

प्रधान कार्यालय  
Headquarters Office,  
कार्मिक विभाग  
Personnel Department,  
हुबली / Hubli - 580 020.  
दिनांक / Date: 20.03.2013.

सं. No. SWR/P.694/TU/Secret Ballot/2013.

**DRMs-Hubli, Bangalore & Mysore**

Sub: No due certificate.

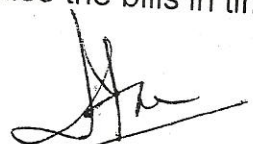
- Ref: (1) This office letter of even number dated 13.03.2013.  
(2) Final modalities to conduct secret ballot election notified vide No.SBEC/Union Elec.2012/Modalities/1, dated 18.03.2013.

\* \* \* \* \*

Kindly refer to this office letter of even number dated 13.03.2013, wherein it was requested to take necessary action in raising the bills and realizing the amount from the concerned unions. It was also requested to give 'NOC' to the unions so as to enable them to file the nominations in time.

As per Para 12.2(x) of the final modalities for Secret Ballot Elections, a 'No Due Certificate' regarding payment of all dues on account of office rent, electricity charges, water charges, telephone charges etc. for the offices under the possession of the unions is to be submitted by the unions while filing the nominations. This NOC should cover the period ending 31.12.2012. A separate NOC needs to be submitted for each division covering all facilities in its jurisdiction.

In light of the above, the detailed information on the action taken in assessing the dues and realizing the same may be advised to this office latest by **11.00 hours on 22.03.2012**. It may also be mentioned whether there is any dispute about the charges/bills to be paid by the unions or whether there is any inability of the administration to raise the bills in time.

  
(के. हरिकृष्णन, भा.रे.का.से)  
(K.HARIKRISHNAN, IRPS)  
मुख्य कार्मिक अधिकारी  
CHIEF PERSONNEL OFFICER