

दक्षिण पश्चिम रेलवे / SOUTH WESTERN RAILWAY

मंडल कार्यालय / Divisional Office,
कार्मिक शाखा / Personnel Department,
मैसूरु / Mysuru - 570 001.
दिनांक / Dated: 15.01.2019

No.Y/P.608/S&WI/STREAM/I-50%

CAO/CN/BNC
CAO/CN/MS, CWM/MYSS
Dy.CPO/CN/BNC, TVC, Dy.CE/CN/MYS, MAQ, CAN
Dy.CMM/MYSS, Dy.CSTE/Proj/MYS
WPO/MYSS
All Branch Officers, MYS DN
All Supervisory Officials, MYS DN
All SMR/SM's, Mysuru Division.

Sub : Selection for the post of Staff & Welfare Inspector in Level 06 [Pay Band Rs.9300-34800-4200(GP)] in Personnel Department, Mysuru Division, South Western Railway (against 35% quota open to all Group-C & Group-D Railway employees - Stream II diverting the vacancies of Stream-I as a one time measure vide PCPO/SWR approval vide letter No.SWR/P.608/I/PI/Stream-I (Pilot) dated 28.11.2018 as per eligibility conditions prescribed

PCPO/SWR/UBL vide letter No.SWR/P.608/I/PI/Stream-I (Pilot) dated 28.11.2018 has accorded approval to convert vacancies of S&WI available in Stream-I to Stream -II quota.

- I. It is therefore proposed to fill up the vacancies of Staff & Welfare Inspector in Level 06 in [Pay Band Rs. 9300-34800-4200(GP)] in Personnel Department, Mysuru Division against 35% quota, open to all Group-C and erstwhile Group-D Railway employees as per eligibility conditions prescribed. The total vacancies assessed are 03 (THREE). The break up of vacancies are UR-03 (Three), SC-NIL & ST-NIL against Stream-II, as a one time measure.
 - II. Such of those staff whose lien and seniority is maintained in Mysuru division other than Accounts & Security Dept, who fulfill the eligibility conditions as prescribed below can volunteer for appearing in the selection for promotion to the post of Staff & Welfare Inspector in Level 06 [Pay band of Rs.9300-34800-4200(GP)] in this Stream as per RBE No.106/2002.
- 1) Group-C staff except staff of Accounts and Security Departments, who possess any of the following qualifications irrespective of the grade or length of service or other educational qualifications, will be considered eligible to appear for Selection.
- vi) Diploma in Labour/Social Welfare,
 - vii) Diploma in Labour Laws,
 - viii) LL.B with paper(s) in Labour Laws.
 - ix) Post Graduate Diploma in Personnel Management awarded by an Institution recognised by the Government of India, and,
 - x) MBA with paper(s) in Personnel Management awarded by an Institution recognised by Government of India

Provided, that staff working in Level 06 [Pay Band Rs.9300-34800+4200(GP)] with grade pay of 4200 or above on regular basis will not be eligible to appear in the aforesaid selection. Provided, further that eligibility of staff in possession of qualification as mentioned above will also be subject to condition that they have successfully completed the probation in the respective grade.

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- 2) Erstwhile Group-D staff who have completed at least **SEVEN years** of service in Group-D and are in possession of any qualification mentioned in (1) above.
- 3) Staff in Pay Band next below the Pay Band of Staff and Welfare Inspector i.e., those in Level 05 [Pay band Rs.5200-20200 with grade pay of Rs.2800] and in Level 04 in [Pay Band Rs.5200-20200+2400] with **FIVE years** of service in respective grade in case the higher grade does not fall in the normal line of advancement, otherwise FIVE years service together in these grades.
- 4) Staff in Level 05 [Pay Band Rs.5200-20200 with grade pay of Rs.2800] and Level 04 in [Pay Band Rs.5200-20200+2400(GP) who are graduates irrespective of the length of service in these grades provided the staff concerned have successfully completed the probation in the respective grades.
- 5) Staff in grades lower than the grades next below the grade of Staff and Welfare Inspector i.e., those in Level 03 in [Pay band Rs.5200-20200 with Grade Pay of Rs.2000/-] and in Level 02 in [Pay Band Rs.5200-20200 with Grade Pay of Rs.1900] who are graduates and who have completed not less than **SEVEN years** services in the respective grade in case the higher grade does not fall in the normal line of advancement, otherwise, SEVEN years service together in these grades.

Conditions of Five & Seven years and completion of probation as stated above will be reckoned as on the date of notification.

- III. a) In terms of Railway Board's letter No. E(NG)2000/PM1/41 dated 07.08.2003, ACS No.150 to Para 215, Chapter-II, Section-B of IREM/VOL.II (1989 Edition), the selection will consist of WRITTEN EXAMINATION ONLY to assess the Professional Ability of the candidates. In terms of RBE No.196/2018 of 14.12.2018, the question paper will be 100% objective type. All the Questions will be multiple choice only. There shall be negative marking for incorrect answers. One third of marks allotted for each Question will be deducted for wrong answer.

b) The empanelment of the candidates will be subject to fulfillment of conditions mentioned below, on the basis of Written Examination and Record of Service.

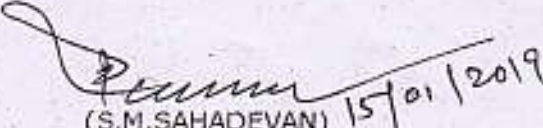
	Prescribed Papers	Max. Marks	Qualifying Marks	Remarks
1	Paper-I only (ie., one session) as per the syllabus enclosed.	100	60	Those who secure 60% marks in written examination will alone be considered for empanelment subject to obtaining 60% in aggregate (ie., written test, and Record of service) The final panel will be formed based on merit.
2	The allotment of marks under various heads for being placed on the panel as per para 219(g) of IREM Vol. I. Reprint-2009 is as under.			
	Factors/Heading	Maximum Marks	Qualifying Marks	
	i) Professional ability ii) Record of service	50 30	30 --	
	Total	80	30	

- IV. A copy of syllabus for the written examination is enclosed as "Annexure-A". As per extant instructions of the Railway Board, the question paper shall also contain optional question/s on Official Language Policy and Rules to the extent of 10% of the total marks allotted to professional ability (Board's letter No.81/02-44/12 dated 14.01.82).
- V. Those staff who are eligible in terms of conditions stipulated above as on 15.01.2019 may submit their applications in prescribed proforma as per "Annexure-B" duly forwarded by their controlling officers. The last date of receipt of applications in this office duly forwarded by their controlling officers is **14.02.2019**.
- VI. In terms of Board's letter No.Hindi/84/OL/1/10/3 dated 03.11.1988, employees will have an option to answer the question paper in Hindi. Those who opt for writing the written exam in Hindi should indicate their choice in writing.
- VII. The applications in the given proforma in one bunch together with a covering letter may be forwarded to reach this office by 14.02.2019 positively in a name cover addressed to Shri. S.M.SAHADEVAN, DPO/I/MYS. Applications received after expiry of last date will not be entertained. No piecemeal forwarding of application shall be resorted to.
- VIII. If any of the employees working under your control who have volunteered for this post are undergoing any penalty/punishment which makes them ineligible for appearing for the above selection, their names along with details of the punishment which makes them ineligible for appearing for the above selection shall be clearly indicated while forwarding the application itself.
- IX. Those who are working outside South Western Railway but having lien & seniority maintained in Mysuru division should also be notified by the Officers/Supervisory Officers concerned.
- X. All those who have applied may keep themselves in readiness to appear for the Written Examination at short notice, the date for which will be advised shortly.
- XI. There will be **only one written test and no supplementary test** will be held subsequently.
- XII. Employee selected as S&WI should progress in the category as S&WI only. They will not be permitted to go back to their parent cadre at a later date, employees who are willing to progress in the category of Staff & Welfare Inspector should only apply for the above notification.
- XIII. Cutting, Overwriting, Erasing or Alteration of any type in the answer will not be accepted. Zero marks will be given for answer having correction/overwriting.
- XIV. No candidates/staff shall be allowed to carry Mobile phones, Calculators books etc., in the Exam Hall.

Wide publicity may please be given for this notification.

Please acknowledge receipt.

Encl : 02


(S.M.SAHADEVAN) 15/01/2019
DPO-I/MYS
for Sr.DPO/MYS

Copy to: PCPO/SWR- for kind information wrt HQ letter No.SWR/P:608/1/PI/Stream-I(Pilot) of 28.11.2018

PS to DRM & PS to ADRM/MYS- for kind information of DRM & ADRM please, Sr. Secy to Sr.DPO/MYS.
OS/Confidential Sec, Ch.OS/IPAS: - for placing the notification in the Face Book.
DS/SWRMU, DS/AISCSTREA, DS/AIOBCREA
Notice Board

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ANNEXURE - A

SYLLABUS FOR SELECTION TO THE POST OF STAFF AND WELFARE INSPECTOR /GR.III IN LEVEL-06 [PAY BAND Rs.9300-34800-4200 (GP)] IN PERSONNEL DEPARTMENT/MYSURU DIVISION UNDER STREAM-II

(Under 35% quota open to all Group-C and Group-D Railway employees as per eligibility conditions prescribed)

1. General knowledge, basic constitutional provisions, organization of Railways and Railway Finances, General challenges faced by Railways as an Organization.
2. Rules contained in IRE Code VOL.I & II and IRE Manual and Policy decisions taken by Railway Board relating to Railway employees.
3. Hours of Employment Regulations (HOER) (now called as Railway Servants [Hours of Work as Period of Rest]) Rules 2005 including RLT Award as accepted by the Railway Board.
4. Mechanics of Job Analysis, CIR Machinery and disposal of observations of CIRM Officials pertaining to HOER and Payment of Wages Act.
5. Settlement dues of employees and rules contained in Pension Manual.
6. Rules pertaining to engagement and discharge of substitutes, Pass Rules.
7. Rules regarding special reservation to SC/ST employees,
8. Labour Laws, Labour Legislation, elements of Administrative Law, Procedure for dealing with CAT cases.
9. Grievances Redressal Machinery/Procedure
10. Discipline and Appeal Rules & Railway Services (conduct) Rules.
11. Staff Welfare and amenities,
12. PRIME and AFRES, IPAS
13. Use of PCs as a tool for enhancing productivity, MS Office Software.
14. Duties of Personnel Inspector (i) at Zonal/Divisional HQ (ii) at Field locations.
15. Official Language Policy & Rules.
16. Right to Information Act, 2005 (RTI) Rules.
17. New Pension Scheme (NPS) Rules.

(Authority: - PCPO/SWR/UBL letter No.SWR (P)608/I/PI/Gr.III/Stream-II/2006
Dated 08.06.2006)

Handwritten signature and date: 13/01/19

ANNEXURE-B
PROFORMA

APPLICATION FOR THE POST OF STAFF AND WELFARE INSPECTOR IN LEVEL 06 [PAY BAND Rs.9300-34800-4200 (GP)] IN SOUTH WESTERN RAILWAY AGAINST STREAM-II (FROM AMONGST ELIGIBLE SERVING EMPLOYEES OF ALL DEPARTMENTS IN SOUTH WESTERN RAILWAY AS PER RAILWAY BOARD'S LETTER NO. E (NG)I-2002/PM4/1 DATED 12.07.2002)

1. NAME :
2. PF NUMBER :
3. DESIGNATION :
4. RATE OF PAY & SCALE :
5. DATE OF BIRTH :
6. DATE OF APPOINTMENT :
7. POST/SCALE TO WHICH APPOINTED INITIALLY :
8. DATE OF ENTRY INTO PRESENT GRADE ON REGULAR MEASURE :
9. WHETHER REGULAR OR ADHOC (IF ADHOC FOLLOWED BY REGULARISATION, THE DATES SHOULD BE MENTIONED) :
10. WHETHER BELONG TO UR/SC/ST :
11. EDUCATIONAL QUALIFICATION (PROOF OF EDUCATIONAL QUALIFICATION TO BE ATTACHED BY WAY OF ATTESTED CERTIFICATES) :
12. ADDITIONAL QUALIFICATION, IF ANY :
13. LANGUAGE OPTION FOR EXAM : ENGLISH/HINDI
(Strike off whichever is not opted).

Place:

Date:

SIGNATURE OF THE EMPLOYEE

Certified that the above details are verified & found correct.

DATE & SIGNATURE OF THE FORWARDING OFFICIAL
WITH DESIGNATION AND OFFICE SEAL.

Place:

Date: