

इतिहास पश्चिम रेलवे SOUTH WESTERN RAILWAY

No. No. Y/P.607/VIII/Gr.B./Nursing Officer

CMS/RH/MYS

मंडल कार्यालय/Divisional Office,  
कार्मिक शाखा/Personnel Department,  
मैसूरु /Mysuru - 570 001  
दिनांक/ Dated: 19.11.2019

Sub: Formation of panel for the Group B post of Nursing Officer in  
PB-3 Rs.15600-39100+5400 (GP) Level-10, in Medical  
Department.  
Ref: Hd.Qrs. letter no. SWR/P.607/Sel/Gr B/NO/2019 dated 15.11.19


A copy of the notification cited above, issued by PCPO/SWR/UBL, for formation of panel for the Group B post of Nursing Officer in PB-3 Rs.15600-39100+5400 (GP) Level-10, in Medical Department /SWR is enclosed and sent herewith to notify the staff mentioned in **ANNEXURE -A** & stand bye in **ANNEXURE -B**, under clear acknowledgement.

1. They may also be advised to be in readiness to appear for the above selection at short notice. The date of the same will be advised in due course.
2. In case any of the above employees is/are on sick/leave/working elsewhere/deputation/training etc., they should be advised immediately at their present official/personal known address under clear acknowledgement without fail.
3. The Willing/Unwillingness in writing in **ANNEXURE-D to be obtained from the employees of MYS Division & may be forwarded to this office on or before 29.11.2019, for onwards transmission to HQRS.**

The syllabus for the above selection is enclosed,

Encl: AS ABOVE

Ch Sidmo/AP, ACMS/RH/MYS  
Chos/Med/RH/MYS  
Employees, Chos/Pass ✓  
Notia Board.

  
VISHNU GOUDA  
का.अधि/ DPO/I/MYS  
कृते वरि. कार्मिक अधिकारी मैसूरु  
for Sr.DPO/MYS

दक्षिण पश्चिम रेलवे / SOUTH WESTERN RAILWAY

प्रधान कार्यालय / Headquarters Office  
 कार्मिक विभाग / Personnel Department  
 रेल सौधा / Rail Soudha  
 हुबल्लि / Hubballi-580 020  
 दिनांक Date: 15-11-2019

सं. आदेश/क्रमांक No. SWR/P.607/Scf/Gr.B/NO/2019

GM, AGM, SdGM & CVO, PCMD, CAO/CN/BNC  
 DRMs-UBL, SBC, MYS, MD/CH/UBL, CMSs/UBL, SBC, MYS,  
 PCPO/RWF/YNK, CMO/RWF/YNK,  
 Sd DPO/UBL, SBC, MYS, Dy. CPO/CN/BNC, WPO/UBL, MYSS

विषय/Sub: Formation of panel for the Group 'B' post of Nursing Officer in Level-10 in Medical Department.

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It is proposed to hold a selection for formation of panel for the Group 'B' post of Nursing Officer in Level-10 in Medical Department as detailed under-

i. **Assessment period** : 01.06.2019 to 31.05.2021

ii. **Number of Vacancies**

UR	SC	ST	Total
01	01	Nil	02

2. **Scheme of Selection**: The written examination, Medical examination, Viva voce under Seniority-cum-suitability pattern.

- a) i) The written examination will comprise of one paper which will have the following pattern:  
 ii) Objective type Multiple Choice Questions only  
 iii) The duration of the examination will be 02 hrs.  
 iv) All Objective type MCQ will carry equal marks.  
 v) There shall be negative marking for incorrect answers. One-third of the marks allotted for each question will be deducted for every wrong answer.

Prescribed paper	Max. marks	Qualifying marks
Professional Subject - including Official Language Policy	70	...
Establishment Rules & and Financial Rules	30	...

**Note:** i) There will be questions on Official Language Policy and Rules to the extent of 10% of the marks assigned above will be optional type.

ii) The employees secured qualifying marks in the written examination will be eligible to be sent for medical examination. Only those employees who are certified fit for the prescribed medical examination will be allowed to appear for Viva-voce.

b) **Viva-voce Test:-**

Viva-voce	Maximum marks	Qualifying marks
Record of service	25	30 (including minimum 15 marks in record of service.)
Viva voce	25	

c) Formation of panel for promotion to Gr.B post(s) will be on the basis of Seniority-cum-suitability.

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3. **Field of Eligibility:** Group 'C' staff of Medical Department holding the post of Chief Matron in Level-10 with two years of regular service in the Grade. A list of 11 employees as per the seniority list published vide letter No. SWR/P.612/VIII/Med/Vol.IV dt. 17.10.2019 who are eligible to appear for the above selection is enclosed as **Annexure 'A'**. Another list of 33 employees as standby as **Annexure 'B'** is also enclosed alerting them to be in readiness to appear for the examination/selection in the event of employees in Annexure 'A' express their unwillingness.

4. As per extant instructions of the Board, employees have to exercise their willingness or unwillingness to appear for the selection. Hence, the employees listed in Annexure 'A' and "B" (Zone of consideration and stand-by list) may be advised individually to express their willingness/unwillingness to appear for the selection in writing in the proforma enclosed as **Annexure 'D'** and submit the same to their concerned supervisory officials on or before **29.11.2019**.

5. (a) It should be brought to the notice of the concerned employees that it is employee's responsibility to advise his/her willingness to take the selection and failure to respond or provide the intimation beyond the period allowed will be treated as unwillingness on his/her part to take the selection.

(b) The concerned supervisory officials should ensure that the notification reaches to all the employees listed in Annexure - "A" and "B" working under their control in time and their acknowledgement should be obtained for having receipt of the notification.

(c) If any employees listed in Annexure - "A" and "B" are on leave/training/deputation/sick or working in any other unit, intimation regarding this notification should be sent to their place of working/personal address and their acknowledgement obtained and forwarded to this office for record, with the details of their place of working, if they are on deputation or working in any other unit. This responsibility lies with Supervisory/controlling officials.

6. The concerned Supervisory officials, on receipt of the willingness/unwillingness in the prescribed proforma (**Annexure - 'D'**) should compile the same in one bunch and submit it to their concerned Sr.DPO/Personnel Officer/controlling officer so as to reach them by **06.12.2019**. The concerned Sr.DPO/Personnel Officer/controlling officer should consolidate all the willingness/unwillingness received from the Supervisory officials and should send to this office in one bunch so as to reach APO/Gaz on or before **13.12.2019** certain. It is once again reiterated that the willingness/unwillingness received from the employees after the stipulated date i.e. after **29.11.2019** should not be entertained and forwarded.

7. **Pre-selection coaching:** Pre-selection coaching to the candidates belonging to the SC communities will be arranged by PCMD. The date, time and venue for the coaching classes will be advised by PCMD office in due course. In case of any employee is unwilling to undergo pre-promotional coaching, a written declaration of unwillingness (unconditional) to attend the pre-promotional coaching classes should be obtained from him/her and sent to PCMD who in turn will forward the same in one bunch to this office for record after completion of the pre-promotional coaching classes, with the list of employees attended the pre-promotional coaching classes.

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Contd...P/3

SOUTH WESTERN RAILWAY



8. **Syllabus:** The syllabus for written examination is enclosed as **Annexure 'C'**. As per extant instructions of the Railway Board, the question paper shall also contain question(s) on Official language policy and rules to the extent of 10% of the total marks allotted for professional subject, which shall be of optional questions.

9. **Important dates:**

29.11.2019	Last date to submit willingness/unwillingness by the employees to their supervisory officials.
06.12.2019	Last date to forward the willingness/unwillingness by supervisors in one bunch to reach the respective Personnel/Cadre controlling officers.
13.12.2019	Last date for receipt of the willingness/unwillingness in one bunch duly scrutinized and checked by Personnel/Cadre controlling officers by APO/Gaz.

10. The actual date, time and venue for the written examination will be intimated in due course.

11. Please acknowledge the receipt.

संलग्नक / Encl: Annexure - A, B, C & D

(शुजा महमूद Shuja Mahamood)  
उप.मुकाधि/राज व कल्याण  
Dy. CPO/Gaz&Welfare  
कृते प्रमुख मुख्य कार्मिक अधिकारी  
for Principal Chief Personnel Officer

प्रति / Copy to:

Genl.Secy. SWRM Union/UBL  
Genl.Secy.AISCST Association/SWR/UBL  
Genl.Secy SWRPOA/UBL  
SPO/Cadre/HQ/UBL  
Ch.OS/NG(Cadre)  
OS(Confdl)/HQ/UBL



LIST OF THE CHIEF MATRONS ELIGIBLE TO APPEAR FOR GROUP 'B' SELECTION  
TO THE POST OF NURSING OFFICER IN MEDICAL DEPARTMENT

Sl. No	Name of the employee (Sh/Shri/Smt)	Division/Unit	Community	Date of Birth	Date of appointment	Date of entry in Level-10
1	K. Chanmundeshwari	RWF/YNK	ST	28.01.67	04.09.89	05.08.05
2	P. Geethamma	UBL	ST	04.07.69	25.04.94	29.08.05
3	B. Krishnakumari	RWF/YNK	ST	09.01.69	26.04.94	19.08.00
4	Pappa Shantha Thangaleela	RWF/YNK	UR	26.03.61	28.02.85	03.08.01
5	Bernedetta Ekka	SBC	ST	10.11.64	31.01.92	31.10.01
6	Jayanthi Srinivasan N	SBC	UR	06.06.61	08.02.88	26.04.04
7	Premlatha U	RWF/YNK	SC	15.09.60	24.06.88	27.04.04
8	Nirmala Prema	MYS	SC	20.03.63	09.03.89	26.04.04
9	K R Janabika	MYS	UR	10.02.65	10.01.92	22.04.04
10	R Shakuntala	SBC	SC	05.05.63	25.04.94	30.04.04
11	Pramila S Karadi	UBL	UR	01.07.63	18.11.88	29.04.04

(Eleven Only)

Note: 1. In terms of Railway Board's letter No. E(GP)85/1/78 dt. 10.09.1986, if the list of eligible candidates consist of the employees who had failed twice in the earlier selections, a corresponding number of additional employees should be called for the selection. Accordingly, names of the employees at SL No. 9 to 11 have been considered as the first three employees (SL No. 1,2&3) in the above list have appeared and failed twice in the earlier selections.

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STAND BY LIST OF CHIEF MATRONS FOR GROUP 'B' SELECTION TO THE POST OF NURSING OFFICER IN MEDICAL DEPARTMENT IN THE EVENT OF ELIGIBLE EMPLOYEES IN ANNEXURE 'A' EXPRESS THEIR UNWILLINGNESS.

Sl. No	Name of the employee (Sh/Shri/Smt)	Division/Unit	Community	Date of Birth	Date of appointment	Date of entry in Level-10
1	Elizabeth Anil Tatpati	UR	UBL	31.05.61	06.02.87/ 04.10.90	15.04.04
2	B.M.Marcar	UR	UBL	21.07.61	18.04.91	29.04.04
3	Kerketta Shakuntala	ST	MYS	02.02.70	21.03.97	22.04.04
4	Jayalakshmi Rakoppa	SC	UBL	06.10.65	28.05.93	23.12.05
5	M.Pushpalatha	UR	UBL	25.10.64	20.05.93	23.12.05
6	S.Sini	UR	SBC	25.05.69	17.04.92	21.03.06
7	Sinimol George	ST	UBL	14.04.73	16.02.99	23.12.05
8	K.Radhamma	SC	MYS	28.05.63	07.08.95	13.03.06
9	Sharadha T Bhandari	SC	UBL	29.09.72	09.05.01	02.05.06
10	V.Valli	SC	UBL	16.02.65	23.08.93	26.03.07
11	T.T.Jessy	UR	MYS	01.05.66	17.02.92	21.02.08
12	D. Lydia Ramani	UR	SBC	15.02.65	30.03.92	04.03.08
13	V. Soubhagya	ST	MYS	22.03.61	04.08.95	21.02.08
14	K. Padmavathy	ST	MYS	02.10.66	17.12.94	21.02.08
15	N.M. Lilly	UR	MYS	22.05.67	05.10.92	22.02.08
16	Matilda J. Anthony	UR	SBC	28.06.63	03.01.89/ 25.02.94	04.03.08
17	H.J. Seethalakshmi	UR	SBC	30.01.70	13.06.94	04.03.08
18	Molly Thomas	UR	SBC	22.01.61	04.05.94	06.12.08
19	Leena Viswanath	UR	MYS	10.02.62	23.05.94	30.10.08
20	Malleswari Bai	ST	SBC	22.03.67	15.08.89/ 29.01.97	03.06.10
21	V. Bujamma	UR	UBL	01.07.62	28.05.93	11.06.10
22	M Balarangamma	SC	UBL	15.07.63	26.08.93	11.06.10
23	Siromani Thomas	UR	SBC	10.04.62	03.06.94	03.06.10
24	Geetha Nagaraj	UR	SBC	25.02.71	31.05.94	03.06.10
25	K.J. Santha	UR	MYS	09.02.68	24.05.94	14.06.10
26	P. Bhagyalatha	UR	MYS	05.05.62	13.05.94	14.06.10
27	P.J.Brigit	UR	UBL	10.01.60	17.12.94	11.06.10
28	K. Vasumathi	UR	UBL	22.01.62	04.08.95	11.06.10
29	U. Stella Satyababu	UR	UBL	11.11.64	26.03.91/ 09.01.96	11.06.10
30	T.T.Susan	UR	RWF/ YNK	23.05.63	26.06.90/ 23.01.96	03.06.10
31	Florence Peter	UR	UBL	15.11.62	27.08.87/ 02.09.96	04.03.15
32	K.B Ananda	ST	MYS	08.11.79	09.04.02/ 17.04.02	16.04.15
33	Shanta Suman Minz	ST	UBL	07.04.78	20.09.03	04.03.15

Thirty three only

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SYLLABUS FOR THE EXAMINATION FOR SELECTION TO THE GROUP "B" POST OF NURSING OFFICER IN DEPARTMENT

TECHNICAL

1. Knowledge of emergency measures to be taken in case of Coronary Thrombosis, Haemorrhage, Shock, Precipitated labour, Eclampsia, Burns etc.,
2. Action to be taken in case of serious train accident involving admission of large number of injured persons.
3. Working knowledge of equipment like cardiac monitors, Defibrillator, ECG and Treadmill.
4. Knowledge of operation theatre techniques, sterilization of equipment and instruments and instruments for planned as well as emergency operative procedures.
5. Maintenance of Linen, Crockery, Cutlery, Clothes, Mode of indent, condemnation and replacements.
6. Knowledge of obtaining items required for kitchen and preparation of special diets.
7. Detailed knowledge of Hours of Employment Regulations and General Knowledge of establishment matters and Payment of Wages Act.
8. Knowledge of action to be taken in case of sudden death of an in-patient.
9. Action to be taken after an in-patient is suddenly found missing from the ward.
10. Different methods of cleaning of Hospital utensils, walls, floors etc.
11. Diet Schedule for the hospital in-patients.
12. Detailed knowledge of leave and pass rules with special reference to Maternity Leave and Paternity Leave.
13. Knowledge of preparation and maintenance of various case papers, registers etc., in the wards.
14. Knowledge of rules regarding eligibility of admission for patients in Railway Hospitals and steps to be taken in admitting outsiders or paying patients.
15. Fundamental knowledge of DAR.
16. Knowledge of modern Nursing Management Techniques.
17. Knowledge of work-study as applied to Hospitals.
18. Knowledge of modern trends in sterilization, diet management, OT management, linen management etc.

NON-PROFESSIONAL

1. Establishment and Financial Rules.
2. Rajbhasha Policy and Rules

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*By*  
उप.मुकाधि/राज व कल्याण Dy CPO/Gaz&Welfare

(15)

Annexure 'D'

(Sl.No. \_\_\_\_\_ in Annexure 'A' or 'B')

DECLARATION

I am in receipt of notification No.SWR/HQ/P.607/Sel/Gr B/NO/2019 dated 15.11.2019 alerting me for selection of Group 'B' post of Nursing Officer in Level-10 in Medical Department.

I declare that I am fulfilling all the eligibility conditions and I shall abide by all the terms and conditions attached to the selection.

I am **WILLING/NOT WILLING** to appear for the selection.

I am also aware that if I fail to give this declaration with in the stipulated time, it will be deemed that I am not willing to appear for the selection.

I opt to write the examination in Hindi/English

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Desg/Office : \_\_\_\_\_

Station : \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Contact No. : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

Forwarded to: \_\_\_\_\_

Signature of the supervisory official

Name & Designation

Office seal

Date:

Rly No. & e-mail ID