

कार्मिक शाखा/Personnel Department,
मंडल कार्यालय/Divisional Office,
मैसूर/Mysuru - 570 001.

सं.बाई/पी./No.Y/P.531/VI/Vol-17(LDCE) 16 2/3 %

दिनांक/Dated:07.11.2017.

CAO/CN/BNC, CWM/AP
CMS, Sr.DEN/C, Sr.DOM, Sr.DME, Sr.DEE, Sr.DSTE, Sr.DCM, Sr.DMM/MYS
DEE/S/MYSS, SPO/CN/BNC, WPO/AP,DSTE/Proj/MYS, Dy.CE/GC/ASK
ADEN/MYS, ASK, CTA, SKLR, SMET, DVG
Ch.OS/G.Br./MYS, SS/MYS, ASK
SSE/W/MYS, AP, HAS, SKLR, SMET, RRB, CTA, ASK

विषय/ Filling up of vacancies of Jr. Clerk-cum-Typist in Level-02
Sub : (Pay Band Rs.5200-20200-1900) against 16 2/3% LDCE quota

It is proposed to conduct a selection for promotion of ^{available} Group-D staff to Group-C service as Junior Clerk-cum-Typist in Level-02 (Pay Band Rs.5200-20200+ 1900(GP) against 16 2/3% LDCE Quota. The number of vacancies for which selection is conducted with break up of SC/ST/UR is as under.

UR – 03, SC – NIL, ST – NIL Total: 03

The following categories of staff in Level-01 (GP 1800) are eligible to apply.

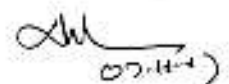
- The Peons/ Jdr. Peons, Record Sorters and Ferro Printer/Gestetner Operator in GP Rs 1800 whose lien is maintained in Mysuru Division.
- Station Peons in GP Rs.1800 of Operating Department
- All erstwhile Group 'D' staff of Works side i.e. Store Watchman, Compound Gangman, Garden Khalasi, Care Taker, Lascar, Rest House Watchman of Engg. Department who do not have any definite avenue of promotion in Engg. Department. (Para No.189 of IREM).
- All Store Watchman & Lascars of Bridge side in Engg. Department in GP Rs.1800 whose lien is maintained in Mysuru Division.

NOTE: - Helper (Works), Engineering Department are not eligible to volunteer for the above notification, since the avenue of further advancement is provided in CPO/SWR/UBL letter No.SWR/P.563/I/Engg/Syllabus & AVC of 16.12.2015.

Eligibility criteria

- As per R.B.Estt/No.157/2015, for selection of Jr. Clerk-cum-Typist against 16 2/3% LDCE quota, staff of the categories under 01 (a, b, c, d) should possess the qualification 12th (+2) stage or its equivalent examination with not less than 50% marks in the aggregate. 50% marks is not to be insisted upon in case of SC/ST/Ex-servicemen

NOTE: - The employees otherwise eligible as on 17.12.2014 with pre-revised qualification i.e., Matriculation may also be considered to be eligible to the selection for promotion against the said quota irrespective of the fact whether they are Gen/OBC/SC/ST/Ex-Servicemen as per the extant procedure.


07.11.17

2. They should have put in a minimum of 2 years of continuous service in concerned seniority unit on regular measure as on the date of issue of this notification (07.11.2017).
3. In the case of SC/ST employees who have satisfactorily completed the two years period of probation/Service in the recruitment grade as mentioned above are eligible to apply.
4. In the case of reserved Community employees, the attested copy of the community certificate should be enclosed along with the application and it is further advised that entries in the second page of SR will not be accepted in the absence of Attested Community Certificate.
5. In terms of Railway Board's Lr. No.E(NG)I/2005/PMI/52, dated 22.08.2006, RBE No.117/2006, the cutoff date for determining the eligibility of the staff should be the date of issue of notification i.e. 07.11.2017.
6. The eligible employees should submit their application in the prescribed proforma enclosed (Annexure "A") duly indicating the date.
7. Any staff officiating locally on adhoc basis pending regular selection to the post of clerk should also submit their applications for the said selection.
8. Group 'D' staff will be required to possess a typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi. However staff not possessing the same will be required to qualify in the prescribed typewriting test within two years from the date of their promotion and if they fail to qualify the typewriting test within the said period, they will be liable to be reverted. Exemptions from typing test as envisaged in Rly Bd's RBE/ESTT No.02.2017 is applicable.

Mode of Selection

As per the instructions contained in Railway Board letter No.E(NG)I-2003/CFP/2 dated 22.09.2003, (RBE No.135/2003) there will be no viva voce and the selection will be based on the written Examination and scrutiny of Service Register. The written Test will consist of 85 marks and Service Register will consist of 15 marks.

The suitability of the employees will be adjudged based on their performance in the competitive examination entirely on the basis of merit.

The selection consists of written test and the written examination consists of two parts i.e., Part-A and Part-B as detailed below and the duration of the examination will be three hours for both the part put together.

PART- A: To test the working knowledge in English language.

PART- B: To test the General standard of intelligence and proficiency through questions of Arithmetic and General knowledge mainly pertaining to Railway matters and matters pertaining to the work he/she has been acquainted with during his/her Railway Service.

As per Railway Bd's letter No.E(NG)I-2006/PMI/18 dated 30.08.2006 (RBE No.123/06) Objective type questions would be to the extent of 50% (in range of 45% to 55%) marks.

The objective type question will include questions of the following types, 'multiple choice', 'filling up the blanks', 'tick "true" or "false"', 'right or wrong', 'match the following' may include questions requiring one word/line answer, " 'yes' or 'no' ", namely e.g. 5 states, Railways, posts, grades etc.

Part A questions pertaining to English Language proficiency should be answered in English only. However Language option is available to other parts to answer questions in Hindi and English.

Sub
02-11-17

In the Question paper 10 % of the marks are to be set on Official Language Act and these questions are to be set as optional questions. The questions on official language policy are not compulsory but optional.

Further in terms of Board's letter No E(NG)I-2006/PMI/18 dated 13.02.2009 (RBE No.29/2009), in the answer to the objective type questions no corrections of any type will be permitted. The correction may be of any one of the following types (the list of illustrative and not exhaustive):-

a) Cutting b) Over writing e) Erasing d) Scoring off a ticked answer in multiple-choice and ticking another answer and, e) Modifying the answer in any way etc. In case any correction is made, that answer shall not be evaluated at all.

In terms of CPO/UBL letter No. SWR/P/R/608/Vol.I dated 13.02.2012, the qualifying percentage of marks for selection of Group 'D' employees to Group 'C' posts is prescribed as under

For UR candidates	60% and above in aggregate	Overall aggregate both written test and record of service.
For SC/ST candidates	50% and above in aggregate	

Those who volunteer are alerted to be in readiness to attend the written test, the date for which will be intimated shortly. They may also be advised that there will be **NO SUPPLEMENTARY EXAMINATION.**

Please, notify the staff working under your control and forward their applications in the Annexure -A, enclosed in one bunch with a letter addressed to Sr.DPO/MYS so as to reach this office on or before 18:00 hrs on 05.12.2017.

In terms of CPO/SWR letter No. SWR/P/R/608/Vol.I dt. 10.11.2011. "In case a candidate opts to answer questions in local regional language, he/she is permitted to do so. However since knowledge of English is also necessary for a Clerk this will be tested through questions on English, which have to be answered in English language only. Question paper will be set in bilingual format i.e, English/Hindi.

Those volunteers who opt to answer in local regional language i.e, only in Kannada, shall indicate the same in their applications invariably. No changes are accepted subsequently.

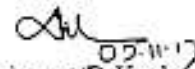
Applications with the following deficiencies will be summarily rejected:

a)	Incomplete applications.
b)	Unsigned applications.
c)	Application signed in capital letters
d)	Applications not forwarded through controlling Supervisory Officials & without signature, date & seal of Office Supervisor
e)	In case a candidate who does not fulfill the terms & conditions stipulated above, and they need not apply.

Applications received after **07.12.2017** will not be considered under any circumstances.

All Supervisory Officials should give wide publicity of this notification duly exhibiting the same on the Notice Board.

Encl: Annexure-A.



(डी. केशवळु/D. Keshavalu)

सहायक कार्यालय अधिकारी/मेसुर, APO/MYS

कुले वरिष्ठ मंडळ कार्यालय अधिकारी/मेसुर/ for Sr.DPO/MYS.

Copy to: PS/DRM & PS/ADRM/MYS,

Copy to: DS/SWRMU, DS/AISCSTREA, DS/AIOBCREA,

Copy to: Notice Board, Ch.OS/Prime: - for placing the notification in the Face Book.

LAST DAY OF SUBMISSION OF APPLICATION TO Sr.DPO/O/MYS is 07.12.2017
(Thursday)

APPLICATION FOR SELECTION TO THE POST OF JUNIOR CLERK-CUM TYPIST IN
Level -02 (PAY BAND RS.5200-20200-1900) AGAINST 16 2/3%PROMOTIONAL QUOTA.

1. Name (in Block Letters)
2. Staff No/P.F.No
3. Mobile No.
4. Present Designation/Station
5. Date of Birth
6. Date of Appointment
7. Present scale of pay
8. Date of entry into present grade
9. Educational qualification
10. Whether belongs to SC/ST
11. I opt to write the examination in HINDI/ENGLISH/KANNADA
(Strike out portion that is not applicable)

Signature of Applicant

Designation

Station

Date

Certified that the above details are verified & found correct.
Forwarded to Sr.DPO/MYS

Signature of Supervisor with Official Seal

Date

Station