which the retiring railway servant was furnished blank Form 8 along with a certificate regarding the length of qualifying service and the emoluments or average emoluments proposed to be reckoned for retirement gratuity and pension	
9.	Whether any objection received from the employee on the above certificate	
10.	Date on which the employee submitted his application for pension in Form 8	
11.	Whether nominations made in Common Nomination Forms for (i) Death gratuity/retirement gratuity (ii) payment under CGEGIS (iii) amount of SRPF, if applicable (iv) Arrears of pension (v) Commuted value of pension (if applicable)	
12.	Whether Details of Family in Form 6 attached	
13.	Whether Medical certificate of incapacity (for invalid pension) attached	
14.	Whether statement of savings affected and the reasons why employment could not be found elsewhere attached (if claim is for compensation pension or gratuity).	
15.	Whether a statement indicating the reasons for delay in case the pension papers are not forwarded before six months of the retirement of railway servant attached.	
16.	Whether brief statement leading to reinstatement of the railway servant attached (in case the railway servant has been reinstated after having been suspended, compulsorily retired, removed or dismissed from service.)	

PART II

1.	Date of receipt of pension papers by the Accounts Officer from Head of Office	… … …
2.	Entitlements admitted – (a) Length of qualifying service (b) Pension – (i) Class of pension (ii) Amount of monthly pension (iii) Date of commencement (c) Commutation of Pension (i) Portion of Pension commuted, if any (ii) Commuted value of portion of pension commuted, if any (iii) Residuary pension after commutation (iv) Date from which reduced pension is payable (v) Date of restoration of commuted portion of pension subject to the pensioner continuing to live (d) Retirement/Death Gratuity – (i) Total amount of gratuity (ii) Amount to be adjusted towards arrears of license fee for Government accommodation and license fee for retention of Government accommodation beyond retirement [(rule 16(1) and 16 (4)] Amount intimated by Directorate of Estate for being withheld (iii) On account of un-assessed license fee (rule 16 (5)) (iv) Amount to be adjusted towards Government dues other than those pertaining to Government accommodation (rule 15 (3) (b)) (v) Net amount to be released immediately (d) Family Pension – (i) At enhanced rate (ii) Period for which Family Pension at enhanced rate is payable (iii) At normal rate	… … … …
3.	Head of Account to which the amount of pension, retirement or death gratuity and family pension are to be debited	… … …

Accounts Officer

PENSION CALCULATION SHEET

1.	Name	… …	…
2.	Designation	… …	…
3.	Pay band and grade pay or pay scale	… …	…
4.	Date of Birth	… …	...
5.	Date of entry in the railway service	… …	...
6.	Date of retirement	… …	…
7.	Length of qualifying service reckoned for pension or gratuity (as indicated in PPO)	… …	…
8.	Emoluments drawn during the last ten months	… …	…
9.	(1) Emoluments or average emoluments whichever is more beneficial for pension (as indicated in PPO) (2) Pension admissible (if qualifying service is ten years or more) Calculations to be shown as follows :- emoluments or average emoluments/2	… … … …	... …
10.	(1) Emoluments for gratuity (as indicated in PPO) (2) Retirement gratuity admissible Calculation is to be shown as follows :- Emoluments/4xQuilifying service (in completed six monthly period, not exceeding 66)	… … … …	… …
11.	(1) Pay for family pension (as indicated in PPO) (2) Family pension admissible Calculations to be shown as follows :- (a) Ordinary Family pension :- Pay x 30% subject to prescribed minimum and maximum (b) Enhanced Family Pension : Pay ÷ 2 [Subject to prescribed minimum and maximum as per Rule 75].		

Head of Office

Countersigned by PAO

Copy to:-- Shri/Smt./Kumari..... ,retiring railway servant

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 8

[See Rule 79 (1) (c) and 81 (1)]

[Also see rules 6(2), 13, 14(3), 15(1) and 16 (3) of Railway Services (commutation of Pension) Rules, 1993]

Particulars to be obtained by the Head of Office from the retiring railway servant six months before the date of his retirement

1. Name
2. (a) Permanent Account Number for Income Tax (PAN)
   (b) Aadhaar No., if available
3. Specify a few marks of identification, not less than two if possible
   (i)
   (ii)
4. Height
5. Address after retirement/permanent address for future correspondence:
6. Bank Account No. to which pension is to be credited:
   (Joint Account, either or survivor, with the spouse)

   (In case the Head of Office is satisfied that it is not possible for the retiring railway servant to open a joint account for reason beyond his control, this requirement may be relaxed).

7. Name of the branch of the Bank through which the pension is to be drawn
   (a) BSR code of the branch
   (b) IFSC code of the branch
8. Indicate whether family pension is also admissible from any other source- Military or State Government or a public sector undertaking or autonomous body or local fund under the Central or a State Government -

9. I desire to commute.....%(up to 40%) of my superannuation pension in accordance with the provisions of the Railway Services (Commutation of Pension) Rules, 1993.

I am aware that future good conduct of the pensioner or family pensioner shall be an implied condition for every grant of pension or family pension and its continuance.

Enclosure as per check-list are enclosed.

Signature

Place: Designation:

Date:

Ministry/Department/office:

Mobile No.:

Email ID:

Note1: Commutation of pension is optional. Item 9 may be struck off if the retiring railway servant does not desire to commute a percentage of pension.

Note 2: A separate application for commutation of superannuation pension in Form 2 of Railway Services (Commutation of Pension) Rules, 1993 is requires to be submitted in case the retiring railway servant desires to apply for Commutation of Pension after submission of this form but three months before retirement.

Note 3: It is in the interest of the railway servant to provide e-mail ID and mobile number, which facilitates future correspondence.

Check list of Documents to be submitted along with Form 8

S.No.	Description of documents to be enclosed	Whether enclosed
1.(a) (b)	Two specimen signatures (to be furnished in a separate sheet) Additional information only in case of an illiterate or disabled railway servant):- Two slips each bearing the left hand thumb and finger impressions duly attested may be furnished by a person who is not literate and cannot sign his name. If such a railway servant on account of physical disability is unable to give left hand thumb and finger impression he may give thumb and finger impressions of right hand. Where a railway servant has lost both the hands, he may give his toe impressions. Impressions should be duly attested by a Gazetted Government servant.	
2.	Three copies of passport size joint photograph with wife or husband. Where it is not possible for a railway servant to submit a photograph with his wife or her husband, he or she may submit separate photographs. The photographs shall be attested by the Head of Office. Three copies of passport size photograph of disabled child/siblings/dependent parents, if applicable. (To be attested by the head of Office)	
3.	Details of the family in Form 6.	
4.	Written statement for counting of period of service under rule 79(1) (a), if any.	
5.	Undertaking for refunding any excess payment made by the pension disbursing Bank.	
6.	Nomination for gratuity, CGEGIS and SRPF in Common Nomination Form.	
7.	Nomination for arrears of pension and commuted value of pension (if applied for commutation of pension) in Common Nomination Form.	
8.	Form for submitting details under Anubhav (optional)	

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 9

[See rule 81 (1)]

[Form of letter to the Accounts Officer forwarding the pension papers of a railway servant]

No.....

Office of .....

Station.....

Dated .....

To

The Financial Adviser and
Chief Accounts Officer/
The Pay and Accounts Officer

Subject:-- Pension papers of Shri/Smt./Kumari .....for authorization of pension.

Sir,

I am directed to forward herewith the pension papers of Shri/Smt/Kumari . . . . . of this Ministry/Department/office for further necessary action.

2. The details of Government (including Railway) dues which will remain outstanding on the date of retirement of the railway servant and which need to be recovered out of the amount of retirement gratuity are indicated below—

(a)	Balance of the house-building or conveyance advance	Rs.
(b)	Overpayment of pay and allowances including leave salary	Rs.
(c)	Income Tax deductible at source under the Income Tax Act, 1961 (43 of 1961)	Rs.
(d)	Arrears of license fee for occupation of Government or railway accommodation	Rs.
(e)	The amount of license fee for retention of Government or railway accommodation for the permissible period beyond the date of retirement	Rs.
(f)	Amount to be withheld as per intimation of the Directorate of Estates under rule 16 (5), if any	Rs.
(g)	Any other assessed dues and the nature thereof	Rs.

3. Your attention is invited to the enclosure forwarded herewith.

4. The receipt of the this letter may be acknowledged and this Ministry/Department/Office informed that necessary instructions for the disbursement of pension have been issued to disbursing authority concerned, under intimation to the retiring railway servant/pensioner.

5. The death-cum-retirement gratuity will be drawn and disbursed by this Ministry/Department/Office on receipt of authority from you. The outstanding Government or Railway dues as mentioned in paragraph 2 will also be recovered out of the retirement gratuity before making payment.

Yours faithfully,

Head of Office

List of enclosure

(1) Form 7 and Form 8 duly completed, along with enclosures and checklists.

(2) Service Book (date of retirement to be indicated in the service book).

NOTES

1. When initials or name of the railway servant is incorrectly given in the various records consulted this fact should be mentioned in the letter.

2. If a railway servant is compulsorily retired from service and delay is anticipated in obtaining Form 8 from the railway servant, the Head of Office may forward the pension papers to the Accounts Officer without Form 8. The Form 8 may be sent as soon as it is obtained from the railway servant.

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 10

[See rules 92 (3) and 100 (2)]

Form of application for family pension on death of a railway servant or pensioner or on death or ineligibility of a family pensioner

1 (i) Name of the railway servant in respect of whom family pension is being claimed
(ii) Office/Department/Ministry served last
(iii) Date of retirement of railway servant
(iv) Date of death of railway servant/pensioner/family pensioner
(v) PPO No. of railway servant/pensioner/family pensioner

2. Name and other details of claimant--

Name	Date of birth	Relationship with the deceased railway servant	Postal Address

1. In case the claimant is minor or suffering from disorder or disability of mind, including mental retardation, details of guardian/nominee, wherever applicable—

Name	Date of birth	Relationship with the minor/mentally disabled claimant	Relationship with the deceased railway servant	Postal Address

4. Details of surviving widow/widower, children, dependent parents and disabled siblings of the deceased railway servant/ pensioner are enclosed in Form 6.

5. Account No., name and BSR code of Branch of Bank to which family pension is to be credited:

6. Other source of family pension - Military or state Government and/or a Public sector Undertaking/Autonomous body/Local Fund under the Central or a State Government, if any—

I am aware that future good conduct of the claimant/family pensioner shall be an implied condition for every grant of family pension and its continuance.

Encl: As per the check-list.

Signature or left hand thumb impression of the claimant/guardian
Mobile/Telephone No…….
Permanent Account Number for Income Tax (PAN)……
Aadhar No., if available-……

Signatures of Two Witnesses with names and full addresses:

(i)

(ii)

Note: Form 10 is not to be filled if the spouse had a joint account with the deceased pensioner. In such cases, family pension shall be allowed by the Pension Disbursing authority on the basis of an application on plain paper. The permanently disabled children/siblings and dependent parents to whom family pension has been authorized in the PPO of the pensioner will submit this Form to the Pension Disbursing Authority.

Check list of Documents to be submitted with Form 10

1.	Two specimen signatures of claimant (to be furnished in a separate sheet) duly attested by a Gazetted government servant. (Two slips each bearing left hand thumb and finger impressions duly attested may be furnished by a person who is not literate to sign his name. If such person on account of physical disability is unable to give left hand thumb and finger impressions he/she may give thumb and finger impressions of the right hand. Where a railway servant has lost both the hands, he/she may give toe impressions. Impressions should be duly attested by a Gazetted government servant.)	
2.	Two copies of passport size photographs of the claimant, duly attested.	
3.	Two slips showing the particulars of height and personal identification marks duly attested by a Gazetted government servant.	
4.	Details of the family in Form 6.	
5.	Certificate(s) of age showing the dates of birth of the children. The certificate should be from the Municipal authorities or from the local panchayat or from the head of a recognized school or Central/State Board of Education.	
6.	Undertaking for refunding any excess payment made by the pension disbursing Bank.	
7.	Specimen signature or left hand thumb and finger impressions of guardian duly attested, in the case of the guardian who is not literate enough to sign his or her name.	
8.	Two attested copies of passport size photograph of the guardian/nominee	
9.	Descriptive roll of the guardian/nominee, showing the particulars of height and identification marks, duly attested.	
10.	Copy of PPO of previous pensioner/family pensioner	
11.	Proof of permanent address of the guardian.	
12.	Copy of the death certificate of the deceased employee or pensioner/previous family pensioner, if applicable	
13.	Copy of document regarding ineligibility of previous family pensioner, if applicable.	

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 11

[See rule 92 (2)]

Form of letter to the nominee of a deceased railway servant where valid nomination for the grant of the death gratuity exists

No.....

Office of .....

Station.....

Dated .....

To

……

……

……

Subject:--- **Payment of death gratuity in respect of the late Shri/Smt./Kumari……..**

Sir/Madam,

I am directed to state that in terms of the nomination made by the late Shri/Smt..... (Name & Designation) in the Office/Department/Ministry of .....a death gratuity is payable to his/her nominee(s). A copy of the said nomination is enclosed herewith.

2. I am to request that a claim for the grant of the gratuity may be submitted by you in the enclosed Form 13.
3. Should any contingency have happened since the date of making the nomination, so as to render the nomination invalid, in whole or in part, precise details of the contingency may kindly be stated.

Yours faithfully,

Head of Office

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 12

[See rule 92 (2)]

Form of letter to the member or members of the family of a deceased railway servant where valid nomination for the grant of the death gratuity does not exist

No.....
Office of……
Station……
Dated……

To
……
……
……

Subject:--- **Payment of death gratuity in respect of the late Shri/Smt./Kumari……..**

Sir/Madam,

I am directed to say that in terms of rules 70 and 71 of the Railway Services (Pension) Rules, 1993, a death gratuity is payable to the following members of the family of late Shri/Smt/Kumari……. ….(Name and Designation), in the Office/Department/Ministry of……in equal shares :--

(i) Wife/husband including judicially separated wife/husband.
(ii) Sons }
(iii) Unmarried daughters {including step children and adopted children.
(iv) Widowed daughters }

2 In the event of there being no surviving member of the family as indicated above, the gratuity will be payable to the following members of the family in equal shares :--
(i) Father}
(ii) Mother} including adoptive parents in case of individuals whose personal law permits adoption;
(iii) Brothers below the age of eighteen years and unmarried and widowed sisters including step brothers and step sisters;
(iv) Married daughters; and
(v) Children of a pre-deceased son.

3. It is requested that a claim for the payment of gratuity may be submitted in the enclosed Form 13 as soon as possible.

Yours faithfully,

Head of Office

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 13

[See rule 92 (2)]

Form of application for the grant of death gratuity on the death of a Railway servant

(To be filled in separately by each claimant and in case the claimant is minor, the form should be filled in by the guardian on his/her behalf. Where there are more than one minor and one guardian for all of them, the guardian should claim gratuity in one Form on their behalf)

1. (i) Name of deceased railway servant in respect of whom gratuity is being claimed
   (ii) Date of death of railway servant
   (iii) Office/Department/Ministry in which the deceased served last

2. Name and other details of claimant(s)-

Serial No.	Name	Date of birth	Relationship with the deceased railway servant	Postal Address

3. In case the claimant (s) is/are minor, details of guardian-

Name	Date of Birth	Relationship with the minor	Relationship with deceased railway servant	Postal Address

Details of Bank with Account No.,

2. IFSC Code for e-Payment/ECS

Signature/Thumb-impression of the claimant/guardian

Enclosure:

(I) Death Certificate,
(II) Date of Birth Certificate, (in case of minors)
(III) Specimen signature/left hand thumb and finger impressions of the claimant/guardian.

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 14

[See rule 92 (3)]

(Form of letter to family member of a deceased Railway servant for grant of Family pension)

No.....
Office of……
Station.....
Dated .....

To
……
……
……

Subject:-- Payment of Family Pension in respect of late Shri/Smt……..

Sir/Madam,

I am directed to state that in terms of rule 75 of the Railway Services (Pension) Rules, 1993, a family pension is payable to you in respect of late Shri/Smt ..... (Name and Designation) in the Office/Department/Ministry of……..

2. You are advised that a claim for grant of Family Pension may be submitted in the enclosed Form 10.

3. In the event of death or ineligibility after re-marriage of the widow/widower, the Family Pension shall be granted to the eligible child or children, dependent parents or disabled siblings, if any, as per the provisions of rule 75 of Railway Services (Pension) Rules 1993.

4. In the case of childless widow, the family pension shall be payable even after re-marriage subject to the condition that her earning is less than or equal to the sum of minimum family pension under the Railway Services (Pension) Rules, 1993 and Dearness Relief on it.

Yours faithfully**,**

Head of Office

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 15

[See rule 47]

Form of certificate of verification of service for pension

No……
Government of India
Ministry of……..
Date……

Certificate

It is certified, in consultation with the Accounts Officer, that Shri/Smt./Km …… (Name and Designation) has completed a qualifying service of …..…. Years …… months.., ...days as on ……(date), as per details given below. The service has been verified on the basis of his service documents and in accordance with the rule regarding qualifying service in force at present. The verification of service under sun-rules (1) and (2) of rule 47 of the Railway Services (Pension) Rules, 1993, shall be treated as final and shall not be re-opened except when necessitated by a subsequent change in the rules in the rules and orders governing the conditions under which the service qualifies for pension.

DETAILS OF QUALIFYING SERVICE

S. No.	Name of Ministry/Department/Office	From	To	Length of qualifying service
1.				
2.				
3.				

Signature & Stamp of Head of Office

To
Shri……
(Name & Designation)

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

"Form 16"

[See rules 93(1), 95(1), 95(5) and 97(1)]

Assessment and authorisation of payment of family pension and death gratuity when a railway servant dies while in service

Part-I

Section I

1. Details of deceased:

(a) Name																
(b) Mother's/Father's name									(c) Date of birth							
(d)Date of death									(e)Religion							

2. Post held at the time of death:

(a) Name of the office			
(b) Post held substantively		(c) Officiating post	
(d) Level of pay in the pay matrix		(e) Basic pay	
(f) In case the last post was held outside the Government on foreign service terms-			
(i) Level of pay of the post held in the parent department		(ii) Basic pay	
(i) Total period of military service, if any, for which pension and/or gratuity was sanctioned			
(j) Amount of any pension/gratuity received for the military service		(k) Nature of any pension/gratuity received for the military service	
3. Date of beginning of service		**4. Date of ending of service**	

5. Service in autonomous body/State Government, if any

Particulars of service

(a) Name of organisation	(b) post held	(c) Period of service		
		From	To	Total period

(d) Whether the above service is to be counted for gratuity in the Government			Yes No
(e) Whether the autonomous organisation has discharged its pensionary liability to the Railways			Yes No
(f) Amount of any pension/gratuity received for the previous civil service, if any		(g) Nature of any pension/gratuity received for the previous civil service, if any	

6. Service qualifying for death gratuity:

(a) Details of omission, imperfection or deficiencies in the service book which have been ignored [under rule 79 (1)(b)(ii)			
(b)Periods of non-qualifying service:	From	To	No. of days
Interruption in service condoned under rules 42 and 43			
Extraordinary leave not qualifying for gratuity			
Period of suspension treated as non-qualifying			
Boy service (2nd Proviso to Rule 20)			
Periods of foreign service with United Nations bodies for which United Nations pension has been availed (rule 46)			
Any other service not treated as qualifying service			
Total period of non-qualifying service			
(c) Additions to qualifying service:	From	To	Number of days
Civil (including railway) service (rule 33)			
Military service (rule 34)			
Benefit of service in an autonomous body			
Total period of qualifying service			
(d) Net qualifying service			
(e) Qualifying service expressed in terms of completed six monthly periods (Period of three months & above is to be treated as completed six monthly period (rule 69)			
7. Emoluments reckoned for death gratuity		**8. Amount of death gratuity**	

9. Details of Government or railway dues recoverable out of death gratuity:-

(a) Licence fee for occupation of Government or railway accommodation	
(b) Amount to be withheld as indicated by the Directorate of Estates/Engineering Department	
(c) Dues referred to in rule 98 (2)	
(d) Net amount payable as death gratuity	

10. Details of the nominee(s) to whom death gratuity is payable:

S. No.	(a) Name	(b) Date of birth (DD/MM/YYYY)	(c) Share in death gratuity	(d) Relationship with deceased railway servant	(e) Address
1.					
2.					
3.					

11. Details of guardian/nominee who will receive payment of death gratuity in the case of

minor/mentally disabled children

S.No.	(a) Name of minor/mentally disabled child	(b) Name of guardian	(c) Relationship with deceased railway servant	(d) Address of guardian

12. Details of payment of family pension

Rate of family pension	Amount of family pension	Period for which it is payable			
		From	To	Total period	
(a) Enhanced rate [rule 75(4)]					
(b) Ordinary rate [rule 75(2)]					
(c) Additional family pension, as on date, to old family pensioner, if any, under rule 75(3A)					

13. Persons to whom family pension is payable

(a) Name		(b) Relationship with the deceased railway servant	
(c) Postal address			
Flat/House Number/Building Name		Street/Locality	
Village and Post Office/Block		City and District	
State		Pin Code	
Telephone No./Mobile		Email-Id	

14. Details of guardian who will receive payment of family pension in the case of minor/mentally disabled children

S. No.	(a) Name of minor/mentally disabled child	(b) Name of guardian	(c) Relationship with deceased railway Servant	(d) Address of guardian
1.				
2.				
3.				
Head of Account to which death gratuity and family pension are debitable				

Place:

Date:

(Signature of Head of office)

Section II

Details of provisional family pension and gratuity to be drawn and disbursed by the Head of Office in accordance with rule 96

Provisional family pension	Rs…….pm
Death gratuity [amount mentioned in item 9(d) of Section I]	Rs……..

Place:

Date:

(Signature of Head of office)

Part II

Account Enfacement

Section I

Total period of qualifying service accepted for death gratuity									
Total period of continuous service accepted for family pension									
Net amount of death gratuity after adjusting Government and railway dues									
Amount of family pension (Whichever is applicable)									
Family pension under Railway Services (Pension) Rules, 1993								Amount of family pension	
At enhanced rate [rule 75(4)]									
At ordinary rate [rule 75(2)]									
Additional family pension, as on date, to old family pensioner, if any, under rule 75(3A)									
Date from which family pension is admissible									
Head of account to which death gratuity and family pension are debitable									

Section II

Details of deceased railway servant

Name		Date of death	
Amount of family pension authorised		Amount of gratuity authorised	
Date of commencement of family pension		Amount recoverable from gratuity	
Head of Account to which death gratuity and family pension are debitable			
Amount of gratuity withheld pending receipt of 'No Demand Certificate'			

Place:

Date:

(Signature of Accounts Officer)

(Authority: Railway Board's letter No. D-5/2019-F(E)III dated 30.07.2024)

FORM 17

(See rule 100)

Form of letter to the Accounts Officer forwarding papers for the grant of family pension and death gratuity to the family of a railway servant who dies while in service

No.....
Office of……
Station.....
Dated .....

To

Financial Adviser and Chief Accounts Officer/
The Pay and Accounts Officer
…….
…….

Subject:- Grant of family pension and death gratuity.

I am directed to say that Smt./Kumari ..... (Name and designation) died on ..... His family has become eligible for the grant of family pension and death gratuity. Form 16 duly completed is forwarded herewith for further necessary action.

2. Railway dues in respect of the deceased railway servant will be recovered out of the death gratuity as indicated in Section II of Part I of Form 16.

3. Your attention is invited to the enclosures forwarded herewith.

4. The receipt of this letter may be acknowledged and this Ministry/Department/Office informed that necessary instructions for the disbursement of family pension and death gratuity have been issued to the disbursing authority concerned, under intimation to family pensioner.

Yours faithfully

Head of Office

List of enclosures

1. Form 10 (along with check-list) and Form 16 duly completed.
2. Service book (date of death to be indicated in the service book)

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 18

[See rule 100(2)]

Form of letter sanctioning Family Pension to a member (other than spouse) on death of a retired railway servant

No.....
Office of……
Station.....
Dated .....

To

Financial Adviser and Chief
Accounts Officer/ The Pay and Accounts Officer
…….

Subject:- Grant of family Pension to the child/children/dependent parents/disabled siblings.

Sir/Madam,

I am directed to say that Shri/Smt. …….. formerly……. (Designation) in this Ministry/Department was authorized pension of Rs ……..with effect from ..... on his/her retirement from service.

2. Intimation has been received in this Ministry/Department/Office that Shri/Smt……. ……..died on .....and at the time of death left no widow/widower but was survived by the following members of the family:-

S.No.	Name	Date of birth	Address	Relationship with deceased Pensioner	Whether suffering from any disability	Marital status

3. In terms of rule 75 of the Railway Services (Pension) Rules, 1993, the amount of Family Pension has become payable to Shri/Kumari/Smt…… The Family Pension will be payable, on behalf of the minor/mentally disabled child, to Shri/Smt……..who is the nominee/guardian.

4. Sanction for the grant of Family Pension of Rs…….. per month to Shri/Kumari/Smt……. is hereby accorded. The Family Pension will take effect from…….. and will be tenable as per the provisions of sub-rule (6) of rule 75 of the Railway Services (Pension) Rules, 1993.

5. The Family Pension is debitable to the Head……

6. Your attention is invited to the enclosures forwarded herewith.

7. The receipt of this letter may be acknowledged and this Ministry/Department/Office informed that necessary instructions for the disbursement of family pension have been issued to the disbursing authority concerned, under intimation to family pensioner.

Yours faithfully,

Head of Office

List of enclosure-

1. Forms 10 (along with check-list)

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 19

[See rule 100(2)]

Form of letter sanctioning Family Pension to another member of family on death or ineligibility of a recipient of Family Pension

No.....
Office of……
Station.....
Dated .....

To

Financial Adviser and Chief
Accounts Officer/ The Pay and Accounts Officer
.....

Subject:- Grant of family Pension on death or ineligibility of a recipient of Family Pension.

Sir,

I am directed to say that Shri/Smt.....(relationship) of late Shri/Smt formerly……. (Designation) in this Ministry/Department/Office was authorized the payment of Family pension of Rs …….with effect from ……..vide PPO No……..

2. Intimation has been received in this Ministry/Department/Office that Shri/Smt/Km..... died/ceased to be eligible for family pension on account of …….on..... (date).

1. There are following surviving members of family of the deceased railway servant/pensioner:-

S.No.	Name	Date of birth	Address	Relationship with deceased pensioner	Whether suffering from any disability	Marital status

4. In terms of rule 75 of the Railway services (Pension) Rules, 1993, the amount of Family Pension has become payable to Shri/Kumari/Smt.....The Family Pension will be payable, on behalf of the minor/mentally disabled child, to Shri/Smt… .....who is the nominee/guardian.

5. Sanction for the grant of Family Pension of Rs……..per month to Shri/Kumari/Smt……. Is hereby accorded. The Family Pension will take effect from and will be tenable as per the provisions of sub-rule (6) of rule 75 of the Railway Services (Pension) Rules, 1993.

6. The Family Pension is debitable to the Head……

7. Your attention is invited to the enclosures forwarded herewith.

8. The receipt of this letter may be acknowledged and this Ministry/Department/Office informed that necessary instructions for the disbursement of family pension have been issued to the disbursing authority concerned, under intimation to family pensioner.

Yours faithfully,

Head of Office

List of enclosures-

1. Form 10 (along with check-list)

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

FORM 20

[See rule 100(3)]

Form of application for the grant of Residuary Gratuity on the death of a pensioner

(To be filled in separately by each claimant)

1 (i) Name of the pensioner in respect of whom residuary gratuity is being claimed
(ii) Office/Department/Ministry served last
(iii) Date of retirement of pensioner
(iv) Date of death of pensioner
(v) PPO No. of pensioner, if applicable

2. Name and other details of claimant(s)—

S. No	Name	Date of birth	Relationship with the deceased pensioner	Postal Address

3. In case the claimant(s) is are minor or suffering from disorder or disability of mind, including mental retardation, details of guardian—

Name	Date of birth	Relationship with minor	Relationship with the deceased pensioner	Postal Address

4. Account No., name and BSR code of the Branch of Bank to which amount is to be credited:

2. Amount of monthly pension (including ad-hoc increase, if any)/service gratuity sanctioned to deceased pensioner:

3. Amount of retirement gratuity received by the deceased pensioner:

7. The amount of pension (including ad-hoc increase, if any)/service gratuity drawn by the deceased till the date of death:

8. If the deceased had commuted a portion of pension before his death, the commuted value of the pension:

9. Total of items 6,7 and 8:

10. Amount of death gratuity equal to 12 times of the emoluments:

11. The amount of residuary gratuity claimed, i.e., the difference between the amount shown against items 10 and 9:

Encl: Specimen signature/thumb impression
duly attested by a Gazetted railway servant

Signature or left hand thumb impression of the claimant/guardian
Mobile/Telephone No……..
Permanent Account Number for Income tax …….
Aadhar No., if available -……

Signatures of two witnesses with names and full addresses:

(i)

(ii)

Note 1: If a retired railway servant in receipt of service gratuity or pension dies within five years from the date of his retirement from service including compulsory retirement as a penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including ad-hoc increases, if any, together with the death-cum-retirement gratuity and the commuted value of any portion of pension commuted by him are less than the amount equal to 12 times of his emoluments, a residuary gratuity equal to the deficiency becomes payable to the family. When a railway servant has retired before earning a pension, the amount of service gratuity should be indicated.

Note 2: Two specimen signatures duly attested by a Gazetted railway servant (to be furnished in a separate sheet). Two slips each bearing the left hand thumb and finger impressions duly attested may be furnished by a person who is not literate to sign his name. If such a person on account of physical disability is unable to give left hand thumb and finger impressions, he/she may give thumb and finger impressions of the right hand. Where a railway servant has lost both the hands, he may give toe impressions. Impressions should be duly attested by a Gazetted railway servant."

(Authority: File No. 2015/F(E)III/1(1)/4 dt.17.06.16 …….RBE NO.70/2016

“Form 21”

[See Rule 55(3)]

Form of Medical Certificate

Certified that I/(We) have carefully examined……son of …….., a……..in the……His age by his own statement is……years, and by appearance about……years. I/(We) consider …… to be completely and permanently incapacitated for further service of any kind in the Department to which he belongs in consequence of……..(here state disease or cause).”

(If the incapacity does not appear to be complete and permanent, the certificate should be modified accordingly and the following addition should be made)

“I am/(We) are of the opinion that …….. is fit for further service of a less laborious character than that which he had been doing, after resting for……..months, be fit for further service of less laborious character than that which he had been doing.”

Place

Dated the…… Medical Authority

(Authority: Railway Board’s letter No. D-5/2019-F(E)III dated 30.07.2024)

FORMAT 1
(See Rule 9)
Sanction for instituting departmental proceedings after retirement
No.....
Government of India
Ministry of Railways
(Railway Board)

Dated the.....

ORDER

WHEREAS it has been made to appear that Shri/Smt./Km .....while serving as.....in the Ministry/Department.....from ....to.....was .....(here specify briefly the imputations of misconduct or misbehaviour in respect of which it is proposed to institute departmental proceedings):

NOW, THEREFORE, in exercise of the powers conferred on him by sub-clause (i) of clause (c) of sub-rule (2) of rule 9 of the Railway Services (Pension) Rules, 1993, the [President/Railway Board]* hereby accords sanction for institution of the departmental proceedings against the said Shri/Smt./ Km .....

The [President/Railway Board]* further directs that the said departmental proceedings shall be conducted in accordance with the procedure laid down in rules 9 and 10 of the Railway Servants (Discipline and Appeal) Rules, 1968, by .....(here specify the authority by whom the departmental proceedings should be conducted) at ..... (here specify the place at which the departmental proceedings would be conducted).

By order and in the name of the [President/Railway Board]*

_____

(Name and designation of the Competent Authority)

* Whoever is the Competent Authority

No.....
Copy forwarded to Shri/Smt./Km.....
Copy also forwarded to Shri/Smt.Km.....

FORMAT 2
(See Rule 9)
Memorandum for instituting departmental proceedings after retirement

No.....
Government of India
Ministry of Railways
(Railway Board)

Dated the.....

MEMORANDUM

In pursuance of the sanction accorded by the [President/Railway Board]* under sub-rule (1) of rule 9 of the Railway Services (Pension) Rules, 1993, for instituting departmental proceedings against Shri/Smt./Km....., vide Ministry/Department of.....Order No....., dated,.....it is proposed to hold an inquiry against the said Shri/Smt./Km..... in accordance with the procedure laid down in rules 9 and 10 of the Railway Servants (Discipline and Appeal) Rules, 1968. The enquiry shall be conducted by.....(here specify the authority by whom the departmental proceedings are to be conducted in accordance with the sanction of the [President/Railway Board]*) at ..... (here specify the name of the place where proceedings are to be conducted).

2. The substance of the imputations of misconduct or misbehaviour in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charge (Annexure I). A statement of the imputations of misconduct or misbehaviour in support of each article of charge is enclosed (Annexure II). A list of documents by which, and a list of witnesses by whom, the articles of charge are proposed to be sustained are also enclosed (Annexures III and IV).

3. Shri/Smt./Km.....is directed to submit within ten days of the receipt of this Memorandum a written statement of his/her defence and also to state whether he/she desires to be heard in person.

4. He/she is informed that an inquiry will be held only in respect of those articles of charge as are not admitted. He/she should, therefore, specifically admit or deny each article of charge.

5. Shri/Smt./Km. .....is further informed that if he / she does not submit his/her written statement of defence on or before the date specified in para 3 above, or does not appear in person before the inquiring authority or otherwise fails or refuses to comply with the provisions of rules 9 and 10 of the Railway Servants (Discipline and Appeal) Rules, 1968, or the orders/directions issued in pursuance of the said rules, the inquiring authority may hold the inquiry against him/her ex parte.

6. The receipt of this Memorandum may be acknowledged.

By order and in the name of the [President/Railway Board]*

.....

(Name and designation of the Competent Authority)

* Whoever is the Competent Authority

To

Shri/Smt./Km.....

.....

ANNEXURE - I

Statement of articles of charge framed against Shri/Smt./ Km..... (name of the retired Railway servant) formerly.....

Article - I

That the said Shri/Smt./Km.....while functioning as .... during the period.....

Article - II

That during the aforesaid period and while functioning in the aforesaid office, the said Shri/Smt./Km.....

Article - III

That during the aforesaid period and while functioning in the aforesaid office, the said Shri/Smt./Km.....

ANNEXURE - II

Statement of imputations of misconduct or misbehaviour in support of the articles of charge framed against Shri/Smt./Km..... (name of the retired Railway servant) formerly.....

Article – I

Article – II

Article - III

ANNEXURE - III

List of documents by which the articles of charge framed against Shri/ Smt./Km. .....(name of retired Railway servant) formerly.....are proposed to be sustained.

ANNEXURE - IV

List of Witnesses by whom the articles of charge framed against Shri/ Smt./Km. .....· (name of the retired Railway servant) formerly.....are proposed to be sustained.

(Authority: Railway Board's letter No. 2023/F(E)III/PN1/1 dated 24.06.2024)

PART II

CHAPTER I

PRELIMINARY

Rule		Page
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In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Services (Commutation of Pension) Rules, 1993, namely:—

1. (1) These rules may be called the Railway Services (Commutation of Pension) Amendment Rules, 2015.

(2) They shall come into force on the date of their publication in the Official Gazette

(Authority:- Railway Board File No. 2015/F(E)III/1(2)/8 22.09.15)—RBE no.113/2015

2. Application –These rules shall apply to railway servants appointed on or before the 31 st day of December, 2003 and who are entitled to or have been authorised any class of pension referred to in Chapter V of the Railway Pension Rules.

(Authority:- Railway Board File No. F(E)I/2003/PN 1/38(Amendment)II) - Notification dated 30.12.2003)

3. Definitions – (1) In these rules, unless the context otherwise requires,

(a) applicant" means a railway servant, including a retired railway servant, who applies for commutation of a **percentage** of pension in such one of the Forms 1 to 3 as may be applicable to the case of the applicant; - **(Authority:- Railway Board File No. 2011/F(E)III/1(2)/13 14.01.13)**

(b) "Chief Medical Authority" means the Chief Medical Officer, as the case may be, of the railways; and for the staff of Railway Board covered by Central Government Health Scheme, the Chairman of the Central Standing Medical Board, Dr. Ram Manohar Lohia Hospital or Safdarjung Hospital, New Delhi;

(c) "retirement gratuity" means the gratuity payable under sub-rule (1) of rule 70 of the Railway (Pension) Rules;

(d) "disbursing authority" means-

(i) Branch of a Nationalised Bank; or
(ii) Treasury including sub-treasury; or
(iii) Accounts Officer; or
(iv) Branch of a Post Office,

from where the applicant is receiving pension authorised under the Railway Pension Rules;

(e) "Form" means a Form appended to these rules;

(f) "Head of Office," means a gazetted officer refered to in clause (15) of rule 3 of the Railway Pension Rules:

(g) "Medical authority" means medical authority refered in rule 23;

(h) "Pension" means any class of pension including Compassionate allowance refered to in Chapter V of the Railway Pension Rules but does not include extra pension and the amount, by whatever name called, granted by the railway to a Pensioner as a Compensation for higher cost of living:

(i) "Provisional Pension" means the pension referred to in rule 10 or rule 9, as the case may be, of the Railway Pension Rules,

(j) "Railway Pension Rules" means the Railway Services (Pension) Rule, 1993;

(k) "Table" means the table in Appendix to these rules.

(2) The words and expressions used in these rules but not defined shall have the meanings respectively assigned to them in the Railway Services (Pension) Rules.

*****

CHAPTER II

GENERAL CONDITIONS

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4. Exercise of powers- The powers conferred by these rules shall be exercised by the authorities competent to sanction pensionary benefits to a railway servant as specified in rule 89 of the Railway pension Rules.

5. Restriction on commutation of pension- No railway servant against whom any departmental or any judicial proceedings as referred to in rule 9 of the Railway Pension Rules, have been instituted before the date of his retirement, or the pensioner against whom such proceedings are instituted after the date of his retirement, shall be eligible to commute a **percentage** of his provisional pension authorised under rule 10 of the Railway Pension Rules or the pension, as the case may be, during the pendency of such proceedings.
(**Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03**

6. Limit on Commutation of Pension- (1) Subject to the provisions of these rules, a railway servant shall be entitled to commute for lump sum payment **of an amount not exceeding forty percent** of his pension.

(2) In an application for commutation in Form 8 of the Railway Services (Pension) Rules, 1993 or in Form 1 or Form 2 or Form 3 of these rules as the case may be, an applicant shall indicate the **percentage of pension** which he desires to commute and shall indicate the maximum limit of **forty percent of pension** or such lower limit as he may desire to commute.

(Authority:- Railway Board File No. 2015/F(E)III/1(2)/8 22.09.15)—RBE no.113/2015

(3) If **percentage of pension** to be commuted results in fraction of rupee, such fraction of rupee, such fraction of a rupee shall be ignored for the purpose of *commutation.*

(**Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03**

7. Commutation of Pension to become absolute- (1) The commutation of pension shall become absolute in the case of an applicant referred to –

(i) in sub-rule (1) of rule 14 on the date on which the application in Form 1 is received by the Head of Office;

(ii) in sub-rule (3) of rule 14 on the date following the date of retirement of the applicant;

(iii) in Chapter IV, on the date on which the medical authority signs the medical report in Part III of Form 5.

Provided that-

(a) in the case of an applicant who is drawing his pension from a treasury or Accounts Officer, the reduction in the amount of pension on account of commutation shall be operative from the date of receipt of the commuted value of pension or at the end of three months after issue of authority by the Accounts Officer for the payment of commuted value of pension, whichever is earlier;

(b) in the case of an applicant who is drawing pension from a branch of a Nationalised bank or Post Office, the reduction in the amount of pension on account of commutation shall be operative from the date on which the commuted value of pension is credited by the bank to the applicant's account to which pension is being credited; and

(c) in case of an applicant governed by sub-rule (3) of rule 14 in whose case the commuted value of pension becomes payable on the day following the date of his retirement, the reduction in the amount of pension on account of commutation shall be operative from its inception. Where payment of commuted value of pension could not be made within the first month after the date of retirement, the difference of monthly pension for the period between the day following the date of retirement and the date preceding the date on which the commuted value of pension is deemed to have been paid in terms of rule 49 of the Central Government Accounts (Receipts and Payments) Rules, 1983, shall be authorised by the Accounts Officer.

(2) In the case of an applicant referred to in rule 10 or rule 11 **the commuted value is paid in two or more stages**. The reduction in the amount of pension shall be made from the respective dates of the payments as laid down in clause (a) or clause (b) of the provision to sub-rule (i).
Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(3) The date on which the payment of the commuted value of pension was credited to the applicant's account shall be entered in both halves of the pension payment order by the disbursing authority under intimation to the Accounts Officer who authorised the payment of commuted value of pension.

8. Nomination – (1) An applicant shall make a nomination in Form 6 alongwith the application referred to in rule 14 or rule 20, as the case may be, conferring on one or more persons the right to receive the commuted value of pension in case the applicant dies without receiving the commuted value on or after the date on which commutation became absolute.

(2) If there is no such nomination, or if the nomination does not subsist, the commuted value shall be paid to the family in the manner indicated in clause (a) of sub-rule (1) of rule 71 of the Railway Pension Rules.

(3) If in any case the commuted value cannot be paid in the manner indicated in sub-rules (1) and (2), the same shall be paid to his heirs.

9. Calculation commuted value of pension – The lumpsum payable to an applicant shall be calculated in accordance with the Table of the values in Appendix applicable to the applicant on the date on which the commutation becomes absolute.

10. Commutation of provisional pension – (1) A railway servant to whom, pending assessment of final pension, provisional pension has been sanctioned under rule 91 of the Railway Pension Rules, shall be eligible to commute a fraction of such provisional pension subject to the limit specified in rule 6.

(2) For the purpose of commutation of provisional pension, the provisions of Chapter III or Chapter IV as the case may be, shall apply.

(3) The provisions of this sub-rule shall apply to an applicant who for the purpose of commutation of provisional pension is governed by Chapter IV.

(i) Where an applicant desires to commute a **percentage** of his provisional pension which works out to be not exceeding Six ***thousand rupees*** per mensem and in whose case it is expected that the amount which he would be entitled to commute when the final amount of pension has been authorised would exceed Six ***thousand rupees*** per mensem, his application shall be deemed, for the purpose of rule 23, to be for commutation of amount exceeding Six ***thousand rupees*** per mensem.

(ii)(a) Where the applicant does not indicate the possibility of his entitlement to commutation of pension exceeding ***Six thousand rupees*** per mensem on the determination of final pension due to him, he shall be treated as having applied for commutation of pension not exceeding one hundred rupees per mensem.

(b) If one the determination of final pension, the applicant becomes entitled to commute his pension up to ***Six thousand rupees*** per mensem, he shall not be required to undergo medical examination for payment to him of the difference between the commuted value of the pension originally commuted and the pension commuted subsequently.

(c) If on the determination of final pension, the applicant becomes entitled to commute a sum exceeding ***Six thousand rupees***, he shall, for commutation of pension exceeding ***rupees Six thousand***, be required to apply afresh in Form 2.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

11. Retrospective revision of final pension –An applicant who has commuted a **percentage** of his final pension and after commutation his pension has been revised and enhanced retrospectively as a result of Railway Board's decision, the commuted value determined with reference to enhanced pension and the commuted value already authorised. For the payment of difference the applicant shall not be required to apply afresh:

Provided that in the case of an applicant who has commuted a **percentage** of his original pension not exceeding **Six *thousand rupees*** after being declared fit by a Civil Surgeon or a District Medical Officer and as a result of retrospective enhancement of pension, he becomes eligible to commute an amount exceeding **Six *thousand rupees*** per *mensem*, he shall be allowed the difference between the commuted value of **Six *thousand rupees*** per mensem and the commuted

value of the **percentage** of the original pension without further medical examination. The commutation of any further amount beyond **Six thousand rupees** per mensem shall be treated as fresh commutation and allowed subject to examination by a Medical Board. -- **(Authority:- Railway Board File No. 2011/F(E)III/1(2)/13 14.01.13)**

11 A. Restoration of commuted pension- The commuted amount of pension shall be restored on completion of fifteen years from the date the reduction of pension on account of commutation becomes operative in accordance with the provisions of rule 7:

Provided that when the commutation amount was paid on more than one occasion on account of upward revision of pension, the respective commuted amount of the pension shall be restored on completion of fifteen years from the respective date(s).

(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

CHAPTER III

COMMUTATION OF PENSION WITHOUT MEDICAL EXAMINATION

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12. Scope –The provisions of this Chapter shall apply to an applicant who is eligible to commute a percentage of his pension without medical examination.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

13. Eligibility –An applicant who is authorised –

(i) a superannuation pension under Rule 51 of the Railway Pension Rules; or

(ii) a retiring person under rule 52 of the Railway Pension Rules; or

(iii) a pension on absorption in or under a corporation or company or body in terms of rule 53 of the Railway Pension Rules and who elects to receive monthly pension and retirement gratuity; or
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(iv) a compensation pension on abolition of permanent post under rule 63 of the Railway Pension Rules; or

(v) a pension in whole or in part on the finalisation of the departmental or judicial proceedings referred to in rule 9 of the Railway Pension Rules and issue of final orders thereon.
shall, subject to the limit in rule 6, be eligible to commute a **percentage** of his pension without medical examination:
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

Provided that he applies for commutation of pension in Form 8 of the Railway Services (Pension) Rules, 1993 or in Form 1 or Form 2 of these rules in accordance with the provisions of rule 14. **(Authority:- Railway Board File No. 2015/F(E)III/1(2)/8 22.09.15)—RBE no.113/2015**

NOTE:- Pension referred to in clause (i), clause (ii) and clause (iv) shall include the provisional pension sanctioned under rule 91 of the Railway Pension Rules.

14. Application for commutation of pension – (1) An applicant, who is in receipt of any pension referred to in rule 13 and desires to commute a **percentage** of the pension any time after the date following the date of his retirement from service but before the expiry of one year from the date of retirement, shall – **(Authority:- Railway Board File No. 2011/F(E)III/1(2)/13 14.01.13)**

(a) apply of the Head of Office in Form 1 after the date of his retirement;

(b) ensure that the application in Form 1, duly completed, is delivered to the Head of Office as early as possible but not later than one year of the date of his retirement:

Provided that in the case of an applicant –

(a) referred to in clause (iii) of rule 13 where order retiring him from Railway service had been issued from a retrospective date, the period of one year referred to in this sub-rule shall reckon from the date of issue of such retirement order;

(b) referred to in clause (v) of Rule 13, the period of one year referred to in this sub-rule shall reckon from the date of the issue of the orders consequent on the finalisation of the departmental or judicial proceedings.

(2) An applicant who applies for commutation of pension within one year of the date of his retirement but his application Form 1 is received by the Head of Office after one year of the date of his retirement shall not be eligible to get his pension commuted, without medical examination. Such an applicant, if he desires to commute a **percentage** of his pension, shall apply afresh in Form 2 in accordance with the procedure laid down in Chapter IV.

- **(Authority:- Railway Board File No. 2011/F(E)III/1(2)/13 14.01.13)**

"(3) A railway servant who is due to retire on superannuation and desires payment of the commuted value of pension being authorised at the time of issue of the pension payment order, shall be eligible to apply in Form 8 of the Railway Services (Pension) Rules, 1993 for commutation of a percentage of pension along with pension papers prior to the date of retirement.

(3A) If a railway servant referred to in sub-rule (3) desires to apply for commutation of a percentage of pension after submission of pension papers and Form 8 of the Railway Services (Pension) Rules, 1993, he shall apply for the same in Form 2.

(3B) The application for commutation of a percentage of pension under sub-rule (3) or sub-rule (3A) shall be subject to the following; namely:-

(a) the railway servant retires on superannuation pension only;
(b) the application is submitted to the Head of Office in Form 2 of these rules or in Form 8 of the Railway Services (Pension) Rules, 1993, so as to reach the Head of Office not later than three months before the date of superannuation;
(c) no such application shall be entertained if the period is less than three months from the date of superannuation of the railway servant; and
(d) the railway shall have no liability for the payment of the commuted value of pension if the Railway servant dies before the date of superannuation or forfeits claim to pension before such retirement.

(Authority:- Railway Board File No. 2015/F(E)III/1(2)/8 22.09.15)—RBE no.113/2015

15. Action to be taken by the Head of Office on application for commutation of pension –
(1) The Head of Office on receipt of application in Form 1 under sub-rule (1) or in Form 2 of sub-rule (3) of rule 14, shall-

(a) initial the Form indication the date of its receipt;

(b) acknowledge immediately the receipt of Form 1 or Form 2 in Part II of that Form and despatch the same to the applicant;

(c) take immediate action to complete Part III of Form 1 or Form and forward the same to the Accounts Officer after retaining one copy for his record.

(2) In case, the application in Form 1 is received by the Head of Office under sub-rule (1) of rule 14 after one year of the date of retirement of the applicant, the Head of Office shall inform the applicant that-

(a) he shall not be eligible to commute a **percentage** of pension without medical examination;
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(b) if he desires to get a **percentage** of the pension commuted, he should apply afresh in Form 2 so that arrangements for medical examination are made in accordance with the procedure laid down in Chapter IV.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

16. Authorisation of commuted value by the Accounts Officer –(1) The Accounts Officer on receipt of Form 1 from the Head of Office shall verify that-

(a) information furnished by the Head of Office in Part III of Form 1 is correct;

(b) the applicant is eligible to commute a **percentage** of his pension without medical examination;
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(c) the commuted value of pension has been determined correctly by the Head of Office.

(2) The Accounts Officer after necessary verification of the information furnished in Form 1 shall-

(a) issue authority for the payment of commuted value of pension to the disbursement authority concerned;

(b) draw the attention of the disbursing authority concerned to the proviso to sub-rule (1) of rule 7 so that the disbursing authority may make entry in the Pension Payment Order regarding the date on which the amount of pension is to be reduced on account of commuted part of pension;

(c) endorse to the applicant a copy of the authority to in clause (a) with the instruction that he should collect the commuted value of pension from the disbursing authority.

(3) (a) The Accounts Officer on receipt of in Form 8 of the Railway Services (Pension) Rules, 1993 or Form 2 of these rules from the Head of Office shall ascertain and verify if the amount of

superannuation pension of the applicant has been calculated and if not, take steps to finalise the amount of pension so that the Pension Payment Order is issued before one month of the date of retirement of the applicant. **(Authority:- Railway Board File No. 2015/F(E)III/1(2)/8 22.09.15)—RBE no.113/2015**

(b) (i) The Accounts Officer after necessary verification of the information furnished in in Form 8 of the Railway Services (Pension) Rules, 1993 or Form 2 of these rules shall -
(Authority:- Railway Board File No. 2015/F(E)III/1(2)/8 22.09.15)—RBE no.113/2015

(A) authorise the Head of Office to draw the amount of commuted valued of pension on submission of a bill to him and hand over the cheque or draft superscribed 'Not Payable before the ……. (date following the date of retirement)' to the pensioner;

(B) indicate in both the halves of the Pension Payment Order (1) the gross pension; (2) the amount of pension commuted, and (3) the fact that the commuted value of pension has been authorised separately through the Drawing and Disbursing Officer;

(C) correspondingly reduce the monthly pension from its inception;

(D) make a note of payment of the commuted value of pension having been made to the retiring railway servant in his service book; and

(E) where the payment of commuted value of pension has not been made within the first month after the date of retirement and the delay is not attributable to the pensioner, the Accounts Officer shall issue an authority to the Head of Officer for the payment of the difference of monthly pension for the period between the day following the date of retirement and the date preceding the date on which the commuted value of pension is deemed to have been paid in terms of rule 49 of the Central Government Accounts (Receipts and Payment) Rules, 1983.

(ii) The Accounts Officer shall intimate to the applicant the date on which the Pension Payment Order has been despatched to the disbursing authority.

(iii) The Accounts Officer shall also request the Head of Office to intimate the date on which the cheque or draft of the commuted value of the pension has been handed over to the applicant.

17. Authorisation of the commuted value of a fraction of provisional pension – (1) If pending determination of final pension, the Head of Office has sanctioned provisional pension to a railway servant under rule 91 of the Railway Pension Rules and such a railway servant has applied for commutation of provisions of rule 10, the Head of Office on receipt of Form 1 shall -

(a) take action as provided in sub-rule (1) of rule 15 and forward Form 1 to the Accounts Officer along with the duly completed pension papers referred to in rule 81 of the Railway Pension Rules, in case pension papers have not already been forwarded to the Accounts Officer;

(b) request the Accounts Officer to verify the correctness of the amount of provisional pension and the amount of the commuted value of the **percentage** of the provisional

pension as determined in Part III of Form 1.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(2) The Accounts Officer on receipt of Form 1 under sub-rule (1), shall verify the correctness of the amount of provisional pension and make further verifications as provided in sub-rule (1) of Rule 16.

(3) The Accounts Officer after necessary verification of the amount of the provisional and the amount of the commuted value shall-

(a) issue authority for the payment of commuted value of pension to the Head of Office with the remarks that the commuted value may be drawn and disbursed to the applicant under intimation to him;

(b) draw the attention of the Head of Office to the proviso to sub-rule (1) of rule 7 so that the Head of Office.

(4) The Head of Office on receipt of authority from the Accounts Officer under sub-rule (3) shall draw the amount of commuted values of pension and disburse the same to the applicant under intimation to the Accounts Officer.

(5) The Accounts Officer shall on final assessment of pension –

(a) issue authority to the disbursing authority for the payment of the difference between the commuted value so determined and the commuted value already paid by the Head of Office;

(b) make entry in the Pension Payment Order to be issued on the cessation of the payment of the provisional pension by the Head of Office, the fact of the payment of the commuted value of provisional pension by the Head of Office and also indicate the date from which the payment of the residuary pension shall commence.

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CHAPTER IV

COMMUTATION OF PENSION AFTER MEDICAL EXAMINATION

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18. Scope – The provisions of this Chapter shall apply to an applicant who is eligible to commute **percentage** of his pension after medical examination.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

19. Eligibility –An applicant who-

(i) retires on invalid pension under rule 55 of the Railway Pension Rules; or

(ii) Omitted - **(Rly. Bd's letter No.FE-III/2003/PN1/25 dt.24.01.2005)**
(iii) is compulsorily retired from service as penalty and is granted pension under rule 64 of the Railway Pension Rules; or

(iv) is in receipt of compassionate allowance under rule 65 of the Railway Pension Rules;

(v) has retired from service on one of the pensions referred to in rule 13 but his application for commutation has not been received by the Head of Office within one year of his retirement,
shall be eligible to commute a **percentage** of his pension subject to the limit specified in rule 6 after he has been declared fit by the appropriate medical authority.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

20. Application for commutation of pension –An applicant referred to in Rule 19 shall apply to the Head of Office in Form 3 for commutation of a **percentage** of his pension including provisional pension sanctioned under rule 91 of the Railway Pension Rules.

(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

21. Action to be taken by the Head of Office on application for commutation of pension –(1) The Head of Office on receipt of application in Part I of Form 3 under rule 20 shall-

(a) acknowledge immediately the receipt of Form 3 in Part II of that Form and despatch the same to the applicant;

(b) forward Form 3 in original to the Accounts Officer in Part III of that Form with the request that Part IV of that Form may be completed immediately and returned to him as early as possible so that action for getting the applicant examined by the appropriate medical authority is taken.

(2) The Accounts Officer on receipt of Form 3 from the Head of Office under sub-rule (1) shall complete Part IV of that Form and transmit the same to the Head of Office as early as possible.

(3) The Head of Office on receipt of Form 3 from the Accounts Officer under sub-rule (2) shall address in Form 4 to the Chief Medical Authority where the applicant desire to be medically examined and forward to him the following documents:

(i) Form 3 with Part IV of that Form duly completed in original;

(ii) two copies of the applicant's photograph of which one shall be an attested copy;

(iii) a copy of Form 5 with a spare copy of Part III of that form;

(iv) report or statement of the applicant's case if he been granted invalid pension or has previously commuted part of his pension or declined to accept commutation on the basis of an addition of years to his actual age or has been refused commutation on medical grounds.

(4) A copy of letter in Form 4 addressed to the Chief Medical Authority shall be endorsed to the applicant and the Accounts Officer by the Head of Office.

22. Action to be taken by the Chief Medical Authority- (1) The medical authority on receipt of documents referred to in sub-rule (3) of Rule 21 shall-

(a) arrange as far as possible for the medical examination of the applicant by the medical authority at the nearest available station indicated by the applicant in Form 3;

(b) transmit the documents referred to in sub-rule (3) of rule 21 to the medical authority with the direction to examine the applicant as provided in rule 26;

(c) inform the applicant as to where and whom he should appear for medical examination or if necessary direst the medical authority to communicate to the applicant the date and time of such examination.

(2) In fixing the date of medical examination is held, as far as possible, before the date of

applicant's next birthday.

23. Medical authority-(1) Save as otherwise provided in sub-rule (2), the medical authority shall be a Medical Board, where an applicant for commutation of pension-

(a) seeks commutation of invalid pension, or

(b) seeks commutation of pension other than invalid pension but the amount of pension to be commuted together with the amount or amounts previously commuted exceeds **six *thousand*** rupees per mensem, or
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(c) has been refused commutation on medical grounds or if he having once declined accept commutation on the basis of addition of years to his actual age recommended by the medical authority, applied for a second medical examination in accordance with the provisions of rule 27 and rule 28.

(2) In any other case not covered by sub-rule (1), the medical authority shall be a Medical Officer not lower in status than that of a Divisional Medical Officer or a Civil Surgeon, as the case may be.

24. Fee for medical examination to be borne by the applicant- The applicant shall be required to pay for medical examination such fee as may be specified by the Railway Board.

25. Failure to appear before medical authority –(1) If the applicant after receipt of communication from the Chief Medical Authority or the medical authority referred to in clause (c) of sub-rule (1) of rule 22 fails to appear for medical examination before the medical authority on the date and time communicated to him (including any change therein either at the request of the applicant or due to administrative reasons) and there is no reasonable ground for his failure, the medical authority shall report the fact to the Head of Office concerned and return to him the documents received under clause (b) of sub-rule (1) of rule 22.

(2) With the return of documents to the Head of Office under sub-rule (1), the application for commutation shall be treated as having been withdrawn.

26. Procedure for Medical Examination –(1) The medical authority shall –

(a) obtain from the applicant a statement in Part I of Form 5, duly signed by the applicant in its presence;

(b) subject the applicant to medical examination and enter the resuld thereof in Part II of Form 5;

(c) attest the unattested copy of the photograph of the applicant;

(d) complete the certificate contained in Part III of Form 5;
Provided that where-
(i) an applicant has been granted invalid pension, or
(ii) an applicant has previously commuted a part of his pension; or

(iii) and applicant has been refused commutation on medical grounds; or
(iv) an applicant has declined to accept the commutation on the basis of addition of years to his actual age, the medical authority shall, before completing the certificate contained in Part III of Form 5, take into consideration the statement of the medical case of the applicant.

(2) After complying with the requirements of sub-rule(1), the medical authority shall without delay forward to the Accounts Officer who has already completed Part IV of Form 3, the following documents, namely:-

(a) Form 3 in original;
(b) Attested copy of the applicant's photograph,
(c) Form 5 in original; and
(d) A certified copy of Form 5 to the Head of Office.

who has countersigned Part IV of Form 3.

(3) The medical authority shall also send to the applicant a certified copy of Part III of Form 5.

27. Second medical examination –(1) Subject to the provisions of rule 28, the medical examination in the case of an applicant referred to in clause (c) of sub-rule (1) of rule 23 shall take place after the expiry of a period of not less than one year from the date of the first medical examination.

(2) If the applicant desires to be re-examined on the expiry of the period specified in sub-rule (1), the examination shall be by a Medical Board at his own expense. For this purpose, he shall address a letter to the Head of Office with the request that arrangements for his re-examination by a Medical Board may be made. He shall indicate in the letter.

(i) the medical authority which examined him earlier and the date on which such examination took place.
(ii) the place where he was examined,
(iii) the opinion of the medical authority,
(iv) the date of birth and the date of retirement,
(v) designation of the post held at the time of retirement,
(vi) the amount of pension authorised,
(vii) the **percentage** of pension which was originally applied for commutation.
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(3) The Head of Office on receipt of letter under sub-rule (2) shall address the Chief medical authority for arranging re-examination of the applicant by a Medical Board and forward the following documents to such authority –
(i) letter in original received from the applicant.
(ii) the certified copy of Form 5 received earlier by the Head of Office from the medical authority under caluse (d) pf sub-rule (2) of rule 26.

(4) The Chief medical authority on receipt of the communication from the Head of Office under sub-rule (3) shall inform the applicant as to where and when he

should appear for medical examination before the Medical Board or if necessary direct the Medical Board or if necessary direct the Medical Board or if necessary direct the Medical Board to communicate to the applicant the place, date and time of such examination.

(5) The applicant after the receipt of communication under sub-rule (4) shall appear before the Medical Board at the place and on the date and time communicated to him.

(6) The Medical Board shall examine the applicant and if after the examination it is of the view that the earlier opinion of the medical authority needs no revision or modification or needs revision or modification shall record its opinion and communicate the same to the Head of Office under intimation to the applicant. The documents received by the Medical Board under sub-rule (3) shall also be returned to the Head of Office.

(7) If as a result of the opinion of the Medical Board received by the Head of Office under sub-rule (6), the applicant becomes eligible to commute a fraction of pension originally applied for, the Head of Office shall determine the commuted value with reference to the Table applicable on the date, the Medical Board recorded its opinion. The Head of Office thereafter shall request the Accounts Officer to take further action for the authorisation of the commuted value and forward the following documents to him: -

(i) letter in original received from the applicant under sub-rule (2);
(ii) the opinion of the Medical Board received under sub-rule (6) in original;
(iii) calculation sheet showing the commuted value determined with reference to the revised or modified opinion of the Medical Board.

(8) The Accounts Officer on receipt of the documents under sub-rule (7) shall verify the correctness of the commuted value determined by the Head of Office and thereafter take action to authorise the commuted value to the applicant under intimation to the Head of Office.

28. Appeal against the findings of medical authority –(1) Notwithstanding anything contained in rule 27, and applicant referred to in clause (c) of sub-rule (1) of rule 23 shall be eligible for second medical examination before the expiry of the period specified in sub-rule (1) of rule 27 if he feels that the medical authority in refusing commutation on medical grounds or making addition of years to his actual age has committed an error of judgement. Such an applicant may, within one month of the receipt of the certified copy of Part III of Form 5, from the medical authority, prefer an appeal by addressing a letter to the Head of Office that the opinion of the medical authority may be got reviewed by an other medical authority mentioned in sub-rule (2) at his own expenses. He shall also indicate in the letter –

(i) the medical authority which had examined him earlier and the date on which the examination took place;
(ii) the place where he has examined;
(iii) the opinion of the medical authority;
(iv) the date of birth and the date of retirement;

(v) the designation of the post held at the time of retirement.
(vi) the amount of pension authorised;
(vii) the **percentage** of pension which was originally applied for commutation;
(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

(2) In case an applicant referred to in sub-rule (1) –

(i) was examined previously by a Medical Officer, not lower in status than a Divisional Medical Officer or Civil Surgeon he shall be re-examined by a Medical Board, or
(ii) was previously examined by a Medical Board, shall be re-examined by a second Medical Board, the members of which shall be different from those of the first Medical Board.

(3) The Head of Office shall, within one month of the receipt of letter under sub-rule (1), take steps for arranging the re-examination of the applicant. For this purpose, he shall address the Chief Medical Authority, where the applicant was examined previously. He shall, while addressing the Chief Medical Authority invite his attention to the provisions of sub-rule (2) and forward to it the following documents: -

(i) letter received from the applicant in original.
(ii) certified copy of Form 5 received earlier by the Head of Office from the medical authority under clause (d) sub-rule (2) of rule 26.

(4) The Chief Medical Authority on receipt of communication from the Head of Office under sub-rule (3) shall arrange for the second medical examination of the applicant by a Medical Board which shall be constituted in accordance with the provisions of sub-rule (2). The Chief Medical Authority, shall thereafter inform the applicant as to where and when he should appear for medical examination before the Medical Board or if necessary direct the Medical Board to communicate to the applicant the place, date and time of such examination.

(5) The applicant on receipt of the communication under sub-rule (4) shall appear for the medical examination before the Medical Board on the date and time, communicated to him.

(6) The Medical Board shall examine the applicant and if after the examination, it is of the view that the earlier opinion of the medical authority needs no revision or modification or needs revision or modification shall record its opinion and communicate the same to the Head of Office under intimation to the applicant and the findings of the Medical Board shall be binding on the applicant.

(7) If the Medical Board as a result of the second medical examination of the applicant, sets aside or modifies the opinion of the first medical authority, the findings of the Medical Board shall be deemed to have come into force on the date on which the first medical authority recorded its opinion and the claim of the applicant for commutation shall be settled accordingly.

(8) Nothing contained in this rule shall apply to an applicant in whose case the medical authority as a result of the first medical examination had directed that the first medical examination had directed that the applicant's age for the purpose of commutation should be assumed to be greater than his actual age and the applicant received the commuted value with

reference to the enhanced age.

29. Withdrawal of application- (1) The applicant may after giving notice in writing, to the Head of Office, withdraw his application at any time before subjecting himself to medical examination before the medical authority but in no case after he has appeared before such authority.

(2) In case the medical authority directs that the applicant's age for the purpose of commutation shall be assumed to be greater than his actual age, the applicant may, -

(a) by giving notice in writing to the Head of Office withdraw his application within fourteen days from the date on which he receives the certified copy of Part III of Form 5 and endorse a copy of notice to the Accounts Officer, or

(b) request the Head of Office within the period specified in clause (a) under intimation to the Accounts Officer that he may be permitted to reduce the amount of pension already applied for commutation to an amount to be indicated by the applicant.

(3) Where a request for withdrawal has not been made by the applicant within the time specified in clause (a) of sub-rule (2), it shall be presumed that he has accepted the findings of the medical authority and the Accounts Officer shall take action to authorise the payment of commuted value of pension.

(4) If a request for reduction in the amount of pension to be commuted is made as provided in clause (b) of sub-rule (2) the Accounts Officer shall authorise the payment of commuted value of pension with reference to the reduced amount.

(5) If the applicant is informed by the Accounts Officer under rule 30 that on account of modification of the Table, the commuted value becoming payable to the applicant will be less than the value communicated to him in Form 4, it shall be open to the applicant to withdraw his application by a written notice addressed to the Accounts Officer and the applicant shall endorse a copy of the notice to the Head of Office wwithin fourteen days of the date on which he receives intimation of such modification.

30 Modification in the value specified in the Table- (1) In case the value specified in the Table is modified at any time before the commutation becomes absolute in terms of clause (ii) of sub-rule (1) of rule 7, the payment shall be made in accordance with the value so modified.

(2) Where the commuted value calculated with reference to the Table as modified, is less favourable than the value determined with reference to the Table before it was so modified the Accounts Officer shall-

(a) inform the applicant of the revised value and communicate to him the provisions of sub-rule (5) of rule 29, and

(b) endorsed to the Head of Office a copy of the communication issued under clause (a).

31. Authorisation of payment of commuted value by the Accounts Officer –(1)Subject to the provisions of sub-rule (2) and sub-rule (3) of rule 29, the Accounts Officer on receipt of the

documents referred to in sub-rule (2) of rule 26, from the medical authority, shall without delay issue an order to the disbursing authoruity concerned and furnish to it the following particulars and documents, namely: -

(i) the amount of pension commuted, the amount of commuted value of pension and the date on which the commutation became absolute.
(ii) the amount of residuary pension,
(iii) Form 5 in original,
(iv) copy of the applicant's photograph as attested by the medical authority,

(2) The Accounts Officer shall also –

(a) bring to the notice of disbursing authority the provisions of the proviso to sub-rule (1) of rule 7 regarding the date on which the amount of original pension should be reduced,

(b) endorse the applicant a copy of the order issued under sub-rule (1) with the remarks that he should collect the commuted value from the disbursing authority; and

(c) bring to the notice of the applicant the provisions of the proviso to sub-rule (1) of rule 7.

32. Final assessment of provisional pension –(1) An applicant referred to in sub-rule (3) of rule 10 to whom the commuted value of the **percentage** of the provisional pension has been paid by the Head of Office, shall, on final assessment of the pension, be paid by the Accounts Officer, the difference between the commuted value so determined and the commuted value already paid :

Provided that where an applicant has been examined by a Medical Officer for the commutation of a **percentage** of provisional pension and such an applicant on assessment of final pension becomes eligible to commute and amount exceeding **Six thousand** rupees per mensem, he shall be allowed the difference between the commuted value of **Six thousand rupees** per mensem and the commuted value of the **percentage** of the provisional pension without further medical examination but the payment of the commuted value of pension exceeding **Six thousand rupees** per mensem shall be made if the applicant applies afresh for medical examination as provided in clause (c) of sub-rule (3) of rule 10 and he is declared fit by the Medical Board.

(2) The commuted value of the **percentage** of provisional pension as indicated in the endorsement in Form 4 addressed to the applicant and forwarded under sub-rule (4) of rule 21 shall be deemed to have been amended with the issue of an authority by the Account's Officer for the payment of difference between the commuted value of the **percentage** of the final pension and the **percentage** of the provisional pension.

(Authorities: Railway Board's letter No. 2011/F(E)III/1(2)/13 dated 14.01.03)

****

CHAPTER V

MISCELLANEOUS

33.	Interpretation	95
34.	Power to relax	95
35.	Repeal and savings	95

33. .**Interpretation –**Where any doubt arises as to the interpretation of these rules, it shall be referred to the Ministry of Railways (Railway Board) for pension.

34. Power to relax –Where any of the Railway establishment or Unit is satisfied that the operation of any of these rules causes undue hardship in any particular case, that Establishment or Unit, as the case may be, by order for reasons to be recorded in writing, approach the Ministry of Railways for dispensing with or relaxing the requirements of the rule to such extent and subject to such exceptions and conditions, as it may consider necessary for the Ministry of Railways (Railway Board) shall examine each such case and arrange to communicate the sanction of the President to the proposed dispensation or relaxation as it may consider necessary keeping in view the merits of each case and keeping in view any other statutory provisions.

Provided that no such order shall be made except with the concurrence of the Department of Pension & Pensioners Welfare, in the Ministry of Personnel, Public Grievances and Pensions, Government of India.

35. Repeal and Saving –(1) On the commencement of these rules, every rule (including Railway Establishment Code, fifty Reprint) those contained in Volume II of the Indian regulation or order (hereinafter referred to in this rule as the old rules) in force immediately before such commencement shall, in so far as it provides for any of the matters contained in these rules, cease to operate.

(2) Notwithstanding such cessar of operation -

(a) any application for commutation of pension which is pending before the commencement of these rules shall be disposed of in accordance with the provisions of the old rules as if these rules had not been made, and

(b) subject to the provisions of clause (a), anything done or any action taken under the old rules shall be deemed to have been done or taken under the corresponding provisions of these rules.

***

TABLE

Commutation Values For A Pension of Rs. l Per Annum

Effective from 1.1.2006

[see rules 3(1) (k) 9, 27(7), 29(5) and 30(1) and 30(2)]

Age Next Birth day	Commutation value expressed as number of year's	Age next birthday	Commutation value expressed as number of year's purchase
20	9.188	54	8.678
21	9.187	55	8.627
22	9.186	56	8.572
23	9.185	57	8.512
24	9.184	58	8.446
25	9.183	59	8.371
26	9.182	60	8.287
27	9.180	61	8.194
28	9.178	62	8.093
29	9.176	63	7.982
30	9.173	64	7.862
31	9.169	65	7.731
32	9.164	66	7.591
33	9.159	67	7.431
34	9.152	68	7.262
35	9.145	69	7.083
36	9.136	70	6.897
37	9.126	71	6.703
38	9.116	72	6.502
39	9.103	73	6.296
40	9.090	74	6.085
41	9.075	75	5.872
42	9.059	76	5.657
43	9.040	77	5.443
44	9.019	78	5.229
45	8.996	79	5.018
46	8.971	80	4.812
47	8.943	81	4.611

Age Next Birth day	Commutation value expressed as number of year's	Age next birthday	Commutation value expressed as number of year's purchase
48	8.913		
49	8.881		
50	8.846		
51	8.808		
52	8.768		
53	8.724		

APPENDIX

"FORM 1
FORM OF APPLICATION FOR COMMUTATION OF A PERCENTAGE OF PENSION WITHOUT MEDICAL EXAMINATION
[See Rules 6(2), 7(1), 13, 14, 15(1) & (2), 16(1) & (2) and 17(1) & (2)]

(To be submitted in duplicate after retirement but within one year of the date of retirement)

PART I

To

The…….
……..
(Here indicate the designation and full address of the Head of Office)

Subject: - Commutation of pension without medical examination.

Sir,

I desire to commute a percentage of my pension as indicated below in accordance with the provisions of the Railway Services (Commutation of Pension) Rules, 1993. The necessary particulars are furnished below –

1.	Name (in Block Letters)	...	...	...
2.	Father's/husband's name			
3.	Designation at the time of retirement	...	...	...
4.	Name of Office/Department/Ministry in which employed	...	...	...
5.	Date of birth (by Christian era)	...	...	...
6.	Date of retirement	...	...	...
7.	Class of pension on which retired	...	...	...
8.	Percentage of monthly pension proposed to be commuted (indicate percentage, equal to or less than 40%)	...	...	...
9.	Details of Pension Payment Order, if issued			
	(i) Number			
	(ii) Date			
	(iii) Designation of the Accounts Officer who authorized the pension			
10.	Details of Bank Account to which monthly pension is being credited:			
	(i) Name of Bank and Branch			
	(ii) Account No.			
	(iii) BSR Code,			

Place: Signature
Date: Postal Address

PART II
ACKNOWLEDGMENT

Received from Shri ……(name),……..(former designation), application in Part I of Form 1 for the commutation of a percentage of pension without medical examination.

Place: Signature
Date: Head of Office

NOTE. - This acknowledgment is to be signed, stamped and dated and is to be detached from the Form and handed over to the applicant. If the form has been received by post, it has to be acknowledged on the same day and the acknowledgment sent under registered cover.

PART III

Forwarded to the Accounts Officer …… (here indicate the address and designation) with the remarks that –

(i) the particulars furnished by the applicant in Part I have been verified and are correct;

(ii) the applicant is eligible to get a percentage of his pension commuted without medical examination;

(iii) Amount of pension authorized. [In case final amount of pension has not been authorized, indicate the amount of provisional pension sanctioned under Rule 91 of the Railway Services (Pension) Rules, 1993]

(iv) the commuted value of pension determined with reference to the Table applicable at present comes to Rs……..

(v) the amount of residuary pension after commutation will be Rs……..

2. It is requested that further action to authorize the payment of the amount of commuted value of pension may be taken as in Rule 16 of the Railway Services (Commutation of Pension) Rules, 1993.

3. The receipt of Part I of the Form has been acknowledged in Part II which has been forwarded separately to the applicant on…….

Place: Signature
Date: Head of Office

Notification :- RBE NO.113/2015 – (File no. 2015/F(III)/1(2)/8 dated 22.09.15

*****

FORM 2

FORM OF APPLICATION FOR COMMUTATION OF A PERCENTAGE OF SUPERANNUTATION PENSION WITHOUT MEDICAL EXAMINATION IF NOT APPLIED FOR IN FORM 8 OF RAILWAY SERVICES (PENSION) RULES, 1993

[See Rules 6(2), 13, 14(3), (3A), (3B), 15(1) and 16(3)]

(To be submitted in duplicate at least three months before the date of retirement)

PART I

To

The…….

……..

(Here indicate the designation and full address of the Head of Office)

Subject: - Commutation of pension without medical examination.

Sir,

I desire to commute a percentage of my pension as indicated below in accordance with the provisions of the Railway Services (Commutation of Pension) Rules, 1993. The necessary particulars are furnished below –

1.	Name (in Block Letters)	...	...	...
2.	Father's/husband's name	...	...	...
3.	Designation at the time of retirement	...	...	...
4.	Name of Office/Department/Ministry in which employed	...	...	...
5.	Date of birth (by Christian era)	...	...	...
6.	Date of retirement	...	...	...
7.	Class of pension on which retired	...	...	...
8.	Percentage of monthly pension proposed to be commuted (indicate percentage, equal to or less than 40%)	...	...	...

9. Details of Bank Account to which monthly pension shall be credited:

(i) Name of Bank and Branch

(ii) Account No.

(iii) BSR Code;

Place: Signature

Date: Postal Address

PART II
ACKNOWLEDGMENT

Received from Shri…….(name)……..(designation), application in Part I of Form 1-A for the commutation of a percentage of pension without medical examination.

Place: Signature
Date: Head of Office

NOTE. – If the application has been received by the Head of Office at least 3 months before the date of retirement on superannuation, this acknowledgment should be detached from the Form and handed over to the applicant. If the form has been received by post, it has to be acknowledged on the same day and the acknowledgment sent under registered cover to the applicant. In case it is received after the specified date, it should be accepted only if it has been put into the post on or before that date subject to the production of evidence to that effect by the applicant.

PART III

Forwarded to the Accounts Officer……(here indicate the address and designation) with the remarks that –

(i) the particulars furnished by the applicant in Part I have been verified and are correct;

(ii) the applicant is eligible to get a percentage of his pension commuted without medical examination;

(iii) Amount of pension authorized. [In case final amount of pension has not been authorized, indicate the amount of provisional pension sanctioned under Rule 91 of the Railway Services (Pension) Rules, 1993]

(iv) The commuted value of pension determined with reference to the Table applicable at present comes to Rs……..

(v) The amount of residuary pension after commutation will be Rs…….

2. The pension papers of the applicant completed in all respects were forwarded under this Ministry/Department/ Office letter No……, dated …… It is requested that the payment of commuted value of pension may be authorized through the Pension Payment Order which may be issued at least one month before the retirement of the applicant.

3. The receipt of Part I of the Form has been acknowledged in Part II which has been forwarded separately to the applicant on ……

Place: Signature
Date:

Head of Office

Notification :- RBE NO.113/2015 – (File no. 2015/F(III)/1(2)/8 dated 22.09.15

******

FORM 3

FORM OF APPLICATION FOR COMMUTATION OF A PERCENTAGE OF PENSION AFTER MEDICAL EXAMINATION BY AN APPLICANT REFERRED TO IN RULE 19

[see Rules 6(2), 10(3), 14(2), 15(2), 20, 21(1), 21(2), 21(3), 22(1) and 26(2)]

(To be submitted in duplicate)

PART - I

SPACE FOR PHOTOGRAPH

To

The…….
……..
……..

(Here indicate the designation and full address of the Head of Office)

Subject: - Commutation of pension after medical examination.

Sir,

I desire to commute a percentage of my pension in accordance with the provisions of the Railway Services (Commutation of Pension) Rules, 1993. A self-attested copy of my photograph is pasted on the application and an unattested copy is enclosed. The necessary particulars are furnished below –

1.	Name (in Block Letters)	…	…	…
2.	Father's/husband's name	…	…	…
3.	Designation at the time of retirement	…	…	…
4.	Name of Office/Department/Ministry in which employed	…	…	…
5.	Date of birth (by Christian era)	…	…	…
6.	Date of retirement	…	…	…
7.	Class of pension on which retired	…	…	…
8.	Percentage of monthly pension proposed to be commuted (indicate percentage, equal to or less than 40%)	…	…	…

9. Details of Pension Payment Order, if issued

(i) Number

(ii) Date

(iii) Designation of the Accounts Officer who authorized the pension

10. Details of Bank Account to which monthly pension is being credited:

(i) Name of Bank and Branch
(ii) Account No.
(iii) BSR Code,

11. Approximate date from which commutation is desired to have effect **...** **...** **...**
12. The amount of pension already commuted, if any **...** **...** **...**
13. Preference for station where medical examination is desired to take place **...** **.....**

Place: Signature
Date: Postal Address

NOTE. – The payment of commuted value of pension shall be made through the disbursing authority from which pension is being drawn.

PART-II
ACKNOWLEDGMENT

Received from Shri/Kum./Smt……..(name) ……(former designation) application in Part I of Form 3 for commutation of a percentage of pension after medical examination.

Place: Signature
Date: Head of Office

PART-III

Forwarded to the Accounts Officer……..(here indicate the address and designation) with the remarks that the particulars furnished by the applicant in Part I have been verified and are correct and the applicant is eligible to get a percentage of his pension commuted after medical examination.

2. It is requested that Part IV of the Form may be completed and returned to this office as early as possible.

Place: Signature
Date: Head of Office

PART-IV

(To be completed by the Accounts Officer)

1. Name of the applicant ... ...
2. Date of birth (by Christian era) ... ...
3. Date of retirement ... ...
4. Amount of pension including provisional pension, If final pension not authorized ... ...
5. Class of pension ... ...
6. Amount of pension out of the amount in item 4 above that may be allowed to be commuted- ... ...

On the basis of		
Normal Age	1 added year	2 added years
Rs……	Rs……	Rs……

7. (i) Sum payable if commutation becomes before the applicant's next birthday, which falls on …… Rs ……

   (ii) Sum payable if commutation becomes absolute after the applicant's next birthday Rs……

8. Number of enclosures, if any [See Note below] ....

Place:
Date:

Signature and
Designation of the
Accounts Officer

Countersigned

(Head of Office)
Full address

NOTE. – The Accounts Officer should enclose with the Form a copy of the report or statement of the applicant's case if the applicant has been granted invalid pension or has previously commuted a part of his pension or declined to accept commutation on the basis of an addition of years to actual age, or has been refused commutation on medical grounds.

Notification :- RBE NO.113/2015 – (File no. 2015/F(III)/1(2)/8 dated 22.09.15

****

FORM 4

FORM OF LETTER TO THE CHIEF ANMINISTRATIVE MEDICAL AUTHORITY
[See rule 21(3)and 29(5) and 32(2)].
(Please and Annexure)

No. ……..
Government of India…
Ministry of ……..
Department of……..
Dated the …….

To

…….
……

Subject: - Medical Examination-Commutation of Pension

Sir,

Shri……..who retired…….…….from service ……. As ……...
(Designation)
has applied for commuting a fraction of his pension for a lumpsum payment. The following documents are forwarded herewith: -

(a) Application in Form 3 in original together with-
(i) an unattested copy of the applicant's photograph.
(ii) Part IV of Form 3 in original duly completed by the Accounts Officer.

(b) A copy of Form 5 with a spare copy of Part III of that Form.

(c) Report or the statement of the applicant's case if he has been granted invalid pension or has previously commuted a fraction of his pension or declined to accept commutation on the basis of addition of years to his actual age or has been refused commutation on medical grounds.

2. In terms of Rule 23 of the Railway Services (Pension) Rules, 1993, Shri…… should be examined by a Medical Board/Medical Officer not lower than the rank of Civil Surgeons or a District Medical Officer. It is requested that arrangements may be made to get Shri……. examined as expeditiously as possible before his next birthday which falls on…….

3. It is requested that arrangements for medical examination by the medical authority indicated in para 2 above may be made at the nearest available station mentioned, by Shri……..…… in his application in Form 2. The attention of the medical authority may be drawn to the provision, of Rule 26 of the Railway (Commutation of Pension) Rules, 1993.

4. It is requested that Shri…… may be informed direct under intimation to this Ministry/Department/Office as to where and when he should appear before the appropriate authority for medical examination. A copy of this letter is being endorsed to him so that he may comply with

your instructions on hearing from you.

5. The receipt of this letter may please be acknowledged.

Yours faithfully,
(Head of Office)

Copy forwarded to Shri……..……
(give complete postal address)……..with the remarks that subject to the medical authority recommending commutation, he will on the basis of the report of the Accounts Officer, be eligible for lumpsum payment in lieu of On the basis of

On the basis of		
Normal Age	Added	Years
	1 Year	2 Years
Rs.	Rs.	Rs.

(i) sum payable if commutation becomes absolute before the applicant's next birthday which falls on ……..

(ii) sum payable if commutation becomes absolute after applicant's next birthday which falls on …….

The Table of the present value, on the basis of which the calculation by the Accounts Officer has been made subject to alteration at any time without notice and consequently the basis are liable to revision before payment is made. The sum payable will be on the sum appropriate to the applicant's age on his birthday next after the date which the commutation becomes absolute or if the medical authority directs that years will be added to that age, to the consequent assumed aged.

Shri ……..…… should report for medical examination to the medical authority directs on hearing from …… He should take with him the enclosed Form 5 with the particulars required in Part I complete except the signature or thumb or finger impression.

Signature
Head Office

Place: ……..
Date …….

Copy forwarded to the Accounts Officer (here indicate designation and address) …….with preference to his letter number …… dated …….

Signature
(Head Office)

****

FORM 5

MEDICAL EXAMINATION BY THE ……..
(Here enter the medical authority)
(See Rule 7(1), 21(3), 26(1), (2) and (3), 28(1) and (3), 29(2) & 31(1))

PART I

The applicant must complete this statement prior to his examination by the …… ……. (here enter the medical authority) and must sign the declaration appended thereto in the presence of that authority.

1. Name of the applicant (in block letter)
2. Date of birth (by Christian era)
3. Place of Birth
4. Particulars regarding parents, brother and sisters:

Father's age if living & state of health	Father's age at death & cause of death	Number of brothers living, their ages & state of health	Number of brothers dead, their ages at death & cause of death	Mother's age, if living and state of health	Mother's age at death and cause of death	No. of sisters living, their ages & state of health	No. of sisters dead their ages at death and cause of death
1	2	3	4	5	6	7	8

5. Have you ever been examined:
   (a) for Life Insurance, or / and
   (b) by any Railway/Government Medical Officer or State Medical Board.
   If so, state details and with what results.
6. Have you been granted or considered for grant of invalid pension? If so, state the ground thereof.

7. Have you ever been granted leave on Medical certificate during the last five years.
   If so, state periods of leave and nature of illness.

8. Have you ever-
   (a) had Small-Pox, intermittent or any other fever, enlargement or suppuration of glands, spitting asthma, inflammation of lungs, pleurisy, heart disease, fainting, attacks, rheumatism, appendicitis, epilepsy, insanity or other nervous diseases, discharge from or other disease of ear, syphilis, or gonorrhoea; or
   (b) had any other disease or injury which required confinement to bed, or medical or a surgical treatment, or
   (c) undergone any surgical operation, or

(d) suffered from any illness, wound or injury sustained while on active service.
(e) Presence of albumen or sugar in urine.

9. Present state of health:

(a) Have you a hernia?
(b) Have you varicocele, varicose veins or piles?
(c) Is your vision in each eye good (with or without glasses)?
(d) Is your hearing in each ear good?
(e) Have you any congenital or acquired malformation, defect or deformity?
(f) Have you lost or gained weight markedly during the last three years?
(g) Have you been under treatment of any doctor within the last three months and nature of illness for which such treatment was taken.

DECLARATION BY APPLICANT

(To be signed in the presence of medical authority)

I declare all the above answers to be, to the best of my belief, true and correct.

I am fully aware that by willfully making a false statement or concealing a relevant fact I shall incur the risk of losing the commutation I have applied for and of having my pension withheld or withdrawn under rule 8 of the Railway Services (Pension) Rules. 1993-

Applicant's signature or thumb impression in case of illiterate applicant.
Signed in the presence of …….
(Signature & designation of medical authority)

PART-II

(To be filled in by the examining medical authority)

1. Apparent age . . . . … …
2. Height . . . . … … …
3. Weight . . . . … … …

4. Describe any scars or identifying marks of the applicant … …

5. Pulse rate :-
(a) Sitting . . . … … … …
(b) Standing. . . … … … …
What is the character of pulse? … … … …

6. Blood pressure-

(a) Systolic. . . … … …

(b) Diastolic . . . … … …

7. Is there any evidence of disease of the main organs :-

(a) Heart . . . . … … …
(b) Lungs . . . . … … …
(c) Liver . . . . … … …
(d) Spleen . . . . … … …
(e) Kidney . . . . … … …

8. Investigations :-

(i) Urine . . . . … … …
(State specific gravity)
(ii) Blood . . . . … … …
(iii) X-Ray Chest . . . … … …
(iv) E.C.G. . . . . … … …

9. Has the applicant a hernia? . . … … …
(If so, state the kind and if reducible)

10. Any additional finding . . … … …

PART-III

(To be filled in by the examining medical authority)

I/We have carefully examined Shri/Shrimati/Kumari and am/are of opinion that: -

He / She is in good bodily health and has the prospect of an average duration of life. Or

He/She is not in good bodily health and is not a fit subject for commutation Or

Although he/she is suffering from ……. He/she is considered a fit subject for commutation but his/her age for the purpose of commutation, i.e. the age next birthday should be taken to be …… (in words) years more than his/her actual age.

Signature and designation of
examining medical authority.

Station ……..
Dated ……..

****

FORM 6

[See Rule 8]

To

Head of Office

(Place)……

I …….…….. hereby nominate the person named
(Name of the pensioner in *Capital Letters*)
below, under rule 8 of the Railway Services (Commutation of Pension) Rules, 1993.

		If nominee is minor		
Name and address of the nominee	Relationship with the pensioner	**Date of birth**	Name and address of person who may receive the said commuted value during the nominee's minority	Name and address of other nominee in case the nominee under column (1) predeceases the pensioner
1	2	3	4	5

Relationship with pensioner	Date of birth if the other nominee is minor	Name and address of person who may receive the commuted value of pension during the other nominee's minority	Contingency on happening of which nomination shall become invalid
6	7	8	9

Place: ……
Dated: ……..
Witness Signature
Name & Address:

Signature
(or thumb impression if illiterate)
and name of pensioner Address:
Signature of Head of Office
STAMP

Acknowledgement to be sent by the Head of Office

Certified that the nomination has been received from ……..……. (*Name of Pensioner*)

whose address is…….
Place……
Date…….

Signature of Head of Office
Full Address

****

PRO-FORMA

[See decision (2), Rule 11]

……

……

……

Subject : - Restoration of commuted portion of pension after 15 years-Implementation of judgment of the Supreme Court.

……

Sir,

Kindly restore my commuted portion of pension in terms of Ministry of Personnel, Public Grievances and Pension, Department of Pension and Pensioners' O.M. No.34/2/86-P&W, dated 5th March, 1987 forwarded under Ministry of Railways' letter No.(E) III/AN/1/7 dated 26-03-1987. Requisite particulars are given below:-

1. Name in Block letters.

2. Date of retirement.

3. PC/PPO No.

4. Amount of original pension.

5. Amount of pension commuted, if any.

6. Name of the Accounts Officer, Viz., the authority who issued PC/PPO

7. Name of the Treasury/Post Office/PPM other pension disbursing agency.

Signature of Pensioner

Dated:
Postal address:

Particulars verified.

Signature

Rubber Stamp of
Pension Disbursing Authority

****

PART III

RAILWAY SERVICES (EXTRAORDINARY PENSION) RULES, 1993

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(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

(F. No. 2011/ F(E)III/1/(3)/5 dated 23.09.13)

In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Services (Extraordinary Pension) Rules, 1993, namely: –

1. **Short title and commencement**.-- (1)These rules may be called the Railway Services (Extraordinary Pension) (Amendment) Rules, 2015.

(2) They shall come into force on the date of their publication in the Official Gazette.

(Authorities: Railway Board's letter No. 2015/F(E)III/1(3)/7 dated 22.09.2015**) --RBE NO.112/2015**

(2) Application:- These rules shall apply to all railway servants, other than those to whom the Employees Compensation Act, 1923 (8 of 1923) applies (subject to para 6 of Schedule III) whether their appointment is permanent or temporary, on the scale of pay or fixed pay or piece-work rates who are under the rule making control of the President of India:

Provided that nothing contained in these rules shall apply to the railway servants appointed on or after the 1st day of January, 2004.

NOTE: - No award shall be made under these rules in respect of a railway servant who is deputed on foreign service under United Nations' bodies on or after the 1st January, 1958 and who is allowed to join the United Nations' Joint Staff Pension Fund as an 'Associate Member'.

(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

3. For the purpose of these rules, unless there is anything repugnant in the subject or context,-

(1) "accident" means-

(i) a sudden and unavoidable mishap; or

(ii) a mishap due to an act of devotion to duty in an emergency arising otherwise than by violence out of and in the course of service;

(2) "date of injury" means-

(i) in the case of accident or violence, the actual date on which the injury is suffered or such date, not being later than the date of the report of the Medical Board, as the President may fix; and

(ii) in the case of disease, the date on which the Medical Board reports or such earlier date as may be fixed by the President with due regard to the opinion of the Medical Board;

(3) "injury" means an injury as is mentioned in Scheduled I, Permanent Total Disablement shall be deemed to result from every injury specified in Part I of Schedule I or from any combination of injuries specified in Part II of that Schedule where the aggregate percentage of loss of earning capacity (percentage of disability) amounts to hundred per cent or more. Every injury specified in Part II of Scheduled I shall be deemed to result in Permanent Partial Disablement.

(4) "disease" means a disease as is mentioned in Schedule II;

(5) "Pay" means basic pay as defined in clause (i) of rule 1303 of the Indian Railway Establishment Code which a person was drawing on the date of his death or injury and also includes non-practicing allowance granted to Medical Officers in lieu of Private Practice;

Provided that in the case of a person remunerated by piece-work rates, pay means the average earnings of the last six months ending with the date of his death or injury;

(6) "Schedule" means a schedule annexed to these rules;

(7) "Violence" means the act of a person who inflicts an injury on a railway servant-

(i) by assaulting or resisting him in the discharge of his duties, or in order to deter or prevent him from performing his duties; or

(ii) because of anything done or attempted to be done by such railway servant or by any other public servant in the lawful discharge of his duty as such, or

(iii) because of his official position.

4. (1) (a) Disablement shall be accepted as due to railway service provided it is certified that it is due to wound, injury or disease which ---

(i) is attributable to railway service, or

(ii) existed before or arose during railway service and has been and remains aggravated thereby.

(b) Death shall be accepted as due to railway service provided it is certified that it was due to or hastened by-

(i) a wound, injury or disease which was attributable to railway service, or

(ii) the aggravation by railway service of a wound, injury or disease which existed before or arose during railway service.

(2) There shall be a casual connection between: -

(a) disablement and railway service,

(b) death and railway service,

for attributability or aggravation to be conceded. Guidelines in this behalf, as provided in the Appendix appended to these rules shall be treated as part and parcel of these rules.

Clarification..-- It will be seen from the new (revised) Forms C, D and E that these forms of medical certificates have been so designed that they would indicate whether the entitlement criteria laid down in rule 4 have been satisfied or not, and therefore, normally, no other separate certificates in that behalf may be necessary. It is essential for the Administrative Officer as well as the Accounts Office concerned to satisfy themselves that the death or disability is, in fact, attributable to or aggravated by the Railway service which alone makes an Extra Ordinary Pension Award admissible and for that purpose, it is essential for both of these authorities to satisfy themselves in that behalf and certify the nexus and casual connection between disablement and railway service or between death and railway service (as the case may be), in any particular case, as laid down in the rule 4 on the basis of the medical and other documents regarding the case. If a railway servant had died in such circumstances and that a medical report could not be secured, even then, the nexus and the casual connection between death and railway service has to be established before conceding acceptance of death due to Government service. (Railway Board's letter No. PC III/78/EOP/3/Main dated 18-12-1981).

(3) Notwithstanding anything contained in these rules, the degree of default or contributory negligence on the part of a railway servant may be taken into consideration in making a award under these rules in favour of such railway servant, but, shall not be taken into account where such award is made in favour of the family of the such railway servant.

NOTE.-- The provisions of this rule shall cover cases of death after discharge or invalidating from service.

5. The Ministry of Railways shall have the power to grant disability or family pension covered under these rules and shall exercise these power, wherever necessary, in consultation with the Financial Commissioner, but the cases which are not covered strictly in terms of the Government guidelines and instructions, reference shall be made to the Department of Pension and Pensioners' Welfare.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13

6. Except as otherwise provided in these rules, an award made under these rules shall not affect any other pension or gratuity for which the railway servant concerned or his family may be eligible under any other rules for the time being in force; and the pension granted under the provision of these rules shall not be taken into account for fixing the pay of pensioner in his continued employment or re-employment in railway service.

7. No award under these rules shall be made in respect of-

(i) an injury sustained more than five years before the date of application, or
(ii) death which occurred more than seven years -

(a) after the injury due to violence or accident was sustained ; or
(b) after the railway servant was medically reported as unfit for duty on account of the disease of which he died.

8. omitted.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

9. (1) The percentage of disability due to an injury or injuries shall be as specified in Schedule I, or failing that, as certified by the Medical Authority.

(2) The percentage of disability due to a disease or diseases specified Schedule II, shall be as certified by the Medical Authority.
(3) The extent of disability or functional incapacity shall be determined in the following manner for purposes of computing the disability element forming part of benefits:-

Percentage of disability assessed by Medical Board	Percentage to be reckoned for computation of disability element.
Up to 50	50
More than 50 and up to 75	75
More than 75 and up to 100	100

Provided that the above broadbanding shall not be applicable to railway servants who are retained in service.

Note 1: The findings of the Medical Board on the extent of disability may be treated as final and binding unless the employee himself seeks a review by preferring an appeal to an Authority immediately superior to the one who had constituted the Board and in case the appeal is accepted and a review Medical Board is constituted, the findings of the Board shall be binding on all parties.

The extent of disability as determined and accepted shall be treated as final and the employee shall not be required to appear before the Medical Board periodically for the purpose of obtaining a certificate that the disability continues to persist.

Note 2: A railway servant may appeal against the decision of the Medical Board which examined him for the purpose of this rule:

(i) The findings of the examining Medical Board shall be made known to the railway servant concerned as soon as possible after the receipt of the medical report by the Head of the Office or Department and the railway servant concerned shall, if he desires to appeal against such decision, do so together with requisite evidence in support of his case within one month from the date on which the findings of the Medical Board were made known to him. Ordinarily

there is no right of appeal from the findings of an examining medical authority, but if Government is satisfied on the evidence placed before them by the railway servant concerned, of the possibility of an error of judgment in the decision of the examining medical authority, it shall be open to them to allow reexamination by a second Medical Board.

(ii) If any medical certificate is produced by the railway servant as a piece of evidence about the possibility of an error of judgment in the decision of an examining medical authority who had examined him in the first instance, the certificate shall not be taken into consideration unless it contains a note by the medical practitioner who gave the certificate to the effect that it has been given in full knowledge of the fact that the per on concerned has already been examined by a Medical Board who have given their opinion as to the injury or disease in respect of which the railway servant had applied for benefits under extraordinary circumstances.

(iii) The expenditure incurred in assembling the Review Board shall be borne by the Government, provided that the railway servant shall be required to pay a prescribed fee which shall be refunded if his appeal is upheld by the Review Board.

(iv) To ensure uniformity of procedure, all appeals shall at first be referred to the Ministry of Railways who shall advise on the evidence produced as to whether there is an error of judgment on the part of the examining Medical Board who first conducted the Medical examination and whether the appeal shall be accepted or not and if accepted, by whom such re-examination shall be conducted.";

(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

10. (1) When disablement of a railway servant is conceded as due to railway service in terms of rule 4, he shall be awarded disability pension in terms of sub-rule (2) or lump sum compensation in terms of sub-rule (3) of this rule in accordance with the percentage of disability (suffered by him) as certified by the Medical Authority concerned.

(2) If the railway servant is boarded out of railway service on account of his disablement, the quantum of disability pension for one hundred per cent disability shall be as specified in SCHEDULE III and the quantum of disability pension for lower percentage of disability shall be, "proportionately lower" in accordance with the provisions of rule 9.

(3) If the railway servant is retained in service in spite of such disablement, he shall be paid a compensation in lump sum (in lieu of the disability pension) on the basis of disability pension admissible to him in accordance with the provisions of sub-rule (2), by arriving at the capitalized value of such disability pension with reference to the Commutation Table, in force from time to time:

Provided that the broadbanding as provided in sub-rule (3) of rule 9 shall not be applicable in such cases.

10 A. The pensioner who are drawing disability pension under the provisions of rule 10 for one hundred per cent disability and are completely dependent on other for day to day activities, shall also be granted in addition to disability pension, the Constant Attendant Allowance in accordance with the instructions issued from time to time.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

11. When death of a railway servant is conceded as due to railway service in terms of rule 4, his widow and children shall be awarded pensionary benefits in accordance with schedule III.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

Note.-- If a Railway servant dies leaving behind two or more widows, the pension admissible under this rule to the widow shall be divided equally among all the widows.

12. (1) If the deceased railway servant has left neither a widow nor a child, an award shall be made to his parent or parents and in the absence of the parent or parents to his minor brothers and sisters in accordance with SCHEDULE III hereto annexed, if they were largely dependent on the railway servant for support and are in pecuniary need:

Provided that the amount of the award to minor brothers or sisters shall not exceed one half of the pension that would have been admissible to the widow under rule 11.

(2) Any award made under sub-rule (1) of this rule shall, in the event of an improvement in the pecuniary circumstances of the pensioner, be subject to review in such manner as the President may by order prescribe.

Note.- If any of the widows, children, parents, minor brothers or sisters is denied any share in the property of the railway servant under a Will or Deed made by him, such person shall be ineligible to receive any award under these rules and the benefit shall pass on to the next person eligible.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

13. (1) A family pension shall take effect from the day following the death of the railway servant or from such other date as the President may decide.

(2) A family pension shall ordinarily be tenable –

(i) in the case of a widow or mother until death or re-marriage, whichever occur earlier;
(ii) in the case of minor son or minor brother, until he attains the age of twenty five year ;
(iii) in the case of daughter during the period she is eligible for family pension under the Railway Services (Pension) Rules,1993 ;
(iv) in the case of sister, until marriage or until she attains the age of twenty-five year ,whichever occur earlier;
(v) in the case of a father, life.

(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

Note.-- The family pension of a widow shall cease on re-marriage; but when such re-marriage is annulled by divorce, desertion or death of the second husband, her pension may be restored upon proof that she is in necessitous circumstances and otherwise deserving.

14. Notwithstanding anything contained in clause (i) of sub-rule (2) of rule 13, a widow of an employee who re-marries her deceased husband's brother and continue to live a communal life with, or contributes to the support of the other dependents of the deceased shall not be disqualified for the grant of extraordinary pension, otherwise admissible to her under these rules.

15. (1) In respect of matters of procedure, all awards under these rules are subject to any procedure or rules relating to ordinary pensions for the time being in force, to the extent that such procedure or rules are applicable and are not inconsistent with these rules and also, if eligibility concerning pension is not covered under these rules but covered under the Railway Services (Pension) Rules, 1993, the Railway Services (Pension) Rules, 1993 shall be applicable, provided it is not repugnant to or inconsistent with the provisions of these rules.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

(2) When a claim for any disability pension or family pension arises, the Head of the Office or the Department in which the injured or the deceased railway servant was employed shall forward the claim through the usual channel to the Railway Board with the following documents: -

(i) a full statement of circumstances in which the injury was received, the disease was contracted or the death occurred.

(ii) the application for disability pension in Form 'A' or as the case may be, the application for family pension in Form 'B' set forth in Schedule V.

(iii) in the case of any injury of railway servant or one who has contracted a disease, a medical report in Form 'C' set forth in Schedule V. In the case of a diseased railway servant a medical report as to the death or reliable evidence as to the actual occurrence of death if the railway servant lost his life in such circumstances that a medical report cannot be secured;

(iv) a report of the Accounts Officer concerned as to whether an award is admissible under the rules and, if so, of what amount.

(3) Where the Railway Board is satisfied on the evidence placed before it by a railway servant in respect of whom a medical report for the purpose of grant of disability or other extraordinary pension has been received by it, of the possibility of an error of judgement in the decision of the Medical Board which examined him, the **sanctioning authority** may direct a second Medical Board consisting of members other than those constituted the first Medical Board to examine the officer and submit a report to the Railway Board in the matter; pension shall be granted to the officer in accordance with the decision of the second Medical Board.
(Authorities: Railway Board's letter No. 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

16. Application of orders and circulars not barred.-- The provisions of these rules shall be in addition to, and not in derogation of, the provisions of any order or circular issued by the Railway Board and for the time being in force.

17. Repeal and Saving.-- On the commencement of these rules, every rule (including those contained in volume II of the Indian Railway Establishment Code Fifth Reprint) in force immediately before such commencement shall, in so far as it provides for any of the matters contained in these rules, cease to operate.

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APPENDIX

[See rule 4(2)]

Guidelines for conceding attributability of disablement or death to Railway Service

1. In deciding on the issue of entitlement, all the evidence (both direct and circumstantial) shall be taken into account and the benefit of reasonable doubt shall be given to the claimant. This benefit shall be given more liberally to the claimant in field service cases.

2. **Post-discharge claims.**-- Cases in which a disease did not actually lead to the railway servant's discharge from service but arose within seven years thereafter, may be recognised as attributable to service if it can be established medically that the disability is a delayed manifestation of a pathological process set in motion by service conditions obtaining prior to discharge and that if the disability had been manifest at the time of discharge, the individual would have been invalidated out of service on this account. In cases where an individual in receipt of a disability pension dies at home, and it cannot, from a strictly medical point of view, be definitely established that the death was solely due to the disablement in respect of which the disability pension was granted: -

(a) the benefit of doubt in determining attributability, shall go to the family of the deceased, if death occurs within seven years from the date of his invalidment from service, unless there are other factors adversely affecting the claim; and

(b) if death takes place more than seven years after the date of the man's invalidment from service, the benefit of doubt go to the State.

In cases where an individual out-lives a normal span of life, that is where death takes place at the age of sixty years or above, the death shall be held to be due to normal causes and not to railway service.

Note:- Death of disability pensioner, whose disablement has been accepted on the basis of aggravation, may also be accepted as due to railway service under rule 4(1) (b) if the last assessment of disablement was fifty per cent or above. If the last accepted assessment of disablement was less than fifty per cent, death shall not be regarded as due to service.

The above procedure shall apply when death is established due to the disability in respect of which disability pension was granted. If this is not the case, the identification of the cause of death with the invalidating disability shall first be determined in accordance with the provisions of the Guidelines. If the identity can be conceded thereunder, the procedure in the proceeding sub-paragraph shall be followed for determining the further point whether entitlement to extraordinary family pension can be conceded in a case where an invalidating disability was aggravated by service.

3. (a) (i) Injuries sustained when the man is 'on duty' shall be deemed to have arisen in, or resulted from, railway service; but in cases of injuries due to serious negligence or misconduct, the question of reducing the disability pension shall be considered.

(ii) In cases of self-inflicted injuries while on duty, attributability shall not be conceded unless it is established that service factors were responsible for such action; in cases where attributability is conceded, the question of grant of disability pension at full or at a reduced rate shall be considered.

(b) A person subject to the disciplinary code of the Central Armed Police Battalions, is 'on duty' :

(i) When performing an official task or a task failure to do which would constitute an offence, triable under the disciplinary code, applicable to him.

(ii) When moving from one place of duty to another place of duty irrespective of the method of movement.

(iii) During the period of participation in recreation, organized or permitted by service authorities, and during the period of travelling in a body or singly under organized arrangements.

(iv) When proceeding from his duty station to his leave station or returning to duty from his leave station at railway expenses, that is, on railway pass/Privilege Ticket Order by Rail transport or when road mileage is paid for the journey.

(v) When journeying by a reasonable route from one's quarter to and back from the appointed place of duty under organised arrangements or by private conveyance when a person is entitled to use of service transport but that transport is not available.

(c) in accident which occurs when a man is not strictly 'on duty' as defined above may also be attributable to service, provided that it involved risk which was definitely enhanced in kind or degree by the nature, conditions, obligations or incidents of his service and that the same was not a risk common to human existence in modern conditions in India. Thus, for example, where a person is killed or injured by some one by reason of his belonging to an Armed Police Battalion (and in the course of his duty in such Service, he had incurred wrath of such person) he shall be deemed to be 'on duty' at the relevant time.

This benefit shall be given more liberally to the claimant in cases occurring on 'active service' as defined in the relevant acts/rules (such as those applicable to Border Security Force & Central Reserve Police Force etc., personnel).

Note 1**.** (a) Personnel of Railway Protection Special Force participating in (i) local, national or international sports tournaments as member of Railway teams, or (ii) mountaineering or gliding expeditions organised by the Railway authorities, with the approval of Ministry of Railways shall be deemed to be 'on duty' for purpose of the entitlement rules for disability and family pension.

(b) The above personnel participating in the above-mentioned sports tournaments or in privately organised mountaineering Expeditions or indulging in gliding as a hobby, in their individual capacity, shall not be deemed to be 'on duty' for purpose of those rules, even though prior permission of the competent railway authorities may have been obtained by them.

(c) Injuries sustained by the above personnel in impromptu games and sports outside parade hours, which are organised by, or with the approval of, the local railway authority, and deaths arising from such injuries, will be regarded as having occurred while 'on duty' for purposes of these rules.

Note 2. The above personnel deputed for Training Courses conducted by the Himalayan Mountaineering Institute, Darjeeling or other similar recognised institutes, shall be treated on par with personnel attending other authorised professional courses or exercises for the railway for the purpose of the grant of disability or family pensions on account of disability or death sustained during the Courses.

4. In respect of diseases, the following rules shall be observed: -

(a) Cases, in which it is established that conditions of Railway Service did not determine or contribute to the onset of the disease but influenced the subsequent course of the disease, shall fall for acceptance on the basis of aggravation.

(b) A disease which has led to an individual's discharge or death shall ordinarily be deemed to have arisen in service if no note of it was made at the time of the individual's acceptance for railway service. However, if medical opinion holds, for reasons to be stated, that the disease could not have been determined on medical examination prior to acceptance for service, the disease shall not be deemed to have arisen during service.

(c) If a disease is accepted as having arisen in service it must also be established that the conditions of railway service determined or contributed to the onset of the disease and that conditions were due to the circumstances on duty in railway service.

(d) In considering whether a particular disease is due to railway service, it is necessary to relate the established facts in the etiology of the disease and of its normal development, to the effect that conditions of service, e.g., exposure, stress climate, etc. may have had on its manifestation. Regard must also be had to the time factor (also see Schedule II).

(i) Common diseases known to be affected by exposure to weather.--Diseases such as Bronchitis, Rheumatism and Nephritis-indeed most diseases of the respiratory system, joints and kidneys-are affected by climatic conditions. The period and the conditions of service at any particular place should be taken into account in determining causal connection with service.

(ii) Common diseases known to be affected by stress and strain.--This should be decided with due reference to the nature of the duties which the individual has had to perform in Railway service. It may be that in some cases the individual had been engaged on sedentary duties when they shall normally not qualify.

(iii) Diseases endemic to certain areas.--Diseases such as Malaria, Kalazar, Filariasis, Dysentery, Cholera, etc., are endemic in certain areas. These diseases may also be introduced by movements of infected persons.

In determining causal connection with service, it shall have to be established that the conditions of railway service exposed the individual to the infection as a result of which he contracted the disease. Where there is medical evidence of the contraction of the diseases either prior to entry into

service, or while off duty or on leave or desertion or unauthorised absence, etc., attributability shall not be accepted, unless the disease occur within the incubation period.

(iv) Diseases due to infections in service.-- Entitlement to pension shall be admitted if the exposure to infection arose from the circumstances of the member's railway service.

(v) Diseases known to be effected by dietary compulsions.--The compulsions of service would also cover such cases as gastric disorders, e.g., gastritis, gastric and duodenal ulcers, where it is established that the member was unable to follow a dietary regime required for his condition. The effect of service in such cases shall be limited essentially to the question of aggravation of a pre-existing constitutional condition. This shall not, normally, apply to individuals in sedentary occupation.

(vi) Diseases which run their course independently of external circumstances. There are certain diseases which would have run the same course whether the individual had been in Government service or not, e.g. Leukaemia, Hodgkin's disease, etc. (see Part II of Schedule II). Such cases shall not be accepted as aggravated by service unless it is clear that owing to exigencies of service, the man did not receive treatment of a satisfactory character and standard or such treatment was so delayed, as to be less effective than it should have been.

(vii) Venereal Disease.-- (1) Venereal disease shall normally be rejected but a sequela of the disease may sometime be accepted as aggravated by service. In the case of such disease contracted during service, grounds for acceptance will rarely be found unless the member after treatment had returned to full duty and had been subjected to such strain as would produce one of the after effects of the disease sooner than would have normally been the case. The strain must have been of an exceptional nature.

(2) In the case of disease contracted before service if the member had reached an age when such manifestation could be accepted, entitlement shall not be conceded. On the other hand, if the later manifestation had been produced or hastened by the strain of service in which case there should be evidence that the strain was of an exceptional nature, entitlement may be considered on the basis of aggravation.

(3) In the case of disease due to heredity, entitlement must be determined as in para (2) above.

(4) The above refers only to late manifestations or sequela of venereal diseases as Neuro-Syphilis or Cardio-vascular Syphilis.

(viii) Invalidation on account of indulgence in drugs or drinks.--Entitlement shall not be conceded if the disability or death on which the claim is based, resulted from indulgence in drugs or drinks which was within one's own control.

5. **Unforeseen effects of service medical treatment: -**

(a) Where unforeseen complications arise as a result of treatment (including operative treatment) given for the purpose of rendering a member fit for service duties, any disablement resulting shall normally be accepted as attributable to service.

(b) Where the treatment is given for other reasons, the position regarding any unforeseen complications differs according as the condition which necessitated treatment was or was not, either attributable to or aggravated by services. If it was so attributable or aggravated any disablement resulting from the treatment shall normally be accepted as attributable to service. If it was not, no responsibility shall be accepted for the additional disablement unless neglect, delay, faulty technique or lack of reasonable skill can be held responsible for the untoward outcome, or the exigencies of service before, during or after the treatment can be held to have caused or aggravated the condition.

(c) The above considerations apply whether the treatment is given in a railway hospital or under a railway arrangements in any other hospital but will not apply if the treatment is undertaken under private arrangement by an individual.

6. **Assessment: -**

(a) The assessment of a disability is the estimate of the degree of disablement it causes, which can properly be ascribed to service as defined below.

(b) The disablement properly referable to service shall be assessed as under :-

(i) At the time of discharge from the railway service-

Normally the whole of the disablement then caused by the disability. This rule shall apply irrespective of whether the disability is actually attributable to service, or is merely aggravated thereby. In the latter event, part of the disablement on discharge may have been brought about by the natural progress of the disability during service. But as it is impossible, for so long as the strain and stress of service continues, to apportion quantitative-

Special consideration should be given to cases in which the disablement has been or may have been worsened by the improper or excessive use of alcohol, tobacco or drugs or by venereal diseases. In such cases, the effects of these shall be excluded in assessing disablement ascribable to service.

The effects of service and non-service factors, the entire disablement at the time of discharge shall be taken into account. For example:

(1) Where a person who had a partially disabled hand, sustains an injury to the same hand which renders it less useful than before, or a person with an impaired foot injures the other as a result of service, thus increasing his defect in locomotion; or

(2) Where a person gives history of cough and cold prior to enrolment and is invalided out of service for Chronic Bronchitis held to be aggravated by service, pension shall be admissible for the total disablement.

(ii) On resurvey of disability after discharge from the service.-- The whole of the disablement then caused by the disability, less the following : -

(1) The part due to non-service factors, such as individual habits, occupation in civil life, accident after discharge, climatic environment after discharge;

(2) Any worsening due to the natural progress of the disability since discharge apart from the effects of service.

Deduction (1) shall be made in all cases; while deduction (2) above shall apply only in cases where the disability is accepted as aggravated by, but not apart from the effects of service.

(c) In cases accepted as aggravated by service, although a percentage of disablement, equal to more than twenty per cent, may be assessed on medical re-survey, after discharge from service, in accordance with para b (ii)(2) above, disability pension shall cease to be payable as soon as the effects of the aggravation by service have passed away, e.g., where a person with disease, e.g., Fibrositis, Bronchitis, Eczema, etc., held to be aggravated by service, is invalided out and on re-survey was found by the Medical Board to have been restored (a) to his pre-service condition or (b) the condition in which he may have been normally at that time even if he had not joined Government service aggravation by service shall be deemed to have passed away.

(d) Paired organs.-- (i) Paired organs, namely eyes, ears, arms and legs shall be considered together, where disablement due to service occurs in one of a pair of organs, assessment on discharge shall be made with reference to the diminution of the functional capacity of the organs working together. Therefore, assessment shall include functional defect of the pair of organs.

(ii) Subject to the exceptions specified below, any subsequent increase in the non-service disablement and non-service disablement arising after discharge whether due to injury or disease shall be excluded from the assessment.

(iii) Cases arise in which at the time of discharge, there is damage by service to one only of the paired organs (namely, eyes, ears, arms including hands) and legs (including feet) and the other is, either normal or impaired in a minor degree. Where the disablement acceptable under clause (ii) above and the disablement of the other limb or organ are together assessable at any subsequent date at 100 per cent the assessment for pension purposes shall be increased by on half of the difference between the current assessment and 100 per cent. For instance, a pensioner receiving an award at the forty per cent rate for the loss of an eye who later loses the sight of his other eye through a non-service cause, shall have his award increased to seventy per cent rate; and a pensioner with an award at eighty per cent for a gunshot wound of an arm, who later develops severe arthritis of his other arm, thereby being 100 per cent disabled, shall qualify for a revised award at ninety per cent rate. Where the combined disablement of the pair of organs is less than 100 per cent, but is more than twice as serious as the disablement acceptable under clause (ii) above, the assessment shall be increased to one half of the combined disablement. If, for example, a pensioner with an award at thirty per cent rate for the loss of vision of one eye partially loses the sight of the other eye through a non-service cause, and the defective vision of both

eyes together is assessable at eighty per cent his award shall be increased to the forty percent.

(iv) The provisions of the preceding sub-clause are applicable even where the second of a pair of organs has been disabled by some generalised disability (e.g., rheumated arthritis) which would have also disabled the first of the pair if it had not been lost or damaged as the result of service.

(e) Composite assessments.--Where there are two or more disabilities due to service compensation shall be based on the composite assessment of the degree of disablement. Generally speaking, when separate disabilities have entirely different functional effects, the composite assessment shall be arithmetical sum of their separate assessments. But where the functional effects of the disabilities overlap, the composite assessment will be reduced in proportion to the degree of overlaping.

(f) Nil disablement.--Where, although a definite disability is or has been in evidence the medical Board consider that any disablement resulting therefrom has ceased or has become so small as not to admit of assessable compensation, the assessment shall be expressed as “Nil disablement”.

(g) Where the disability due to service has no connection with the pre-existing disability, as for example, a person who had lost finger prior to enlistment, loses a great toe by service, compensation shall be restricted to he loss of the great toe only.

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SCHEDULE I
[See rule 3(3)]

No		Percentage of loss of earning capacity
	PART I List of injuries deemed to result in Permanent Total Disablement	
1.	Loss of both hands or amputation at higher sites	100
2.	Loss of a hand and a foot	100
3.	Double amputation through leg or thigh or amputation through leg or thigh on one side and loss of other foot	100
4.	Loss of sight to such an extent as to render the claimant unable to perform any work for which eyesight is essential	100
5.	Very severe facial disfigurement	100
6.	Absolute deafness	100
	PART II List of Injuries deemed to result in Permanent Partial Disablement Amputation cases-upper limbs (either arm)	
1.	Amputation through shoulder joint	90
2.	Amputation below shoulder with stump loss than 8” from tip of acromion	80
3.	Amputation from 8” from tip of acromion to less than 4 1/2” below tip of olecranon	70
4.	Loss of a hand or of the thumb and four fingers of one hand or amputation from 4 1/2” below tip of olecranon	60
5.	Loss of thumb	30
6.	Loss of thumb and its metacarpal bone	40
7.	Loss of four fingers of one hand	50
8.	Loss of three fingers of one hand	30
9.	Loss of two fingers of one hand	20
10.	Loss of terminal phalanx of thumb	20
	AMPUTATION CASES-LOWER LIMBS	
11.	Amputation of both feet resulting in end-bearing stumps	90
12.	Amputation through both feet proximal to the metatarsephalangeal joint	80
13.	Loss of all toes of both feet through the metatarsephalangeal joint	40
14.	Loss of all toes of both feet proximal to the proximal inter-phalangeal joint	30
15.	Loss of all tops of both feet distal to the proximal interphalangeal joint	20
16.	Amputation at hip	90
17.	Amputation below hip with stump not exceeding 5” in length measured from tip of great trenchanter	80
18.	Amputation below hip with stump exceeding 5” in length measured from tip of great trenchanter but not beyond middle thigh	70
19.	Amputation below middle thigh to 3 1/2” below knee	60
20.	Amputation below knee with stump exceeding 3. ½” but not exceeding 5”	50
21.	Amputation below knee with stump exceeding 5”	40
22.	Amputation of one foot resulting in end bearing	30
23.	Amputation through one foot proximal to the metatarsephalangeal joint	30
24.	Loss of all toes of one foot through the metatarsephalangeal joint	20

	OTHER INJURIES	
25.	Loss of one eye, without complications, the other being normal	40
26.	Loss of vision of one eye, without complications or disfigurement of eye ball, the other being normal	30
	A-FINGERS OF RIGHT OR LEFT HAND **INDEX FINGER**	`
27.	Whole	14
28.	Two phalanges	11
29.	One phalanx	9
30.	Guillotine amputation of tip without loss of bone	5
	MIDDLE FINGER	
31.	Whole	12
32.	Two phalanges	9
33.	One phalanx	7
34.	Guillotine amputation of tip without loss of bone	4
	RING OR LITTLE FINGER	
35.	Whole	7
36.	Two phalanges	6
37.	One phalanx	5
38.	Guillotine amputation of tip without loss of bone	2
	GREAT TOE	
39.	Through metatarso-phalangeal Joint	14
40.	Part, with some loss of bone	3
	ANY OTHER TOE	
41.	Through metatarsephalangeal Joint	3
42.	Part, with some loss of bone	1
	TWO TOES OF ONE FOOT, EXCLUDING GREAT TOE	
43.	Through metatarso-phalangeal joint	5
44.	Part, with some loss of bone	2
	THREE TOES OF ONE FOOT, EXCLUDING GREAT TOE	
45.	Through metatarso-phalangeal joint	6
46.	Part, with some loss of bone	3
	FOUR TOES OF ONE FOOT, EXCLUDING GREAT TOE	
47.	Through metatarso-phalangeal joint	9
48.	Part, with some loss of bone	3

Note : Complete and permanent loss of the use of any limb or member referred to in this Schedule shall be deemed to be the equivalent of the loss of that limb or member.

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SCHEDULE II

[See rule 3(4)]

1. List and classification of diseases which can be contracted by service.

A. Diseases affected by climatic conditions.

(i) Pulmonary Tuberculosis.
(ii) Pulmonary Oadema.
(iii) Pulmonary Tuberculosis with pleural effusion.
(iv) Tuberculosis-Non-pulmonary.
(v) Bronchitis.
(vi) Pleurisy, empyema, lung abscess and bronchiactasis.
(vii) Labar pneumonia.
(viii) Nephritis (acute and chronic)
(ix) Otitis Media
(x) Rheumatism-acute
(xi) Rheumatism-chronic.
(xii) Arthritis.
(xiii) Myalgia.
(xiv) Lumbago.
(xv) Frost-bite leading to amputation of limb / limbs.
(xvi) Heat Stroke.

B. Diseases affected by stress and strain

(i) Psychosis and Psychoneurosis.
(ii) Hyperpiesia.
(iii) Hypertension (B.P.)
(iv) Pulmonary Tuberculosis.
(v) Pulmonary Tuberculosis with pleural effusion.
(vi) Tuberculosis- Non-pulmonary.
(vii) Mitral stenosis.
(viii) Pericarditis adherent pericardium.
(ix) Endo-carditis.
(x) Sub-acute bacterial endo-carditis, including infective endocarditis.
(xi) Nyocarditis-acute or chronic.
(xii) Valvular disease.

C. Diseases affected by dietary compulsions.

(i) Infective hepatitis (Jaundice).
(ii) Diseases of stomach and deodenum.
(iii) Worm infestations particularly Guinea Worm and round worm infections.
(iv) Gastritis.
(v) Food poisoning, specially due to tinned food.
(vi) Gastric ulcer.
(vii) Duodenal ulcer.
(viii) Nutritional Disorders.

D. Diseases affected by training, marching, etc.

(i) Tetanus, erysipelas, septiceamia and pyaemia, etc., resulting from injuries.

(ii) Varipose.
(iii) Ankylosis and acquired deformities resulting from injuries.
(iv) Hernia.
(v) Post-traumatice epilepsy and other mental changes resulting from skull injury.
(vi) Internal derangement of knee Joint.
(vii) Burns sustained through petrol, fire, kerosene oil, etc., leading to scars and various deformities and disabilities.
(viii) Deformities of feet.

E. Environmental Diseases.

(i) Diseases contracted in the course of official duty of attending to a venereal or septicaemic patient or conducting a post-mortem examination.
(ii) Diseases contracted on account of handling poisionous chemicals and radiation equipment.

II. Diseases not normally affected by service.

(i) Malignant disease : Cancer and Carcinoma.
(ii) Sarcoma (except in cases of sarcoma, of bone with a history of injury, due to service, on the site of the development of the growth).
(iii) Epithelioma.
(iv) Rodent ulcer.
(v) Lymphosarcoma.
(vi) Lymphedenoma (Hedgkin's disease).
(vii) Leukaemia.
(viii) Pernicious anaemia (Addison's anaemia).
(ix) Ostoitis deformana (Paget's disease).
(x) Geut.
(xi) Acromegaly.
(xii) Corrhosis of the liver-if alcoholic.

EYES

(xiii) Errors of refraction.
(xiv) Hypermetropia.
(xv) Myopia.
(xvi) Astigmatism.
(xvii) Preshyopia Glaucoma-acute or chronic, unless there is a history of injury due to service or of disease of the eye due to service.

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SCHEDULE-III

[See rule 10(2)]

"Schedule III

For determining the compensation payable for death or disability under different circumstances, the cases are categorised in five distinct categories, namely:-

Category 'A' - Death or disability due to natural causes not attributable to Government service, e.g. chronic ailments like heart and renal diseases, prolonged illness, accidents while not on duty, etc.

Category 'B' - Death or disability due to causes which are accepted as attributable to or aggravated by Government service because of continued exposure to a hostile work environment, subjected to extreme
weather conditions or occupational hazards resulting in death or disability.

Category 'C' - Death or disability due to accident in the performance of duties e.g. accident while travelling on duty in Government vehicle or public transport, a journey on duty performed by service aircraft, mishaps at sea, electrocution while on duty, etc.

Category 'D' - Death or disability, attributable to acts of violence by terrorists, anti-social elements, whether in performance of official duties or otherwise and apart from cases of death or injury sustained by personnel of the Central Police Organisations while employed in aid of the civil administration in quelling agitation, riots or revolt by demonstrators, other public servants including police personnel, bomb blasts in public places or transport, indiscriminate shooting incidents in public, shall be covered under this category.

Category 'E' - Death or disability arising as a result of (a) attack by or during action against extremists, antisocial elements, and (b) enemy action in international war or border skirmishes and warlike situations,

including cases which are attributable to (i) extremists acts, exploding mines, while on way to an operational area; (ii) kidnapping by extremists; and (iii) battle inoculation as part of training exercises with live ammunition.
Note 1: Cases under category ‘A’ are covered under the provisions of the Railway Services (Pension) Rules, 1993.

Note 2: The cases covered under categories ‘B’, ‘C’, ’D’ and ‘E’, the family pension or disability pension shall be in the following scales, namely:-

1. Family Pension for categories 'B' and 'C'

(1) Distinction between widows without children or those with children, for determination of the quantum of extraordinary family pension stand abolished. The quantum of monthly extraordinary family pension for all
categories of widows shall be in the following manner, namely:-

(a) where the deceased railway servant was not holding a pensionable post: forty per cent. of basic pay last drawn by the railway servant subject to a minimum of ` 4,550; and

(b) where the deceased railway servant was holding a pensionable post(s): sixty per cent of basic pay last drawn by the railway servant subject to a minimum of ` 7,000.

(2) In case where the widow dies or remarries, the children shall be paid family pension at the rates mentioned at (a) or (b) above, as applicable, and the same rate shall also apply to fatherless or motherless children and in both the cases, the family pension shall be paid to children for the period during which they would have been eligible for family pension under the Railway Services (Pension) Rules, 1993 and the dependent parents shall be paid family pension at one-half the rate applicable to widows or fatherless or motherless children.

2. Family Pension for categories 'D' and 'E'

(1) If the railway servant is survived by the widow, she shall be entitled to family pension equal to the pay last drawn by the deceased railway servant and the said family pension shall be admissible to her for life or until her re-marriage.

(2) In the event of re-marriage of the widow, family pension shall be allowed at the rate of family pension and subject to the conditions laid down under the Railway Services (Pension) Rules, 1993 from the date following the date of her re-marriage.

(3) In the event of re-marriage of the widow or if the railway servant is not survived by a widow but is survived by a child or children, all children together shall be eligible for family pension at the rate of sixty per cent. of basic pay, subject to a minimum of 7,000 and the family pension shall be payable to the children from the period during which they would have been eligible for family pension under the Railway Services (Pension) Rules,1993.

(4) When the railway servant dies as a bachelor or as a widower without children, dependent pension shall be admissible to the parents without reference to pecuniary circumstances, at the rate of seventy five per cent. of pay last drawn by the deceased railway servant for both parents and at the rate of sixty per cent of pay last drawn by the

deceased railway servant for a single parent and on the death of one parent, dependent pension at the latter rate shall be admissible to the surviving parent.

(5) Where family pension or dependent pension is allowed under these rules, no other family pension or dependent pension shall be admissible under any other order or rules in consideration of death of the same deceased railway servant.

3. Disability Pension for categories 'B' and 'C'

(1) Normal pension at the rate of fifty per cent. of the emoluments or average emoluments received during the last ten months, whichever is beneficial to the railway servant and gratuity admissible under the Railway Services (Pension) Rules,1993, plus disability pension equal to thirty per cent. of basic pay, for hundred per cent disability shall be admissible and there shall be no condition of minimum qualifying service having been actually rendered for earning pension, if otherwise due and no service gratuity shall be admissible.

(2) For lower percentage of disability, the monthly disability pension shall be proportionately lower subject to the provisions of rule 9 and subject to a minimum of 7,000.

4. Disability Pension for category 'D'

(1) Disability pension comprising a service element equal to the pension at the rate of fifty per cent of the emoluments or average emoluments received during the last ten months, whichever is beneficial to the railway servant and gratuity to which the employee would have been entitled to on the basis of his pay on the date of invalidation but counting service up to the date on which he would have retired in the normal course and disability element equal in amount to normal family pension shall be admissible and there shall

be no condition of minimum qualifying service having been actually rendered for earning pension, if
otherwise due.

(2) For lower percentage of disability, the disability element shall be proportionately lower subject to the provisions of rule 9.

5. Disability Pension for category 'E'

(1) Disability pension comprising a service element equal to the pension at the rate of fifty per cent of the emoluments or average emoluments received during the last ten months, whichever is beneficial to the railway servant and gratuity to which the employee would have been entitled to on the basis of his pay on the date of invalidation but counting service up to the date on which he would have retired in normal course and disability element equal in amount to the pay last drawn in case of hundred per cent disability shall be admissible and there shall be no upper limit of the 'pay last drawn', i.e. the aggregate of the service and disability elements of pension may exceed the 'pay last drawn' and there shall be no condition of minimum qualifying service having been actually rendered for earning pension, if otherwise due.

(2) For lower percentage of disability, the disability element shall be proportionately lower subject to provisions of rule 9.

6. Additional benefits under the Employees Compensation Act, 1923 (8 of 1923) for categories 'D' and 'E'

The railway servants governed by the provisions of the Employees Compensation Act, 1923, shall also be eligible for the awards under these rules and where the benefits admissible under these rules is more than the benefits admissible under the Employees Compensation Act, 1923, the compensation admissible under the said Employees Compensation Act, 1923, shall not be separately payable.

However, if the sum admissible under these rules is less than the amount payable as compensation under the Personal Injuries (Compensation Insurance) Act, 1963, (37 of 1963), they shall have a right to receive an amount equal to the difference between the sum admissible under these rules and the amount of compensation payable under the said Acts. For the purpose of determining such difference, the latter amount shall be converted, if necessary, into a recurring monthly payment as in the following illustration, by applying as provided in the table given below:-

IIIustration

Suppose the lump sum amount is 2,437 and the age last birthday of the beneficiary is 43 year, the factor given in column (2) against age 43 of the table enclosed is 0.00652957 and the equated monthly installment will be equal to 2,437 x 0.00652957, i.e., 15.91 (rounded to the nearest paisa).

Table showing the equated monthly installments payable for life in lieu of a lump sum payment of 1 (One rupee) due at ages shown in column. (1).

TABLE

Age last birthday of the beneficiary on the date of death of the employee (x)	Equated monthly installment for a lump sum payment of one rupee due at age (x) last birthday of the beneficiary (Rupee)	Age last birthday of the beneficiary on the date of death of the employee (x)	Equated monthly installment for a lump sum payment of one rupee due at age (x) last birthday of the beneficiary (Rupee)
(l)	(2)	(l)	(2)
15	.00471732	46	.00685763
16	.00475242	47	.00697478
17	.00478911	48	.00709629
18	.00482604	49	.00722304
19	.00486170	50	.00735539
20	.00489705		
21	.00493425	51	.00749383
22	.00497370	52	.00763891
23	.00501551	53	.00779068
24	.00505986	54	.00794944
25	.00510711	55	.00811588
26	.00515735	56	.00828975
27	.00521044	57	.00847108
28	.00526648	58	.00866105
29	.00532588	59	.00885957
30	.00538879	60	.00906678
31	.00545532	61	.00928264
32	.00552586	62	.00950790
33	.00560069	63	.00974405
34	.00567982	64	.00999134

35	.00576319	65	.01024980
36	.00585008	66	.01051930
37	.00593983	67	.01080167
38	.00603239	68	.01109777
39	.00612737	69	.01140868
40	.00622483	70	.01173582
41	.00632463	71	.01207896
42	.00642615	72	.01243851
43	.00652957	73	.01281669
44	.00663558	74	.01321462
45	.00674469	75	.01363359

[F. No. 2011/ F(E)III/1/(3)/5]

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SCHEDULE-IV

Omitted

[**(Authorities: Railway Board's letter No.** 2011/ F(E)III/1/(3)/5 dated 23.09.13**)**

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SCHEDULE V

[See rule 15(2) (ii) (iii)]

(Forms ‘A’, ‘B’, ‘C’, ‘D’, ‘E’)

“**FORM A**

FORM OF APPLICATION FOR DISABILITY PENSION

Part I

(To be filled by the applicant)

1.	Details of the applicant (i) Name (ii) Designation/Rank (iii) IRLA/Personal/Force/Regiment No. (iv) Aadhaar Number (if available) (v) Marks of Identification	Space for Photograph
2.	Name of Father or Mother or Both (a) Name of Father (b) Name of Mother	
3.	Date of birth of applicant	
4.	(i) Correspondence address with Pin Code (ii) Permanent address with Pin Code	
5.	Post held at the time of injury/disease	
6.	Bank name, Branch address, Account No. to which pension is to be credited (joint account, either or survivor, with spouse) BSR Code, IFSC Code	
7.	Enclosures: (i) Self-attested copies of certificate of Medical Board, (ii) Form 6 of Railway Services (Pension) Rules, 1993 (iii) Nomination Forms (except commutation of pension), (iv) Undertaking for refunding any excess payment, (v) Specimen signature/thumb impression (in case of illiterate applicant) (vi) Three joint photographs with spouse or separate photographs of the applicant and spouse where it is not possible to submit a joint photograph, {Note: Thumb impression (in the case of illiterate applicant) is to be attested by a Gazetted Officer and photographs are to be attested by Head of Office}	

Note: In case the Head of Office is satisfied that it is not possible for the applicant to open a joint account for reasons beyond his/her control, this requirement may be relaxed.

Place

Date:

Signature of Applicant

Contact Number:

e-mail ID:

Date of receipt of Form

Signature of Head of Office with seal

Part II
(To be filled by the Head of Office and forwarded to Accounts Officer)

1.	(i) Present/last post held (ii) Post held at the time of injury/disease (iii)Head quarters/unit with address (iv)Service to which belongs	
2.	(i) Date of entry into service (ii) Date of discharging/boarding out from service	
3.	Net qualifying service (a) Actual (b) Notional for categories 'D' and 'E'	
4.	Pay band and grade pay or pay scale	
5.	(i) Basic pay on the date of injury/disease (ii) Basic pay on the date of medical examination (include non-practising allowance in the basic pay)	
6.	Percentage of disability sustained due to injury/disease (as certified by the medical authorities) and circumstances which resulted in that disability	
7.	(i) Date of injury/disease (as certified by the medical authorities) (ii) Date of medical examination	
8.	Amount of retirement gratuity/death gratuity	
9.	(a) Proposed disability pension (b) Date from which pension is to commence	
10.	Rate of extraordinary family pension if death occurs within 7 years from the date of injury or date of medical report on disease and is on account of the same injury or disease for which he was boarded out.	
11.	Rate of family pension in case of death other than as in item 10- (i) Enhanced rate (ii) Ordinary rate (iii) Period for which family pension will be payable (a) at enhanced rate (b) ordinary rate	

Accounts Officer Signature of Head of Office with seal

(Authorities: Railway Board's letter No. 2015/F(E)III/1(3)/7 dated 22.09.2015**) --RBE NO.112/2015**

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FORM B

FORM OF APPLICATION FOR FAMILY PENSION

Application for extraordinary family pension in respect of late Shri/Smt. …….. killed or died of injury(ies)/disease(s) claimed as attributable to Railway Service.

I. Information regarding the deceased

II.

1.	Full name and address	
2.	Name of Father or Mother or Both	
3.	Date of death	

III. Information regarding the claimant

4.	Name and address, (showing Village, Post Office, District, State, PIN code)	
5.	Date of birth	
6.	Aadhaar Number (if any)	
7.	Monthly income from all sources	
8.	Relationship with the deceased	
9.	Bank name Branch address Account No. BSR Code/IFSC Code	

IV. Details of surviving members of family of the deceased

Relation	Name	Date of birth (Christian Era)	Disability, if any	Marital Status
Widow/Widower				
Sons				
Daughters				
Father				
Mother				
Brother				
Sister				

IV. In case the claimant is minor or suffering from disorder or disability of mind, including mental retardation, details of guardian/nominee, wherever applicable-

Name	Date of birth	Relationship with the minor/mentally disabled claimant	Relationship with the deceased Railway servant	Postal address

Enclosures: (Copies of)
1. Report of medical examination of the deceased employee
2. Guardianship certificate, if applicable
3. Disability certificate of the claimant, if any
4. Income certificate

Specimen signature/thumb impression and two photographs of the applicant, attested by a Gazetted Officer are enclosed.

Place:
Date:

(Signature of claimant)
Phone No:
Permanent Account Number for Income Tax (PAN)……..
Aadhaar No., if available - …….

NOTE: If the deceased has left no son, widow, daughter, father or mother, brother or sister surviving him, the word **"None"** should be entered opposite to such relative.

Place:
Date:

(*Signature and Seal of Head of Office).*

(Authorities: Railway Board's letter No. 2015/F(E)III/1(3)/7 dated 22.09.2015**) --RBE NO.112/2015**

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Form 'C'

(Form to be used by the Medical Board when reporting on injuries/Diseases/Death).
Rule 15(2) (iii)

INSTRUCTIONS TO BE OBSERVED BY THE MEDICAL BOARD WHILE PREPARING THE REPORT

(1) The Medical Board before recording their opinion should invariably consult the proceedings of the previous Medical Board, if any, as also all previous Medical/Hospital documents connected with the Railway servant brought before them for examination, or who has died.

(2) If the injuries/Diseases be more than one, they should be numbered separately, giving percentage of disability for each, with full details.

(3) In answering the question in the prescribed Form, the Medical Board, will confine itself exclusively to the medical aspect of the ase, and will carefully discriminate between the railway servant's/claimant's unsupported statement(s) and the documentary evidence available.

(4) The Medical Board will not express any opinion, either to the Railway servant examined (or any of his relatives or friends, etc.) or in their Report, as to whether he or his family is entitled to compensation or as to the amount of it, nor will it inform the railway servant or any other person connected with the Railway seravant of anything about the nature of the Medical Report given by it.

(5) The Medical Board shall give their Report herein below in the light of the provisions of Railway Board's letter number PCIII/78/EOP/3/Main dated 22-6-79 particularly Schedules I to IV and the Appendix annexed thereto.

(6) The Report of the Medical Board, on each occasion, shall be supported by all the necessary and full medical and Hospital documents which shall be maintained and preserved for preference from time to time, as may be necessary, until the same would no longer be required for reference.

Proceedings of the Medical Board
CONFIDENTIAL

Proceedings of the Medical Board assembled by the order of …….. for the purpose of examining and reporting on:

(i) the present state of the Injury/Injuries/Disease/Diseases sustained/ contracted by, or

(ii) death of, Shri/Shrimati…….…….. on the ..……
(please give date, month & year)

(a) State briefly the circumstances under which the Injury/Injuries/Disease/ Diseases was/were sustained contract or death onward and the date thereof;

(b) What is the railway servant's present condition?

(c) Is the Railway servant's-
(i) present condition, or
(ii) death

wholly due to injury/injuries/disease/diseases and reasons as claimed ?

If so, please explain fully how?

If not, please state to what other causes the same is/are attributable.

(d) From which date it appears that the Railway servant has been was incapacitated on that account:

(e) Which is the date of injury/disease/death:

The opinion of the Board upon the question below is as follows: -

PART A – FIRST EXAMINATION

1. The percentage of disability due to injury/injuries/Disease/Diseases is…….%

Please give herein below full details/justification about the nature of the Injury/Injuries/Diseases and for percentage of disability certified, supported by full/ all medical and Hospital documents with reference to Schedule I and II to the Railway Services (Extra-ordinary Pension) Rules, 1993

2. For what period from the date of Injury/Injuries/Disease/Diseases

(a) has the railway servant been unfit for duty? From To
(b) the railway servant is likely to remain unfit for duty? From To

(3) Other relevant information, if any/

Place: Signature of the Presiding Officer of the Medical Board.

Date: Signature of the Member of the Medical Board.

PART B- SECOND OR SUBSEQUENT EXAMINATIONS

1. If the original degree of disability of the Railway servant has changed, what is the percentage of disability now?
(Please give here details of justification in support of your view alongwith all urther medical and hospital documents in full).

3. For what period from the date of Injury/Injuries/Disease/Diseases-
(a) has the railway servant been unfit for duty/
(b) the railway servant likely to remain unfit for duty?

Place: Signature of the Presiding Medical Officer of the Medical Board.

Date: Signature of the Member of the Board.

Signature of the Member of the Board.

Note :- Please score out the word/words not applicable.

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Form 'D'

(Please see also Forms 'C' and 'E')

REPORT ON ACCIDENTAL AND SELF-INJURIES

1. Declaration by the injured person.

I…….hereby declare that the injury
(Number, rank, name and unit)

did*
sustained by me on……occur while I was in the performance of railway duty.
did not*

…… …….…… ……
(Medical Officer before whom the declaration is made) (Injured person)

Station……Date…… Station…….. Date

2. Nature, location and severity of injury

NOTE-Hospital to be notified at once if wound is believed to be self-inflicted.

*Strike out whichever is not applicable. ……..……
(Medical Officer)

3. Short statement of the circumstances of the case.
(Signed statements of witnesses giving a detailed account of the circumstances of the accident must be attached this Form. Place or sketch of place of accident and how it occurred in cases of lorry, motor car or cycle accidents.)

4. Opinion of the Commandant/Head of Office

(a) (i) Was the individual in the course of performance of an official task or a task the failure to do which would constitute an offence triable under the disciplinary code applicable to him? (Indicate the nature of the task, by whom it was ordered and when).

(ii) Did the accident occur during the journey or transport by a reasonable route under organised arrangements from the individual's quarter to or back from an appointed place of duty? Cite and attach copies of standing instructions or other orders in support, if the journey or transport was officially organised also a sketch showing the reasonable route from the individual's quarter to the place or duty.

or

(iii) Was the individual participating in recreation organised or permitted by service authorities? Indicate the nature of the recreation., e.g., P. T. Exercises including games. In case of games and sports out of parade hours, cite and attach copy of official orders to indicate that it was organised or permitted by competent authority

or

(iv) Was the individual travelling either in a body or singly under organised arrangements? (Cite and attach copy of official orders to indicate that the arrangements were organised by competent authority)

or

(v) Was the individual proceeding to his leave station on returning to duty from his leave station? In either case, was the journey at public expense or was performed on concession voucher or at individual's own expense? [Give-

(1) the dates of commencement and termination of the period of leave;

(2) the name of the leave station; and

(3) particulars of the direct route from the place of duty to or from the leave station.]

(b) Was the accident due wholly/partially to:
(j) serious negligence and/or
(ii) misconduct of the individual? (Indicate the nature of the serious negligence or misconduct and the grounds on which the opinion is based).

(c) Was any one else to blame for the accident? (If so, indicate how and to what extent).

(d) Was the individual under the influence of intoxication drink or drug at the material time?

(e) Has any Court of Enquiry been held or will be held? If so, indicate the date and the place of the enquiry, and attach the Enquiry Report (in original)]@

Station…… Officer Commanding…….
Date…… Head of Office

5. The injury/disability/death occurred in peace/field/operational Area and/is not attributable to railway service.

……
Head of State
Frontier D.G.

……
Date…… Station…… Head of Office

……
Head of Department

FOR USE ON FIELD SERVICE ONLY (Items 6-8)
(To be completed in all field service cases where injuries are/or, are suspected to be self-inflicted)

6. (a) Opinion of the Unit Commander

(b) Disciplinary action taken, or proposed, whether against injured individual or another.

……..:
Commandant of Unit

To

Dy. I.G.
State

7. Forwarded with reference to my casualty signal No…… dated……

Date…….

……
Commanding D.I.G.
State

To

I.G.
Frontier,

DECISION OF I.G……

8. The casualty should be reported as……
……

Date…….. General Officer Commandant
I.G. Frontier.

To

D.G.,……

Note-If the I.G. decides that the casualty to be reported as self-inflicted, he should indicate how far he concurs with the opinions expressed above.

@In all cases of death, Court of Enquiry must be held; so also in respect of disability exceeding 20%.

To be completed and signed by OC unit if injury is not severe and no Court of Inquiry is held.

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FORM 'E'

[See also forms 'C' and 'D']

FORM FOR REPORT ON CASES (OTHER THAN THOSE DUE TO INJURIES) WHICH HAVE ENDED FATALLY OR ARE PROPOSED FOR INVALIDING

PART 'A'

(To be filled by the M.O.)

Station……..
Date……..

Name……..Service No…….Designation…….
Unit…….. Service……..Force……Other full service particulars and office address, etc……
Disability……
Outcome of the case, i.e., died or to be invalided……..
……

Medical Officer

PART B

(To be answered by the Officer Commanding Unit)

Circumstances of the case

1. Was the individual in your opinion of average physique and stamina when he joined the unit?

2. (a) Was the individual , as far as you are aware, in his normal health prior to the onset of the illness?

   (b) If you are aware of any previous illness from which he suffered (which is not recorded in his medical history), state its nature and duration.

3. Was the individual employed on sedentary duties/sheltered occupation? If so-
   (a) had he to do P.T. and/or Parades?
   (b) was he doing it regularly prior to failing ill or had been exempted therefrom on account of ill-health? If so, from which date?

4.(a) (i) Mention any circumstances of exposure giving details thereof, and/or
   (ii) State periods and conditions of service, at any particular place, which you consider caused or aggravated the illness.

(b) (i) Give the nature of duties he had perform in Government service.
   (ii) Was he subject to stress and strain by such duties? If so, wae it of an exceptional nature? Give details.

(c) Disease endemic to certain areas or disease due to infection:

(i) If disability or death was due to infection, is there any evidence that the exposure was due to negligence or misconduct on his part?

(ii) Did he live in unit lines or was he permitted to live outside with his family?

(iii) How many out passes was he granted during the previous month and what was the date of the last out pass?

(iv) Was the disease endemic to the area he was serving in and during this period or immediately preceding it were there other cases of the same disease in the unit? If so, give the number of such cases, details of movements of affected persons and any other circumstances which might have been responsible for the disease.

(v) Give the date of last leave and places where the leave was spent. Did illness start during leave? If shortly after from leave, state date on which the illness commenced.

(d) Veneral Diseases (Further information on the points mentioned below)-

(i) When was it contracted

(ii) Period of treatment.

(iii) Whether after treatment the man returned to full duty?

(iv) Whether after return to duty post hospital surveillance and treatment was continued according to existing regulations.

(v) After return to duty, was the man subjected to any stress of an exceptional nature? If so, mention the nature of exceptional stress.

5. Do you consider that the death or disability was attributable to or aggravated by service?

Date……

……
Officer Commanding
……
Head of the Office
……
Head of the Department

PART C

(To be completed by Medical Officer concerned in all death cases)

(i) How many cases of this disease were treated during six months prior to admission of this individual?

(ii) How many cases of this disease were received from this unit? Give details of such patients in chronological order?

(iii) Was the infection endemic or was there any outbreak of it in the local garrison?

(iv) Was there an outbreak of the disease in the neighbouring city or village?

(v) What is your view of the source of infection? In all cases state whether you consider the death was attributable to or aggravated by service and give the reason on which you base your opinion

..…….
Commanding Officer,
Hospital

1. Chief Medical Officer, Presiding Officer of the Medical Board.

2. Medical Officer, Member of the Medical Board.

3. Medical Officer, Member of the Medical Board.

[No.93/CR/Pension Rules]
MASIHUZZAMAN,
Secretary, Railway Board.

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