



SOUTH WESTERN RAILWAY

Office of Chief Personnel Officer,
RAIL SOUDHA, 1st Floor,
Gadag Road, Hubballi,
Karnataka- 580 020.

Dated: 21.09.2017.

No. SWR/P.263/III/Optg./NOC(O.C-09)

NOTIFICATION

Sub: Notification for filling up of Five (05) vacancies of Instructor(Operating) at MDRTI/DWR (Ex-Cadre Tenure) in Pay Matrix Level-07(7th PC)(GP.4600/- 6th PC).

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It is proposed to fill up the following vacancies of Instructor(Operating) in Pay Matrix Level-07(7th PC)erstwhile GP.4600(6th PC) at MDRTI/DWR on Ex-Cadre basis by a positive act of selection. The maximum tenure on this post can be for a period of eight years from the date of joining at the Institution.

Sl. No.	Category	Pay Matrix Level 7 th PC	No. of Posts
01.	Instructor(Operating)	Level-07	05

Applications are invited from eligible Station Masters, TIs and Guards working in identical level / scale and Grade Pay for the post of Instructor(Operating) in Level-07 (7th PC) (GP-4600/- erstwhile 6th PC) from those having in Operating Department, on regular basis. SM/TI/Guards working in Level 6/GP.-4200 on regular basis and having 10 years service can also apply. Those Station Masters, TIs and Guards who are working in grades and having got financial up gradation under MACP holding substantive post with in PB-2+G.P.4200(6th PC)/Pay Matrix level-06(7th PC) are not eligible. The Supervisory officials are advised not to forward the application of such staff.

1.0. ELIGIBILITY CRITERIA

- (i) Volunteers from the category of Station Masters, TIs and Guards working Level 7 / GP.-4600/- on deputation basis.
- (ii) Volunteers from the category of Station Masters, TIs and Guards in Pay Matrix Level-06(7th PC) with minimum 10 years service from Operating Department working on a regular basis, but will have a claim only if eligible volunteers are not there from Level 7 / GP-4600.
- (iii) Computer Literacy and knowledge in Hindi is desirable.
- (iv) The employee should not be above 52 years of age on the date of issue Notification.
- (v) Staffs who have once completed their tenure as Instructor or any other ex-cadre post in any department should have worked at least for a minimum period of one year in their parent cadre.
- (vi) If sufficient volunteers in Pay Matrix Level-07 (7th PC) (GP-4600/- erstwhile 6th PC) are not available, then volunteers in the next immediate lower grade in Pay Matrix Level-06(7th PC) (GP-4200/- erstwhile 6th PC) are eligible to be considered. However, in the event of persons with lower GP.4200/- in Pay Matrix Level-06(7th PC) (GP-4200/- erstwhile 6th PC) being selected, they will not be eligible for "Training Allowance" and instead they will be allowed fixation of pay as per RBE No.94/2004.

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SOUTH WESTERN RAILWAY

सं. वार्ड/पी./No.Y/P.220/I/SM

दिनांक / Dated : 27.09.2017.

विषय/Sub : Notification for filling up of Five (05) vacancies of Instructor (Operating) at MDRTI/DWR (Ex-Cadre Tenure) in Level-7 of Pay Matrix of 7th PC (GP 4600/- (6th PC).

संदर्भ/Ref : CPO/SWR/UBL letter No.SWR/P.263/II/Optg./NOC (O.C-09) dated 21.09.2017.

A Copy of CPO/SWR/UBL letter cited above is enclosed herewith. This may please be notified giving wide publicity to all the eligible staff working under your control duly obtaining their acknowledgement for record.

The last date for submission of applications is 27.10.2017

Encl : Copy of Hd.Qtrs. letter cited.



(एम जी मायगण्णा /M.G.MAYAGANNA)

मंडल कर्मिक अधिकारी/मैसूर /DPO/MYS

कृत वरिष्ठ मंडल कर्मिक अधिकारी/मैसूर /for Sr.DPO/MYSURU.

प्रतिलिपि - अयेजी पाठानुसार ।

Copy to : Sr.DOM/MYS

TI/KBPR, ASK, SMET, CTA, HRR, HVR, HAS

SS/SM/CMNR, NTW, KDO, AP, MYS, MNGT, BLGA, STE, KRNR, HAH, AKK, MGF, HLN, MVC, KRVL, HAS, BGPA, HHT, MLSA, GBB, NTR, SPGR, AMSA, BSN, RDI, TTR, HVL, ADHL, ASK, BVR, VNR, BLKR, DRU, RRB, NVF, AJP, SHV, HSD, RGI, HLK, JRU, SLU, MYK, KAG, THN, DVG, AVC, HRR, KPMS, CLI, RNR, DAD, BYD, HVR, KJG, SVNR, YLG, GDI, SNH, KNO, AMC, HLV, BBNH, CTA, HLV, BAH CHKE, THKU, BOMN, MOMU, SPV, TKE, MSS, BDVT, SMET, KMSI, ANF, SRF, TLGP, SHYP, CMGR, ALUR, BLLT, SKLR, DOGL, KGV, YDK, SVGL, SBHR, YDM, NRJ, KBPR, NRF, BNTL,

Divl.Secy/SWRMU, AISC&STREA, AIOBCREA /MYS Dn.

2.0. SELECTION PROCEDURE

- 2.1. Selection shall consist of written examination and viva-voce.
- 2.2. There will be one question paper consisting of two parts, objective type and descriptive type as Part-I and Part-II respectively. Standard of the examination would be that for direct recruitment to Graduate level of equivalent posts.
- 2.3. In terms of Railway Board's letter No.E(NG)I/2006/OM1/10, dated 30.08.2006, the written test consists of objective type of questions for about 50% of the total marks.
- 2.4. Question paper will be in English & Hindi. Answers for descriptive type will be permitted in English or Hindi.
- 2.5. Employee should opt the language for answering the descriptive type in the application in the prescribed column. Option once exercised is final and if no option is exercised, it will be presumed that applicant opted for "English only".
- 2.6. In terms of Railway Board's letter No.Hindi-81/OL-14/12, dated 14.01.1982, written test shall contain question in Official Language policy and Rules for 10% of the total marks prescribed and that can be included in both the parts or in any one part. However, question on Rajbhasha will be only be optional & not compulsory.
- 2.7. As per Railway Board's letter No.E(NG)I-2005/PM1/20, dated 17.06.2005, selection will be based entirely on merit with reference to aggregate marks obtained by the employees in the Written Examination and Viva-Voce. Minimum qualifying marks for the written examinations is 60%. The employees who secure the requisite qualifying marks will be called for Viva-Voce and placement in the panel would be drawn in the order of merit, based on the 60% aggregate marks obtained the written examination and Viva-Voce.

3.0 SYLLABUS

- 3.1 The syllabus for this examination is enclosed in Annexure - A

4.0 GENERAL INSTRUCTIONS

- 4.1 Cadre Controlling Officer, should ensure that the notification is brought to the notice of all concerned.
- 4.2 List of eligible employees for participating in written examination would be published after the scrutiny of the applications.
- 4.3 After the written examination is over, pleading ignorance of the date of written examination will not be accepted under any circumstances. The employees who have responded to this Notification are also equality responsible to attend written examination on the scheduled date and time on the date to be notified, provided they are found eligible. For any enquiry, Ch.OS/Operating Non-Gazetted Cadre of Personnel Branch of CPO's office, on Railway telephone no 26240, may be contacted. This being ex-cadre selection, there will be no supplementary written examination.
- 4.4 It shall be noted by all the applicants that purely based on the declaration given by them in the application they will be admitted for written examination. In the event of the employees making false declaration of Educational Qualifications, they will also be taken—under RS (D&A)Rules,1968 for major penalty. Therefore employees are advised to ensure that they are eligible for the selection with regard to conditions at Pars 1.0 before submitting the applications.

Handwritten signature and date:
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- 4.5 All eligible employees should submit their applications as per the proforma attached as Annexure -'B' on or before the closing dated to their respective Divisions and Units copy of the application is also available along with notification in HQ Personnel Branch notification website at swr.indianrailways.gov.in.
- 4.6 Applications received after the last date should not be accepted and forwarded by the Divisions and Units.
- 4.7 Cadre Controlling Personnel Officer shall verify the particulars of the applicants and forward eligible applications only in one bunch with a covering letter duly mentioning the Name and Designation of the applicants, to the below mentioned office.

**Senior Personnel Officer/Traffic,
CPO's office, 1st floor, Rail Soudha,
South Western Railway,
Gadag Road, Hubballi -580020.**

- 4.8 The employee posted as Instructor (Operating) will be repatriated to his/her parent Division at least 06 months prior to his/her date of Superannuation.
- 4.9 Staff selected as Instructor will be repatriated to their parent cadre in case their performance is not satisfactory as evaluated by Principal of MDRTI/DWR during the period of their working at MDRTI/DWR, irrespective of the tenure period rendered.

5.0 Schedule of the selection will be as follows:-

1. Last date for submission of applications to the respective cadre controlling Officers by the applicants - **27.10.2017**.
2. Last date for receipt of applications at CPO/O/SWR/UBL after Due verification by the cadre/Personnel Officer - **03.11.2017**.

- 5.1 It may please be noted that the applications received directly at this office as well as through Divisions/Units after the last date will not be accepted.
- 5.2 If there are no applications from the eligible employees from any unit, cadre controlling personnel Officer concerned shall send a NIL report.
- 5.3 Wide Publicity of this notification may be given among the staff through the section Welfare Inspector and Traffic Inspector to avoid complaints form way side station Masters of not this notification not reaching in time.

- Encl: 1) Syllabus in two pages ANNEXURE-A.
2) Application Format as ANNEXURE-B.


(T. SHIVANNA)
SPO/Traffic

for Chief Personnel Officer

Copy to: COM/SWR/UBL, CCM/SWR/UBL - for kind information.
CSO/SWR/UBL - for kind information.
DRM(P)/MYS, SBC & UBL - for information & necessary action.
Dy.CPO/CN/BNC - for information & necessary action.
Sr.DOM/MYS, SBC & UBL - for information & necessary action.
Principal/MRDTI/DWR - for information.
General Secy./SWRMU, General Secy./AISCSTREA & General Secy.
AIOBCA & Notice Board.

Syllabus for selection to the post of INSTRUCTOR (Operating) in Pay Matrix**Level-07(7th PC)****Section I- Thorough knowledge of G&SR of S. W. Railway with a focus on:**

1. Defective signals and points- kinds of signals etc, Disconnection and Reconnection
2. Total interruption of communications on Single Line and Double Line: temporary Single Line working.
3. Shunting procedures and precautions
4. Caution Orders- procedure for imposition, preparation, issue and cancellation.
5. Securing of Vehicles- at station and in mid-section.
6. Reception and dispatch of trains – procedure and precautions under different circumstances.
7. System of working – essentials and salient features thereof.
8. Safety at level crossings (Appendix II to G&SR)
9. Instructions regarding brake power.
10. Standards of interlocking and isolation.
11. Line Block and Power Block.
12. Working of Lorries, Trolleys and Motor Trolleys.
13. Patrolling.
14. IBS working.
15. Panel working of Route cancellation, Calling-on cancellation, Power supply failure, Crank handle-operation of points by cranking, Non-signaled movements, track circuit failures, Power supply failures, Generator failures, Axle counter etc.
16. Amendment Slips- updating the knowledge of G&SR, Accident Manual and Block Working Manuals.
17. Station Working Rules
18. Working of trains without Brake-van/ Guard.
19. All right signals
20. Procedure for engine pushing
21. Parting – engine unable to haul the load and divided train working.

Section II - Thorough knowledge of Accident Manual with a focus on:

1. Objectives to be achieved in dealing with the accident
2. Classification of accident- Serious accident- procedure for dealing with the cases of Sabotage, Bomb explosion, Accident to a POL rake within the station limit.
3. Accident compensation rules.
4. Liability of Railway Administration for death and injury to Passenger due to accident, Interim relief by Railway Administration.
5. Enquiry into a serious accident by CRS
6. MRV and ART, long range electric sirens
7. Fire in train- Accident management
8. Disaster Management- preparedness, work at site, recovery
9. Enquiries into train accident- rules and procedures.
10. CRS organization and its functions

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Section III - Thorough knowledge of Block Working Manuals with a focus on:

1. Cancellation of Line clear
2. Pushing back
3. Stop and examine train signal, train pass without Tail board / Flashing tail lamp signal, train divided signal, vehicles running away into Block section signal.
4. Failure of Block Instrument and PLCT working - guidelines to be followed, (Annexure to BWMS) etc.

Section IV – General

1. Organization structure of Transportation Department of IR.
2. Various Safety Rules for working trains and their legal force.
3. Official language Act 1963 and Official Language Rules-1976 .

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(Carefully read all instructions as mentioned in the notification No. SWR/P.263/II/Optg./NOC(O.C-09) Dated: 21.09.2017 before filling of this application)

APPLICATION

FOR SELECTION TO THE POST OF INSTRUCTOR (OPERATING)/LEVEL 7 (7th PC)/GP.4600/-16th PC) AT MDRTI/DWR

1.	Name (as per service register) In Capital Letters	:	
2.	Designation	:	
3.	P.F. No/ N P S No.	:	
4.	Station/Division/Unit	:	
5.	Present Pay Band and Grade Pay(6 th PC)/ Pay Matrix Level(7 th PC)	:	
6.	Date of Birth (dd-mm-yyyy)	:	
7.	Age as on date of notification in completed years (applicants should not be above 52 years of age as on date of issue notification)	:	
8.	Date of regular promotion to the present grade *	:	
9.	Date of regular entry in to the immediate lower grade (Date and grade to be mentioned) *	:	
10.	Academic Qualifications	:	
11.	Technical Qualifications with class / distinction (clearly indicate branch/discipline of qualification)	:	
12.	Knowledge of Computer application	:	Yes/No if yes, submit records in proof of the same,

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V. S. Shetty
21/9/17

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13. Particulars of field experience in detail				
	From	To	Post held (incl. tenure post if any)	Division/Unit
14.	Language for Answering of Question Paper.			
15.	Contact Numbers (mobile)			
16.	Email Address			

*** NOTE: Adhoc promotion should not be taken into account.**

I declare that the particulars furnished above are correct to the best of my knowledge and belief. If any of the above furnished information is found incorrect/false my candidature for the selection shall be liable to be cancelled.

Date:

Place:

Signature of the applicant.

Certification by the Administration

Forwarded to CPO/SWR/UBL. The particulars furnished above by the employee have been verified and found correct and the conditions mentioned in the notification have been fulfilled by the candidate.

Signature of the Controlling officer of the department.
Name
Designation
Office
Date
Office seal

Signature of the Personnel Officer
Name
Designation
Office
Date:
Office seal

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