

दक्षिण पश्चिम रे-लवे
South Western Railway

मंडल कार्यालय /Divisional office,
कार्मिक शाखा/Personnel Department,
बेंगलूरु/Bengaluru : 23,
दिनांक/Date: 12.02.2019.

No. B/P.676/V/C&W/IRMT-IDMT/2017

OFFICE ORDER NO. MECH/C&W/V/191/02/2019/18

Sub: Inter Divisional Mutual transfer of Helper/C&W of Mechanical
Department of SBC division with MAS Division.

Ref: Sr.DPO/MAS letter No: M/P(M2)677/VI/C&W/HEL dated 17.12.2018.


Sanction of the Competent Authority is hereby accorded for the Inter Divisional Mutual Transfer of the following employee of SBC Division, SWR in Level 1 of VII CPC with the employee of MAS Division, of the same Railway in Level 1 of VII CPC.

Sl. No.	Name of SBC divn employee S/Shri/Smt./Kum.	Name of UBL divn employee S/Shri/Smt./Kum.
1.	Suresh M Helper/C&W/SBC 00101806	MD Hasanujjaman Helper/C&W/MAS-CDO/BBQ 15MS1074

The above Inter Divisional Mutual Transfer is ordered subject to the following terms and conditions as detailed below:


1. The incoming employee will take his seniority in the new seniority unit to which he is transferred as per extant rules applicable for such mutual transfer i.e., either he will retain his own seniority or take the seniority of the railway servant with whom he sought mutual transfer, whichever is lowest.
2. He should not seek re-transfer to his parent unit at a later date.
3. As the transfer is ordered at his own request, he is not eligible for any benefits on transfer account.
4. He will retain his lien in the parent department till he is permanently absorbed in the new seniority unit to which he is posted or for a period of two years whichever is earlier.
5. No DAR/SPE/VIG cases should be pending/contemplated against the employee as on the date of relief.
6. The incoming employee should be prepared to work anywhere in the new section to which he is transferred.
7. If the above staff are in occupation of Railway quarters, they should vacate the same before being relieved and should hand over all the railway materials/property if any, under their possession to their supervisor before relief.
8. They are hereby advised that in terms of Railway Board's letter No. E(NG)I-2006/TR/6 dated 21.4.2006, no request for backtracking from the mutual exchange will be entertained under any circumstances.

Contd. 2


13/2/19

9. While releasing the staff concerned to this office for further relieving the staff to concerned Division, the following formalities may be complied with, in terms of Railway Board's letter No. E(NG)I-2001/TR/16 dated 21.11.2001.
- The releasing Memorandum should have the photograph of the employee pasted on it duly attested in the manner that the signature of the releasing officer and the designation stamp below that appear partially on photograph and partially on paper outside the photograph.
 - Sparing Memo should have the signature of the transferred employee and her thumb impression both of which should be duly attested by the officer signing the releasing memorandum/order with officer's name and designation appearing below the signature.
 - The date of relief from the present place of work and date of joining the new place of posting should be advised to all concerned.
10. In case any of the employees seeking Mutual Transfer is in the higher post, she should be ready to forego the promotion on par with the mutual transfer employee from the date of joining the new place of posting.

This has the approval of the Competent Authority.


13/12/19
(D Keshavalu)
APO/M/SBC
for Sr.DPO/SBC

Copy to: Sr.DME/SBC, Sr.DFM/SBC,
Sr.DPO/MAS: for information
CDO/SBC, SSE/C&W/SBC,
Ch.OS/Bills, CS&WI/SBC, O.O File,
OS/IT, Employee,
DS/SWRMU, AISC&STREA/SBC, AIOBCREA/SBC.