

## SOUTH WESTERN RAILWAY

Divisional office,  
Personnel Department,  
Bengaluru : 23,  
Date: 14.02.2019.

No.B/P/.676/V/C&amp;W/IDT/Gr.D

## OFFICE ORDER NO. MECH/C&amp;W/V/199/02/2019/19

Sub: Inter Divisional One-way request transfers of Helpers/C&W/SBC Dn./SWR  
to UBL Workshop/SWR.

Ref: i) CWM/UBLS Memorandum No. 89/2018 (L/P.679/Request Transfer/Vol.VI)  
of 17.05.2018.

ii) CWM/UBLS Memorandum No. 233/2018 (L/P.679/Request Transfer/Vol.VII)  
of 10.10.2018.

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Approval of the Competent Authority is hereby communicated for Inter Divisional One-way request transfer of the following Helpers of C&W wing of Mechanical Department of SBC Division to Hubli Workshop on bottom seniority in Level 1 of VII CPC.

SL NO.	PF NO.	NAME OF THE EMPLOYEE	DESIGN. STN.	Remarks
1	00101729	HANUMANTAPPA G SANNABUDIHAL	HELPER/SBC	To be relieved on or before 28.02.2019
2	00100416	NAGARAJ MEGERI	HELPER/SBC	
3	00103392	MALLAPPA	HELPER/SBC	To be relieved on or before 31.03.2019

The above said transfers are ordered subject to the following terms and conditions as detailed below:

- The employees will take bottom seniority in the recruitment grade in which they are transferred i.e, Helper in level 1 as per extant rules.
- They should not seek re-transfer to their parent unit at a later date.
- They are not eligible for transfer grant, joining time, pass, TA, DA, CTG etc. on transfer account as the transfer is ordered at their own request.
- They will retain their lien in the parent department till such time they are permanently absorbed in the new seniority unit to which they are transferred.
- There are no DAR/SPE/Vig. Cases pending/contemplated against them.
- If the above staff are in occupation of railway quarters, they should vacate the same before being relieved and should hand over all the railway materials/property if any, under their possession to their supervisor before relief.
- Their seniority will be governed as per extant rules, as applicable on own request transfer.
- The date of relief/joining should be intimated to this office and all concerned without fail.
- Their IDRT on out of turn basis has the approval of GM/SWR as per RBE No.139/2018.
- They may be relieved to this office for further relief, as they should be relieved on or before the dates mentioned against each. This is for strict compliance.**
- While releasing the staff concerned to this office for further relieving the staff to concerned Division, the following formalities may be complied with, in terms of Railway Board's letter No. E(NG)I-2001/TR/16 dated 21.11.2001.
  - The releasing Memorandum should have the photograph of the employee pasted on it duly attested in the manner that the signature of the releasing officer and the designation stamp below that appear partially on photograph and partially on paper outside the photograph.
  - Sparing Memo should have the signature of the transferred employee and his thumb impression both of which should be duly attested by the officer signing the releasing memorandum/order with officer's name and designation appearing below the signature.

**NOTE:** A declaration from the above employees accepting all the terms and conditions mentioned at SI No. 1 to 9 above may be forwarded to this office.

(Soma Selvarao S)  
DPO/II/SBC  
for Sr.DPO/SBC

Copy to: PCPO/SWR/UBL: for information.  
CWM/UBLS, Sr.DME/SBC, Sr.DFM/SBC  
WAPO/UBLS, CDO/SBC, SSE/C&W/SBC  
Ch.OS/Bills, O.O File, Pass Sec., Qtrs. Sec,  
DS/SWRMU, AISC&STREA/SBC