

SOUTH WESTERN RAILWAY

Divisional Office,
Personnel Department,
Mysuru - 570 001.

No.Y/P.535/Gr.D/Vol.1

Dated: 31.10.2018.

All Branch Officers
All Supervisory Officials - Mysuru Division

Sub : Filling up of vacancies of erstwhile Group 'D' (Peons) in
Hqtrs/SWR/UBL by calling volunteers from all department of South
Western Railway
Ref: PCPO/SWR letter No.SWR/P/535/Gr.D/Hqtrs/Vol.II dated 23.10.2018

A copy PCPO/SWR letter SWR/P/535/Gr.D/Hqtrs/Vol.II dated 23.10.2018 wherein the volunteers have been called for filling up of vacancies of erstwhile Group 'D' (Peons) in Level-01 of 7th Pay Matrix subject to the conditions mentioned in the letter of PCPO/SWR/UBL is enclosed herewith. This may please be notified among the staffs and given wide publicity among all concerned staffs.

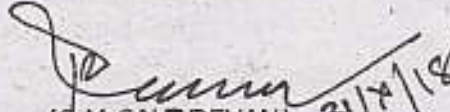
1. The employees working in Divisions/Workshops/Units have to submit application form duly filled to their Supervisory/Controlling officials on **12.11.2018**.
2. The concerned Supervisory/Controlling officials will compile all the applications and forward in one bunch to this office on or **before 15.11.2018**.

The employees who fulfills the conditions and who are willing may submit their applications with service details in the prescribed proforma enclosed through their controlling authority.

Applications received after the target date will not be entertained under any circumstances. The last date for receipt of application at the field unit/at the Supervisory official level is 12.11.2018 and the last date to forward the application to Divisional Personnel Department, Mysuru Division is 15.11.2018.

If any employee is on sick/leave/training/deputation etc., intimation regarding this notification should be sent to personal address and their acknowledgement obtained and forwarded to this office. The responsibility of sending intimation to their personal address rests with the Supervisors/Controlling Officers.

Encl: PCPO/SWR letter, Proforma


(S.M. SAHADEVAN) 31/10/18
DPO-I/MYS
for Sr.DPO/MYS

Copy to: Ch.OS/Persnl.Br, ENGG, OPTG, S&T, COMM, MED Branch, ELEC, MECH
Ch.OS/IPAS Sec, CS&WI/MYS, Notice board
DS/SWRMU/MYS, DS/AISC&STREA/MYS, DS/AIOBCREA/MYS

HTPMY 5/2018/10/25/019

दक्षिण पश्चिम रेलवे/SOUTH WESTERN RAILWAY

OCT 2018

क्षेत्रीय प्रधान कार्यालय/Headquarters Office

कार्मिक विभाग/Personnel Department

गदग रोड, हुबली/Gadag Road, Hubli -582020

दिनांक/Dated: 23.10.2018

No.SWR/P.535/Gr.D/HQrs /Vol.II

Sr.DPO/UBL, SBC, MYS, Dy.CPO/CN/BNC
WPO/UBLS & MYSS

Sub: Filling up of vacancies of erstwhile Gr.D(Peons) in HQrs/SWR/UBL by calling
Volunteers from all departments of S.W.Rly.

It is proposed to fill up 42 posts of Peons in SWR/HQrs Hubli in Level-1 of VII CPC Pay Matrix. Therefore, volunteers are called from amongst the erstwhile Gr.'D' regular staff from all departments within the South Western Railway.

The details of communal break-up is as under:

Total	SC	ST	UR
42	6	3	33

The Induction of volunteers applying for the above post is subject to fulfilling the following conditions.

- 1) The minimum age limit should be 38 years as on the date of issue of notification.
- 2) The upper age limit should be below 55 years as on the date of notification.
- 3) They should be free from DAR/SPE/Vig cases.
- 4) The staff should submit their application in the prescribed proforma enclosed to this letter. Incomplete application without seal and signature of the forwarding authority will be summarily rejected.
- 5) From the list of eligible volunteers, according to their combined seniority the application will be screened by a screening committee.
- 6) They should be prepared to work anywhere in HQrs in Level-1 of VII CPC Pay Matrix. In case of employees in erstwhile Gr.'D' who are presently working in the hierarchy of grade higher than Level-1 under MACP Scheme are also eligible to apply. While forwarding the applications of such of those employees who are promoted to higher levels than level-1 shall not be forwarded.
- 7) They should not seek re-transfer to their parent post/departments at later date after joining the Peons post in HQrs office.
- 8) Their posting in HQrs unit is subject to their suitability adjudged by the screening committee.
- 9) Merely applying for the above post will not confer any right on the employee for such transfer/posting which is subjected to fulfilment of all laid down conditions and exigencies of services.
- 10) The railway administration reserves the right to modify/cancel in part or whole of the proposed transfer/posting in exigencies of service or any other matter deemed fit.

PROFORMA APPLICATION

To
Principal Chief Personnel Officer
South Western Railway
Hubli.

(Through Proper Channel)

Respected Sir,

Sub: Filling up of vacancies of erstwhile Group 'D' (Peons) category in SWR/HQrs/Hubli.
Ref: No..SWR/P.535/Gr.D/HQrs /Vol.II dtd.23.10.2018

Last date : 12.11.2018 at Units/Divns.

In response to the above, I wish to volunteer myself for posting as Office Peon in Head quarters Offices in Level-1 of VII CPC on bottom seniority in the recruitment grade.

My service particulars are furnished as below:

1	Name of Employee- in Block letters (AS per Service Register Records)	:	
2	Father's Name	:	
3	Date of Birth	:	
4	Date of appointment	:	
5	Mode of appointment	:	
6	Date of Ty.Status	:	
7	Date of Absorption	:	
8	Date of entry in to Erstwhile Gr'D' in Level-1 of VII CPC	:	
9	Ticket/Staff No.	:	
10	PF.No. & Staff No.	:	
11	Present Designation/station	:	
12	Working under	:	
13	Age as on date	:	Days Months Year
14	Present pay and scale	:	
15	Education Qualification	:	
16	Medical category in which found fit	:	
17	Whether belong to SC/ST/OBC (if so attested copy of certificate should be attached)	:	
18	Remarks if any	:	

I hereby declare that the information furnished above is correct. I am liable to be taken up for any false declaration. It also declared that I am working in Level-1 Pay Matrix of VII CPC, and not promoted to higher level as on the date of applying for this post and I will not seek transfer after joining as Peon in HQrs.

Forwarded

Signature of the Superylsor/In charge

Signature of the employee.

Forwarded to: APO/HQ/SWR

It is certified that there are no DAR cases pending/contemplated against the above named Employee.

NOTE: [Please mention details if there are any DAR cases Pending/proposed against the employee as on the date of forwarding the application.]

Office Seal

Signature of Personnel Officer

SOUTH WESTERN RAILWAY

- 11) Such of those staff who are selected/posted in HQrs offices as Peons will be placed in the bottom seniority below the existing staff already working as peons. Their date of entry in to grade will be from the date of joining the post. However, the inter-se-seniority assigned in the divisions/units will be maintained,

Applications from the eligible staff fulfilling the above terms and conditions may please be forwarded in one bunch along with updated and attested SRs & Leave Accounts (Xerox copies with clear entries) by the concerned Personnel Branch duly verifying/certifying the correctness of data/details furnished in the application so as to reach this office on or before 22.11.2018.

(12) Applications with following deficiencies will be summarily rejected:

- a) Incomplete applications
- b) Unsigned applications
- c) Applications signed in capital letters
- d) Applications not forwarded through controlling Supervisory Officials & without signature & seal of Office Supervisor.
- e) Applications not attested by Concerned Personnel Officer.

- i) Last date for the employees to submit their application to controlling supervisors is 12.11.2018.
- ii) Applications received from the eligible employees by the concerned supervisory officials may forward the same to Personnel Department of their jurisdiction and the concerned Personnel Dept. of Divn/Unit will forward the same in one bunch under one cover with a letter addressed to APO/HQ/SWR so as to reach this office on or before 22.11.2018. Applications received after last date (i.e 22.11.2018) will not be considered under any circumstances and will be summarily rejected.
- iii) Publicity of this notification may be given duly exhibiting the same on the Notice Boards.

This has the approval of the Competent Authority.
A copy of this notification is placed in the SWR website www.swr.indianrailways.gov.in.

संलग्न/ Encl: one proforma

(सी.एम.मुनिस्वामी/C.M.Muniswamy)
सहायक कार्मिक अधिकारी/प्रका
APO/HQ
कृते प्रधान मुख्य कार्मिक अधिकारी
For Principal Chief Personnel
Officer

Copy to: PS to PCPO/SWR
DRM/UBL, SBC, MYS for kind information
Dy.CMM(GSD)/UBL & Dy.CE/TM/YPR for infn.
GS/SWRMU/AISCTREA/AIOBCREA/SWR/UBL
Notice Board